TIMELINE	ACTIVITIES	PERSON RESPONSIBLE
Between 24-30 months	**TRANSITION IFSP PLANNING AND REVIEW** Transition steps are included on the individualized family service plan (IFSP). Parental consent/release to exchange information between the sending and receiving agencies (including LEA).	Service Coordinator Parent(s)
At 30-32 months	**TRANSITION MEETING:** The transition meeting may occur between 30 and 32 months old. Your service coordinator and school district representative will meet with you to discuss the transition process. The meeting will include information regarding your child's present early intervention services, options for school district placements, notice informing your local school district that your child may be eligible for special education and a review of your child's records and information on the process of identification, evaluation, eligibility determination and development of the Individualized Education Program (IEP). The school district will provide a consent form for you to sign to initiate the recommended evaluation(s).	Service Coordinator School District Representative Parent(s)
Between 32-35 months **(90 days prior to age three)**	**INDIVIDUALIZED EDUCATION PLAN (IEP) MEETING:** When the assessments have been completed you will be invited to an IEP meeting with the other members of the team. This team may include a school district representative, your service coordinator, other appropriate individuals and you. You will receive prior written notification of the meeting. The purpose of the meeting is to review the assessments to determine eligibility for preschool special education. If eligible, your child's Individualized Education Program will be written and determination regarding the least restrictive educational placement. If you agree, your IEP will be finalized. If agreement is not reached, another meeting will need to be scheduled to develop the IEP and determine placement.	Parent(s) School District Team
By 36 months	After you sign the consent required to implement the individualized education program, your child will begin to receive services when he/she turns three, unless your child turns three over the summer and your IEP does not call for extended school year services. All meetings must be scheduled at times and places that are mutually agreeable to all participants. Preschoolers with disabilities shall have their IEPs implemented no later than age three.	Parent(s)