

**Frank D. Lanterman Regional Center
Service Provider Advisory Committee
Hosted by Smile Pediatric
December 7, 2016
Minutes**

SPAC MEMBERS PRESENT

Kimberly West-Isaac
Traci Jones-Martinez
Nicole Hajjar
Israel Ibanez
Dee Prescott
Keri Castaneda
Sandy Moreno
Miriam Whitfield
Jim Storck

GUESTS

Yvonne Nakamoto – Total Education Solutions
Cindi Raimondi – ABLE
Beatrice Diaz – In2Vision
Allan Baca – Inclusion Services
Angela Cooper – The Campbell Center
Janet Upjohn – Cheerful Helpers

STAFF

Karen Ingram
Jocelyn Doucette

The meeting was called to order at 10:08 AM. and introductions were made.

APPROVAL OF MINUTES

The minutes of October 5, 2016 were accepted as submitted.

REPORTS

Board Meeting

Ms. West reported the following:

- Ms. Nancy Bargmann and Mr. Brian Winfield from DDS were in attendance. Ms. Bargmann gave an overview of the Department's current activities and history of services. She also mentioned the survey that will be due in October 2017. The importance for providers to complete this survey was emphasized. Failure to complete the survey will result in a reduction in rates.
- The 15 million dollars to help with CMS Final Rule implementation received requests totaling 150 million dollars.
- Minimum Wage and Health and Safety waiver were also discussed.
- It was reported that the regional center financial aspect is strong.

- DDS has appointed 2 staff to work with CCL to expedite the process of opening homes that will provide specialized services such as a enhance behavioral support home, a crisis home or a delay egress home.
- The rate adjustment tracking tool will be available in 2017.

CMS Final Rule Update

Ms. Ingram explained the purpose of the CMS Final Rule and inclusion in the community in smaller groups. Some providers are requesting funds to hire more staff to help them have smaller groups of clients, or to hire a consultant to educate clients and their families. Other providers are requesting funds to purchase vans to transport clients. DDS was encouraged to approve cars but not vans, unless the van would transport people in wheelchairs.

The Regional Center’s new budget included a position for the CMSFR implementation. LRC has chosen to add this task to a new Quality Assurance Manager position.

OLD BUSINESS

SP Breakfast Debrief

The breakfast was a success and was well attended; lots of raffle prizes. The subcommittee was recognized for their hard work. The next breakfast will be on November 1, 2017. Ms. Maureen Wilson will be asked to inquire to see if the same venue is available. Some suggestions so the next year’s event runs smoothly included: portable microphone for the keynote speaker and 2 buffet stations with 2 lines each station to avoid long lines. Providers were reminded that in order to get a “reserved” table they need to register 10 staff. Ms. Julia Bascom was recommended as the keynote speaker; this will be discussed at the February meeting. Subcommittee members are: Ms. Moreno, Ms. Whitfield, Ms. Jones-Martinez, Ms. Hajjar and Mr. Storck. Tote bags will be donated by Inclusion Services, center pieces will be donated by Autumn Cottage and Easter Seals will coordinate the assembling of the goodie bags.

NEW BUSINESS

ILS Standards

Ms. Jocelyn Doucette, LRC Assistant Director, discussed the draft of the ILS Standard Guidelines. She informed that Lanterman made some changes on the criteria to improve the life of adult individuals living at home with their families and improve their skills to live independently. The ILS guidelines have been reviewed by the Program & Services Committee, Directors and Assistant Directors and now SPAC. Feedback from committee members is expected by next week. Guidelines will be sent to the Executive Committee and then DDS for final approval.

2017 Committee Goals

- SP Breakfast
- Community Meeting
- Increase SPAC meeting attendance. Subcommittee members to work on this task are: Ms. Prescott, Ms. Hajjar and Mr. Storck.

- SPAC members to volunteer at the monthly provider trainings. Committee members willing to volunteer or those who have a suggestion for training should contact Ms. Ingram or Ms. Wilson. A list of trainings will be added to the agenda.
- Presentation from LRC Divisions, ie. KYRC, Quality Assurance & Clinical Services.

It was suggested to add information about SPAC meetings to the vendorization packets so new vendors are aware of such meetings and have the opportunity to attend. Other ideas shared were having a social gathering and creating a brochure.

Trainings

Ms. Ingram shared that Dr. Tom Pomeranz will be doing his “Just in Time Coaching” training for supervisors and managers. Possible dates are February 23, 24 or March 8. Committee members will inform Ms. Ingram of their date preference.

Mr. Peter Leidy will be doing training on Person Centered Planning and creating a life of value.

UPDATES/ANNOUNCEMENTS/CONCERNS

- Ms. Ingram shared that she and Ms. Sullivan accompanied Ms. Nancy Bargmann and Mr. Brian Winfield on a tour to vendored programs in Burbank
- Mr. Bill Murphy, Director of FVO Solutions, is retiring at the end of December, which leaves a vacancy on the committee. Application packets are available for providers that are interested in applying.

2017 SPAC Meeting Locations

- January 4 – No meeting
- February 1 – Ability First – Pasadena
- March 1 – GMAC – Eagle Rock
- April 5 – Total Education Solutions – S. Pasadena
- May 3 – Smile Wonder – Los Angeles
- June 7 – Easter Seals – Glendale, CalWes will host
- July 6 – No meeting
- August 2 – Gogian House – Glendale
- September 6 – FDLRC – Los Angeles
- October 4 – Easter Seals – Glendale
- November 1 – SP Breakfast – La Canada
- December 6 – Smile Wonder – Los Angeles

ADJOURNMENT

The meeting was adjourned at 11:45 AM

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Service Provider Advisory Committee Meeting
ATTENDANCE

2016-20167	N O V 16	D E C 16	J A N 17	F E B 17	M A R 17	A P R 17	M A Y 17	J U N 17	J U L 17	A U G 17	S E P 17	O C T 17	T O T A L
K. WEST-ISAAC - Chair	SP	X							N				
T. JONES MARTINEZ	B	X							O				
S. MORENO	R	X											
I. IBANEZ	E	X							M				
K. CASTANEDA	A	X							E				
M. WHITFIELD	K	X							E				
N. HAJJAR	F	X							T				
D. PRESCOTT	A	X							I				
J. STORCK	S	X							N				
VACANT	T								G				