

**Frank D. Lanterman Regional Center
Service Provider Advisory Committee
Hosted by FDLRC
September 7, 2016
Minutes**

SPAC MEMBERS PRESENT

Kelly White
Traci Jones-Martinez
Sandy Moreno
Nicole Hajjar
Kimberly West-Isaac
Israel Ibanez
Miriam Whitfield
Dee Prescott

EXCUSED

Bill Murphy
Keri Castaneda

GUESTS

Diana Hernandez – 24HR Home Care	Stephanie Alvarez – 24HR Home Care
Veronica Solano – The Jeffrey Found.	Laura Garcia – Bright Beginnings
Lourdes Carranza – Easter Seals	Stacy Payne – Bright Beginnings
Gavin Gervis – Jay Nolan	Renem Fakira – College Nanny's & Sitters
Mariam Margaryan – Westview Serv.	Angela Cooper – The Campbell Center
Jamel Wallace – Accent Care	Bryan Chacon – Maxim Healthcare
Sean Stone – Maxim Healthcare	Esthela Rodriguez – The Speech & Language Group
Kyra Griffith – TLC Speech Therapy	Tracy Cabral – The speech & Language Group

STAFF

Karen Ingram

The meeting followed the Community Meeting and was called to order at 11:00 AM. Introductions were made.

APPROVAL OF MINUTES

The minutes for August 3, 2016 needed to be amended. Under the CMS Final Rule Section, line 5, 2016 was omitted from the July 1 date. The minutes were approved pending correction.

REPORTS

Board Meeting

Ms. White reported the following:

- Ms. Judy Enright, LRC Legal Counsel, gave a presentation on the duties and responsibilities of Board members. They all signed a Conflict of Interest form.
- Exceptional Minds produced FDLRC's 50th Anniversary video that is available on the LRC webpage.
- Annual Cultural Competency Training – Board members were required to take this on-line training. (Note – Ms. White encouraged providers to view the training to help them understand the different cultures and customs to better serve clients and their families. Training is available on the LRC website.)
- The Executive Director's Report – RCs are required to develop an action plan for their Performance Contract and share it with the community. RCs are also required to develop a Plan of Correction when staffing ratios are not met. LRC has submitted their plan to DDS. RCs received money this fiscal year to hire additional Service Coordinators.
- Update on LRC relocation – Discussions with three general contractors continue to find a new location as the lease at the current building will expire in 2018. New location should be established by 2017 as the current lease requires one year notice.
- The Board unanimously voted to approve the proposed 2017 Performance Plan.
- The Board voted to approve a cost of living adjustment (COLA) for RC staff.
- There was a surplus for FY 2015-16 for the RC system.
- LRC had a growth of 343 clients last fiscal year.
- The Board of Directors did the annual performance evaluation for the LRC Executive Director, Ms. Melinda Sullivan

OLD BUSINESS

SP Breakfast

Ms. Moreno encouraged committee members and guests to attend this event and to register early. Invitations will be mailed out mid-September. Committee members and guests were encouraged to donate promotional items for at least 200 goodie bags and also gift cards and gift baskets for the raffle. Goodie bags will be assembled after the October SPAC meeting. The breakfast will be on November 2, 2016 at La Canada Country club. Keynote speaker is Pete Laity.

CMS Final Rule Update

DDS has \$15million to distribute as grants to providers who need to transition segregated services to integrated services. Ms. Ingram strongly encouraged providers to request these funds. DDS will then have information to share with the Legislature.

The Request Form is posted on the LRC website and is due to the regional center by October 1, 2016. Forms should be sent to the attention of the Community Services Unit. The regional center must submit all requests to DDS by November 30, 2016.

ABX2-1

Ms. Ingram reported that rates have been adjusted, although some corrections are still being made. Providers were advised to review the rates on their invoices from all Centers, and to contact the vendoring and user Centers if new rates have not been processed.

Local Minimum Wage Adjustments

Providers using the “Unanticipated Rate Methodology” to request a rate increase due to the local minimum wage increase must submit these requests to DDS within 60 days of the effective date. Because providers did not know their new rates until they saw the July invoice, LRC sent a request to DDS asking if the 60 day deadline for the unanticipated rate could be extended for an additional 30 days, the request was approved by DDS.

While there is no deadline for using the Health & Safety Waiver Request to request a rate increase due to the local minimum wage increase, providers are advised to submit as soon as possible. Form is available on the LRC and DDS websites. LRC has established a deadline of September 30, 2016 in order to receive a retroactive increase. Requests received after this date will not be retroactive.

Audits

Ms. Ingram informed that effective July 1, 2016 if an audit or financial review had no issues, providers can request a two-year exception from this requirement.

NEW BUSINESS

Election of New Chair

Ms. White’s term as a SPAC member and Committee Chair will end in October. Ms. Kimberly Isaac-West was elected unanimously by the committee to be the new Chair.

UPDATES/ANNOUNCEMENTS/CONCERNS

- Ms. Ingram informed that the 11 million dollars for the Disparity is available only for regional centers. LRC is submitting a proposal to replicate its Promotora Program within the Korean community.

2016 SPAC Meeting Locations

- October 5 – Easter Seals – Glendale
- November 2 – SP Breakfast – La Canada
- December 7 – Smile Pediatric – Los Angeles

ADJOURNMENT

The meeting was adjourned at 11:40 AM

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Service Provider Advisory Committee Meeting
ATTENDANCE

2015-2016	N O V 15	D E C 15	J A N 16	F E B 16	M A R 16	A P R 16	M A Y 16	J U N 16	J U L 16	A U G 16	S E P 16	O C T 16	T O T A L
K. WHITE, Chair	SP	X	X	X	X	X	X	E	N	X	X		
T. JONES MARTINEZ	B	X	X	X	X	X	X	X	O	X	X		
S. MORENO	R	X	X	E	E	X	X	E		X	X		
B. MURPHY	E	X	X	E	E	X	E	X	M	X	E		
K. WEST-ISAAC	A	X	X	X	X	X	X	X	E	E	X		
I. IBANEZ	K	X	X	X	X	X	E	X	E	X	X		
K. CASTANEDA	F	X	X	X	X	X	X	E	T	X	A		
M. WHITFIELD	A	X	X	X	A	A	X	E	I	X	X		
N. HAJJAR	S	E	X	X	E	X	E	E	N	E	X		
D. PRESCOTT	T	X	X	X	X	E	X	X	G	X	X		