

**Frank D. Lanterman Regional Center
Service Provider Advisory Committee
Hosted by FDLRC
August 5, 2015
Minutes**

SPAC MEMBERS PRESENT

Kelly White
Sandy Contreras
Israel Ibanez
Kathleen Kolenda
Nicole Hajjar
Miriam Whitfield
Bill Murphy
Kimberly West-Isaac
Keri Castaneda

EXCUSED

Traci Jones-Martinez

GUESTS

Gloria Leiva – The Jeffrey Foundation
Dr. Mary Jo Bautista – Family Way AFHA
Lynn Lewis – Improvised Program
Kae Yabuki – Seek Education
Cindy Raimondi – ABLE
Beatriz Diaz – In2Vision
Paula O’Sullivan – Glen Park
Bryan Chacon – Maxim Healthcare
Dee Prescott – Easter Seals
Veronica Solano – The Jeffrey Foundation

STAFF

Karen Ingram

The meeting was called to order at 9:30 AM and introductions were made.

APPROVAL OF MINUTES

The minutes of June 3, 2015 were accepted as submitted.

REPORTS

Board Meeting

There was no meeting in July. Ms. Ingram reported the following from June’s meeting:

- The Board had their annual member election, the new members are: Linda An, Ramona Warfield and Anthony Stein. Re-elected members are: Larry DeBour, Karla Diaz, Jack Gilbertson, Ray Lemus and John Poulos. The 2015-16 Executive

Committee is as follows: President, Louis Mitchell; Vice President, Ray Lemus; Treasure, Dina Richmond; Secretary, Karla Diaz.

- The Board approved the selection of the audit firm for the annual audit.
- There has been a growth of 257 clients from the beginning of the year to date.
- The next Board meeting will be on August 26.

Provider Financial Review/Audit

Ms. Ingram informed that a reminder letter will be sent to providers to submit their Audit/Financial Reviews for FY2013-14 and CY 2014. Providers that do not comply with this requirement will be placed on a “do not refer”. ARCA did a survey of regional centers; Lanterman Regional Center has the highest rate of compliance with the law.

Providers were strongly encouraged to contact their Legislators and Jimmy Gomez, Chair of the Assembly Appropriations Committee, in the next two weeks to support SB 490 (Senator Beall), which proposes to increase the thresholds for when these reports are required (Audit to \$2,000,000, Review to \$500,000).

To find out who to contact, got to Lanterman.org, click on Network of Care then click on Legislators or go to CA.gov, click on Legislation, enter your Zip Code to get a list of elected officials in your area.

OLD BUSINESS

SP Breakfast

Ms. Contreras shared with guests that have never attended the SP breakfast that the purpose of the breakfast is for providers to show appreciation to their staff. She invited them to participate or donate items for the goodie bags. Save the Date postcards will be mailed out by August 7. Goodie bags will be stuffed after the October SPAC meeting.

CMS Final Rule

Lanterman will be convening focus groups by discipline to go over information regarding what an integrated setting is and is not. The goal is to schedule these dialogues from August thru December. Anyone wishing to host a meeting should contact Ms. Ingram.

FLSA Overtime Update

No updates on FLSA at the time of this meeting. A ruling is expected sometime in August. DDS has money set aside that will be allocated if the overtime rule gets approved.

NEW BUSINESS

3 Days Paid Sick Leave

Ms. Ingram reminded providers that as of July 1, employers are required to pay 3 sick days per year to employees that work 30 hours or more. If rates are not set by DDS providers should submit their rate adjustment request to their vendoring regional center. Rates for providers that are already paying for sick time will not be adjusted. Deadline for rate adjustments is September 1st, requests received after September 1st will not be considered. An e-mail blast has already gone out; a mass mailing is going out soon. A

workbook is posted on Lanterman's website on both the Service Provider page and the E-Billing page.

Minimum Wage Increase

Ms. Ingram shared that the minimum wage as of January 1, 2016 will increase to \$10.00 per hour statewide. Money for this increase has been put in the DDS budget. Instructions for requesting a rate adjustment will be sent in September. Requests received after the deadline will not be considered.

Both the City and County of Los Angeles have approved an incremental wage increase to \$15/hour by 2020. The first increase is to \$10.50 effective July 1, 2016. Providers in these jurisdictions will have to submit a Health and Safety Waiver request for each client to receive a rate adjustment. Instructions for requesting a rate adjustment via a H&S Waiver will be sent to providers in early 2016.

Zero Tolerance Policy

Ms. Ingram reminded that the State of California requires all regional centers, as well as service providers, to have a Zero Tolerance Policy for abuse. The law requires the Policy to be reviewed with employees upon hire and annually thereafter. Because some providers are using Lanterman's Policy as their own, and they are signing Lanterman's Zero Tolerance Policy Employee Acknowledgement form, Ms. Ingram circulated a draft of a sample policy that providers could use as a model for their own policy. SPAC was asked to review and submit comments to Ms. Ingram via email. The final product will be posted on the provider page of Lanterman's website.

ANNOUNCEMENTS/CONCERNS

- Ms. Keri Castaneda informed that AbilityFirst will be closing their day programs in Orange County. Easter Seals will be taking over some of those programs. AbilityFirst will be focusing on Supported Employment.
- LRC is sponsoring a workshop with Dr. Tom Pomeranz on Saturday, August 29, from 9am – 12pm. This workshop is for families of children from birth to 5 years old and professionals working with them. The workshop will take place at Lanterman and Spanish translation will be available. Registration is free for Lanterman families and providers; there will be a \$10.00 fee for non-Lanterman families. Registration form is on the Lanterman website.

2015 SPAC Meeting Locations

- September 2 – LRC – Community Meeting
- October 7 – Easter Seals/Glendale Senior Center
- November 4 – SPAC Breakfast
- December 2 – AbilityFirst/Kinneloa

ADJOURNMENT

The meeting was adjourned at 10:35 AM

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Service Provider Advisory Committee Meeting
ATTENDANCE

2014-2015	N O V 14	D E C 14	J A N 15	F E B 15	M A R 15	A P R 15	M A Y 15	J U N 15	J U L 15	A U G 15	S E P 15	O C T 15	T O T A L
K. WHITE, Chair	SP	X	X	X	X	X	X	X	N	X			
T. JONES MARTINEZ	B	E	E	X	X	X	E	E	O	E			
S. CONTRERAS	R	X	X	X	X	X	X	X		X			
B. MURPHY	E	E	X	X	X	X	E	X	M	X			
K. WEST-ISAAC	A	X	X	X	X	X	E	X	E	X			
I. IBANEZ	K	X	X	X	X	X	X	X	E	X			
K. KOLENDA	F	E	X	X	X	E	X	X	T	X			
K. CASTANEDA	A	X	X	X	E	X	X	E	I	X			
M. WHITFIELD	S	E	X	X	E	X	X	X	N	X			
N. HAJJAR* seated 3/15	T				X	E	X	X	G	X			

New member*