

**Frank D. Lanterman Regional Center  
Service Provider Advisory Committee  
Hosted by Easter Seals/Total Programs/Smile + Wonder  
June 6, 2018  
Minutes**

**SPAC MEMBERS PRESENT**

Kimberly West-Isaac  
Sandy Moreno  
Traci Jones-Martinez  
Keri Castaneda  
Dee Prescott  
Yvonne Nakamoto  
Nicole Hajjar  
Jim Storck

**EXCUSED**

Israel Ibanez

**GUESTS**

Priscilla Garcia – SVS	Bryan Chacon – Maxim Healthcare
Greg Sanchez – Home Instead	Joann Ahn – ECF Downtown
Arpi Gulgulyan – The Campbell Ctr	Kelly White – Villa Esperanza Services
Angela Cooper – The Campbell Ctr	Andrew Nomura – Easterseals
Jacklin Pfaff – Total Ed. Solutions	Jack Darakjian – MSS
Shelly Fernandez – SEEK Ed.	Bijan Beizgi – In2vision
Miriam Whitfield - SVS	Janet Upjohn – Cheerful Helpers
Krishna Tabor – Butterfli	Cindi Raimondi – ABLE

**STAFF**

| Sonia Garibay

Meeting was called to order at 10:05 AM. Introductions were made.

**APPROVAL OF MINUTES**

The minutes of May 2, 2018 were accepted as submitted.

**REPORTS**

**Board Meeting**

Ms. Isaac reported the following:

- The Family/Parent Share of Cost program was discussed as well as all the details that involve managing the program. LRC facilitates this program but DDS is the payee.
- Self Determination program – the approval of the resubmission of the Self Determination program is expected by mid-June. LRC will have 74 participants out of the 2500 clients that will be selected statewide.

There will be future presentations to discuss concerns and challenges related to the program, including the fiscal management services and the independent facilitators that will help manage the provision, funding and payment of services, making sure they won't exceed expectations of the people that participate in the program.

### **CMS Final Rule**

Ms. Garibay shared that she has met with residential providers, day programs and children's programs. The next meeting with day program providers is scheduled for August 17 at Easterseals, the children's programs next meeting is scheduled for August 24 at AbilityFirst and the residential provider's next meeting is scheduled for June 22 at the Goodwill Enrichment Center. These meetings will be scheduled on a quarterly basis and will be from 10:00 AM – 12:00 PM.

The purpose of these meetings is mostly to support providers, to help them understand what the requirements are and to provide updates.

Providers that have not received an invitation yet should contact Ms. Garibay at [sgaribay@lanterman.org](mailto:sgaribay@lanterman.org)

### **OLD BUSINESS**

#### **SPAC Breakfast**

Ms. Moreno reported that the subcommittee has not decided on the key speaker yet. The goodie bags may be discontinued this year. Gift cards and prizes will still be raffled off. More information will follow. The "Save the Date" postcards will be mailed in July. Ms. Wilson will confirm if the price per person will stay the same or not.

#### **SP Vendor Fair Update**

Ms. Castaneda shared that the Children's Services Vendor Fair and training for LRC's School Age Service Coordinators is scheduled for August 9 at 9:30 AM. The training topic is on Sensory Integration; a speech therapist from Smile + Wonder will present. Information regarding tables for the vendor fair will be sent to providers of children's services in July. Set-up will be at 8:30.

#### **Service Provider Training Update**

Ms. Prescott confirmed that the Service Provider Training will be on September 14 at the Goodwill Training Center from 9:00 – 11:30 AM. Ms. Prescott suggested having a meeting with the committee this month to finalize details. Ms. Hajjar and Ms. Isaac will send information on some insurance brokers so the committee can review it. A charge of \$10.00 per attendee may apply.

#### **Transition Grant Updates**

Ms. Garibay reported that five providers (one residential, one activity program and 3 day programs) received transition funds to help them transition to compliance with federal requirements. She met with all providers last month; they are in the process of developing program proposals. Contracts are expected to be ready by the end of June.

## NEW BUSINESS

### **Provider Rate Study**

Ms. Garibay reported that about 400 LRC providers received the Rate Study survey from Burns & Associates via e-mail. The State of California is requiring DDS to submit a rate study addressing the sustainability, quality and transparency of community based services. Providers are encouraged to complete the survey for as many of their programs as possible. Responses will be compiled by Burns & Associates by service code and the report to the Legislature will indicate rates that providers are receiving and what rates are needed to cover the costs for what providers are actually spending on staffing, and operations, etc.

For providers that feel they have too many programs, it was recommended that they submit a rate survey for the most impacted programs. The information needed to complete the survey is current fiscal information: staff wages, payroll taxes benefits, rent, utilities and other administrative/program costs. Completed rate surveys are due July 6, 2018. The Rate Study is due to the Legislature by March 20, 2019.

Ms. Garibay informed that Burns & Associates will have webinars to help providers complete the survey; the webinars are attached to the spreadsheets.

This survey is voluntary but all providers were strongly encouraged to complete it in order to have the State consider meaningful rate reform and higher rates. The software required to complete the survey is Microsoft Excel 2010 or a newer version.

## UPDATES/ANNOUNCEMENTS/CONCERNS

- Ms. Prescott recommended reinstating the Legislative/Advocacy Update item to the monthly SPAC agenda to keep providers updated on Legislative and Advocacy issues.
- It was suggested that Mr. Barry Londer, Accounting Controller, should be invited to the August/October meeting to clarify issues regarding e-billing and maybe other issues.
- The “Uniform Holiday Schedule” proposal may be rejected by the Assembly.
- It was recommended that service coordinators should be trained on different communication styles.
- **Concern** – lack of communication between providers and service coordinators. Providers are not being properly notified when a client will no longer be attending the day program.
- **Concern** – Service Coordinators turnaround before providers have the opportunity to establish a relationship with them.
- **Concern** – lack of knowledge from Service Coordinators about all the services that are available to clients and what each service provider does.
- **Concern** – the IPP amendment form needs to be updated to include information needed by the day programs for example when audited the goals have been found to be too general at times and auditors want those to match the goals of the program.

**ADJOURNMENT**

The meeting was adjourned at 11:05 AM

/ip

*Service Provider Advisory Committee Meeting*  
***ATTENDANCE***

2017-2018	N O V 17	D E C 17	J A N 18	F E B 18	M A R 18	A P R 18	M A Y 18	J U N 18	J U L 18	A U G 18	S E P 18	O C T 18	T O T A L
K. WEST-ISAAC - Chair	SP	X	N	X	X	X	X	X	N				
T. JONES MARTINEZ	B	X	O	X	X	X	X	X	O				
S. MORENO	R	X		X	X	X	X	X					
I. IBANEZ	E	E	M	X	X	X	X	E	M				
K. CASTANEDA	A	X	E	X	X	X	X	X	E				
N. HAJJAR	K	X	E	X	X	E	X	X	E				
D. PRESCOTT	F	X	T	X	X	X	E	X	T				
J. STORCK	A	X	I	X	X	E	X	X	I				
Y. NAKAMOTO	S	E	N	X	X	X	X	X	N				
VACANT	T		G						G				