Meeting was called to order at 10:00 AM and introductions were made.

**SPAC MEMBERS PRESENT**
Kimberly West-Isaac  
Traci Jones-Martinez  
Keri Castaneda  
Jim Storck  
Yvonne Nakamoto  
Greg Sanchez  
Kyra Griffith  
Dee Prescott  

**EXCUSED**
Nicole Hajjar  
Kelly White  

**GUESTS**
Adriana Nunez – Life Steps Foundation  
Bryan Nguyen – easterseals  
Charlotte McKoy – Precise Care  
Nancy Niebrugge – The Campbell Center  
Azniv Tonoyan – In2Vision  
Janet Upjohn – Cheerful Helpers  
Sam Anuakpado – Avanti  
Jacklin Pfaff – TES Therapy  
Robert Turner – Life Step Foundation  
Chaghig Kouajian – ACT  
Michaelann Gabrielle – Center for Dev Kids  
Andrea Devers – People Creating Success  
Bijan Beisai – In2Vision  
Guadalupe Hernandez – Maxim Healthcare  
Lisa Peterson – Shield Healthcare  

**Public Comments**

**Census**
Providers asked what they should do about the Census, which starts in April and goes thru June. Ms. Ingram shared that group home residents should participate and the law allows the provider to help them. She emphasized that it’s crucial for everyone to participate as the information helps determine how much support State’s received from the Federal government. More information is available on the DDS Website.

**ADA Compliance**
There was a question about ADA compliance for websites. Ms. Ingram will invite the LRC Website Programmer to a future meeting to explain/answer questions about requirements for ADA accomodations for websites.
Coronavirus
Providers asked what recommendations LRC has for them regarding the coronavirus. Ms. Ingram shared information that LRC Executive Director Melinda Sullivan shared with LRC staff, as well as information received from DDS on the same subject. Ms. Ingram advised providers to follow their normal business protocol when it comes to illnesses and to inform the regional center when clients get severely sick. She reminded everyone that Universal Precautions is a most effective way to minimize the spread of germs: wash your hands frequently with soap and hot water, cough or sneeze into a tissue or your elbow (throw the tissue away and wash your hands), stay home if you’re sick.

REPORTS
Board Meeting
Ms. Isaac reported the following:
- Budget updates were discussed
- Analysis of DDS budget was shared
- ARCA Highlights were shared
- The Board agreed to support AB 2024 (Holden) which provides a method to adjust all rates (including local minimum wages) when the State minimum wage increases.

Breakfast Committee
Ms. Jones-Martinez shared that the next SP Breakfast is scheduled for November 4 at the Luminarias Restaurant. The Committee is looking for potential speakers. Any suggestions should be sent to Ms. Ingram or Ms. Isaac.

Vendor Fair
Mr. Sanchez shared that the Committee selected September 10 from the options provided by LRC. The Committee has ideas for topics and some were recommended by Service Coordination teams. All will be considered by the Committee. More information to follow.

Provider Training
Ms. Prescott shared that the Sub-Committee will meet before the next SPAC meeting.

OLD BUSINESS
Legislative Activities
No updates.

HCBS Updates
Ms. Garibay reported that Self-Assessments have been distributed. Providers needing to complete the assessment should have received an e-mail from OIG, Evolution Consultants or Ms. Garibay. Providers were advised to contact Ms. Garibay if they haven’t received an e-mail; her direct line is 213-252-4904 or e-mail her at sgaribay@lanterman.org. To complete the Self-Assessment providers should visit the LRC website and follow the instructions. Providers were reminded that if the system detects no activity for few minutes they will be “timed out”; the deadline for submission is March 31. Ms. Garibay recommended that providers print a copy of
the completed survey in case they need to prove that they submitted it. Any issues/problems should be reported to Ms. Garibay.

**HCBS Funding**
Ms. Garibay reported that five providers applied for the HCBS transition funding; DDS will notify regional centers of awarded funds in March or April.

Ms. Garibay announced that CCL has rearranged their licensed residential homes caseloads between the Monterey Park and the Woodland Hills offices again to even out caseloads. For more information visit the CCL Website.

**State Minimum Wage Update**
Ms. Ingram reported that LRC received no requests for rate increases.

**NEW BUSINESS**

**Community Input Needs Survey**
Ms. Ingram shared the draft of the Community Needs Survey which will be used for the Center’s FY20/21 CPP funding request. The most requested services are: Community Inclusion Services, Behavior Respite and Out-of-Home Living Options. This survey will be distributed at upcoming meetings and posted on the LRC Website, and will be available in English, Spanish and Korean.

**L.A. After School RFP**
Ms. Ingram informed that LRC is reaching out to existing schools and their after school programs to develop integrated programs to help LRC’s Spanish speaking school age clients. The RFP was sent to the after school programs and posted on the LRC website. Deadline for submission is March 16.

**UPDATES/ANNOUNCEMENTS/CONCERNS**
- Ms. Ingram – There will be two meetings on POS expenditures: Spanish is on March 12 at 6pm and English is on March 25 at 6:30pm. A hand out with information was distributed.
- Ms. Ingram – Coffee with LRC Executive Director Melinda Sullivan. The purpose is to develop a stronger relationship between Ms. Sullivan, clients and their families. The first session is scheduled for March 27 from 9:00 to 10:30 AM at the KYRC. A flyer with information was distributed to be shared with providers, families and clients.
- Ms. Ingram – The DDS Website has improved significantly and it’s now more “user friendly”. Ms. Ingram encouraged providers to check it out.

**ADJOURNEMENT**
The meeting was adjourned at 11:00 AM.

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<tr>
<th>Name</th>
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<tr>
<td>K. WEST-ISAAC - Chair</td>
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<td>T. JONES MARTINEZ</td>
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