

**Frank D. Lanterman Regional Center
Service Provider Advisory Committee
March 4, 2020
Minutes**

Meeting was called to order at 10:00 AM and introductions were made.

SPAC MEMBERS PRESENT

Kimberly West-Isaac
Traci Jones-Martinez
Keri Castaneda
Jim Storck
Yvonne Nakamoto
Greg Sanchez
Kyra Griffith
Dee Prescott

EXCUSED

Nicole Hajjar
Kelly White

GUESTS

Adriana Nunez – Life Steps Foundation
Bryan Nguyen – easterseals
Charlotte McKoy – Precise Care
Nancy Niebrugge – The Campbell Center
Azniv Tonoyan – In2Vision
Janet Upjohn – Cheerful Helpers
Sam Anuakpado – Avanti
Jacklin Pfaff – TES Therapy

Robert Turner – Life Step Foundation
Chaghig Koulajian – ACT
Michaelann Gabrielle – Center for Dev Kids
Andrea Devers – People Creating Success
Bijan Beisai – In2Vision
Guadalupe Hernandez – Maxim Healthcare
Lisa Peterson – Shield Healthcare

Public Comments

Census

Providers asked what they should do about the Census, which starts in April and goes thru June. Ms. Ingram shared that group home residents should participate and the law allows the provider to help them. She emphasized that it's crucial for everyone to participate as the information helps determine how much support State's received from the Federal government. More information is available on the DDS Website.

ADA Compliance

There was a question about ADA compliance for websites. Ms. Ingram will invite the LRC Website Programmer to a future meeting to explain/answer questions about requirements for ADA accomodations for websites.

Coronavirus

Providers asked what recommendations LRC has for them regarding the coronavirus. Ms. Ingram shared information that LRC Executive Director Melinda Sullivan shared with LRC staff, as well as information received from DDS on the same subject. Ms. Ingram advised providers to follow their normal business protocol when it comes to illnesses and to inform the regional center when clients get severely sick. She reminded everyone that Universal Precautions is a most effective way to minimize the spread of germs: wash your hands frequently with soap and hot water, cough or sneeze into a tissue or your elbow(throw the tissue away and wash your hands), stay home if you're sick.

REPORTS

Board Meeting

Ms. Isaac reported the following:

- Budget updates were discussed
- Analysis of DDS budget was shared
- ARCA Highlights were shared
- The Board agreed to support AB 2024 (Holden) which provides a method to adjust all rates (including local minimum wages) when the State minimum wage increases.

Breakfast Committee

Ms. Jones-Martinez shared that the next SP Breakfast is scheduled for November 4 at the Luminarias Restaurant. The Committee is looking for potential speakers. Any suggestions should be sent to Ms. Ingram or Ms. Isaac.

Vendor Fair

Mr. Sanchez shared that the Committee selected September 10 from the options provided by LRC. The Committee has ideas for topics and some were recommended by Service Coordination teams. All will be considered by the Committee. More information to follow.

Provider Training

Ms. Prescott shared that the Sub-Committee will meet before the next SPAC meeting.

OLD BUSINESS

Legislative Activities

No updates.

HCBS Updates

Ms. Garibay reported that Self-Assessments have been distributed. Providers needing to complete the assessment should have received an e-mail from OIG, Evolution Consultants or Ms. Garibay. Providers were advised to contact Ms. Garibay if they haven't received an e-mail; her direct line is 213-252-4904 or e-mail her at sgaribay@lanterman.org. To complete the Self-Assessment providers should visit the LRC website and follow the instructions. Providers were reminded that if the system detects no activity for few minutes they will be "timed out"; the deadline for submission is March 31. Ms. Garibay recommended that providers print a copy of

the completed survey in case they need to prove that they submitted it. Any issues/problems should be reported to Ms. Garibay.

HCBS Funding

Ms. Garibay reported that five providers applied for the HCBS transition funding; DDS will notify regional centers of awarded funds in March or April.

Ms. Garibay announced that CCL has rearranged their licensed residential homes caseloads between the Monterey Park and the Woodland Hills offices again to even out caseloads. For more information visit the CCL Website.

State Minimum Wage Update

Ms. Ingram reported that LRC received no requests for rate increases.

NEW BUSINESS

Community Input Needs Survey

Ms. Ingram shared the draft of the Community Needs Survey which will be used for the Center's FY20/21 CPP funding request. The most requested services are: Community Inclusion Services, Behavior Respite and Out-of-Home Living Options. This survey will be distributed at upcoming meetings and posted on the LRC Website, and will be available in English, Spanish and Korean.

L.A. After School RFP

Ms. Ingram informed that LRC is reaching out to existing schools and their after school programs to develop integrated programs to help LRC's Spanish speaking school age clients. The RFP was sent to the after school programs and posted on the LRC website. Deadline for submission is March 16.

UPDATES/ANNOUNCEMENTS/CONCERNS

- Ms. Ingram – There will be two meetings on POS expenditures: Spanish is on March 12 at 6pm and English is on March 25 at 6:30pm. A hand out with information was distributed.
- Ms. Ingram – Coffee with LRC Executive Director Melinda Sullivan. The purpose is to develop a stronger relationship between Ms. Sullivan, clients and their families. The first session is scheduled for March 27 from 9:00 to 10:30 AM at the KYRC. A flyer with information was distributed to be shared with providers, families and clients.
- Ms. Ingram – The DDS Website has improved significantly and it's now more "user friendly". Ms. Ingram encouraged providers to check it out.

ADJOURNEMENT

The meeting was adjourned at 11:00 AM

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Service Provider Advisory Committee Meeting
ATTENDANCE

2019-2020	N O V 19	D E C 19	J A N 20	F E B 20	M A R 20	A P R 20	M A Y 20	J U N 20	J U L 20	A U G 20	S E P 20	O C T 20	T O T A L
K. WEST-ISAAC - Chair	SP	X	N	X	X				N				
T. JONES MARTINEZ	B	X	O	X	X				O				
K. CASTANEDA	R	X	M	X	X								
N. HAJJAR	E	X	E	E	E				M				
D. PRESCOTT	A	E	E	X	X				E				
J. STORCK	K	X	T	X	X				E				
Y. NAKAMOTO	F	X	I	X	X				T				
G. SANCHEZ	A	X	N	X	X				I				
K. GRIFFITH	S	X	G	X	X				N				
K. WHITE	T	X		X	E				G				