Frank D. Lanterman Regional Center  
Programs & Services Committee  
March 8, 2017  
MINUTES

PRESENT  
Lupe Trevizo-Reinoso, Chair  
Oscar Carvajal  
Josephine Ko  
Yudy Mazariegos  
Howard McBroom  
Michiko Wilkins

STAFF  
Enrique Roman  
Taeki Kim

NOT PRESENT  
Marjorie Heller  
Karla Garcia-Diaz  
Aaron Kitzman

CALL TO ORDER  
The meeting was called to order at 10:10 a.m.

APPROVAL OF MINUTES  
The minutes of February 8, 2017 were reviewed. There are two corrections that need to be made to Ms. Trevizo-Reinoso’s last name and to Ms. Yudy Mazariego’s first name. Aside from those two corrections, the minutes were approved by consensus.

FDLRC SERVICE APPEALS  
Mr. Roman reviewed the fair hearing semi-annual reports from DDS and noted that this is the most recent data we have from them. He stated that Mr. Taeki Kim is working on an appeals project to determine how many denial letters were sent out in 2016 and compare that to the amount of fair hearings that were requested. After this data has been gathered, we will investigate further as to why families did not appeal. Mr. Roman described what the current process is when clients are denied services and discussion followed. The committee discussed the IPP process and the importance of having requests in writing and the documentation of ID notes.
The committee would like to see a sample of ID notes and the IPP signature page at a future meeting.

Mr. Roman shared statistics regarding requests for translation of IPPs and discussion followed. The committee also talked about the process of a Fair Hearing and Ms. Mazariegos shared her experience. Mr. Roman added that either service coordinators or the Office of Clients’ rights can assist families to fill out the Fair Hearing Request forms.

Ms. Mazariegos highly recommends the use of KYRC services such as trainings, workshops, and support groups. Ms. Trevizo-Reinoso suggested the possibility of having the KYRC open on Saturday or stay open late perhaps once a month in order to increase the number of clients and families visiting and receiving more help and information.

**POS DISPARITY PRESENTATION**

Mr. Roman reported that he incorporated the committee’s suggestions from last month’s meeting into the final disparity presentation. The first community meeting took place last week for Spanish speakers and there were very good discussions. The parents talked about parents taking ownership and responsibility for their children regardless of age, race, and immigration status. Overall, Mr. Roman stated that there was a lot of positive feedback. The next community meeting will take place March 15th for Korean speakers.

The committee chose not to review the final presentation of the POS disparity since they had already done so the previous month.

**CASELOAD RATIO: UPDATE**

Mr. Roman shared some data regarding the caseload ratios from last year and from this year. Mr. Roman explain that the Regional Center was in the process of finalizing the caseload ratio surveys for 2017. At the next meeting the committee will receive firm numbers and review.

**OTHER**

Mr. Carvajal asked if there were any discussions regarding the impact of immigration measures. Mr. Roman reported that an immigration consultant recently met with support groups. Other centers have issued letters to the community and Lanterman is considering what the best course of action will be to address this issue with our community.

**NEXT MEETING**

The next meeting is scheduled on April 12, 2017.

**ADJOURNMENT**

The meeting was adjourned at 11:31 a.m.

/gs