

Frank D. Lanterman Regional Center

Programs & Services Committee

January 11, 2023

MINUTES

**PRESENT**

Lupe Trevizo-Reinoso, Chair  
Oscar Carvajal  
Debbie Cornejo  
Darryl Goodus  
Karla Garcia  
Yudy Mazariegos  
Howard McBroom  
Trudy Robinson

**STAFF**

Carmine Manicone  
Srbui Ovsepyan

**GUESTS**

Kristianna Moralls

**NOT PRESENT**

Christopher Perri

**CALL TO ORDER**

Ms. Trevizo-Reinoso called the meeting to order at 10:02 A.M. via Zoom.

**APPROVAL OF MINUTES**

The minutes of November 9, 2022 were reviewed and approved by consensus.

**REVIEW OF 2022 COMMITTEE REPORT**

Mr. Manicone reviewed the 2022 Programs and Service Committee report. There were no changes or updates suggested to this report.

**REVIEW DRAFT CALENDAR FOR 2023**

Mr. Manicone reviewed the 2023 draft calendar and reminded the committee that this is fluid and it is based on the needs of the community. Ms. Trevizo-Reinoso would like the budget review to be added earlier in the year. There were no other changes or updates to the draft calendar.

## **REVIEW OF PROPOSED STAFF TRAINING CURRICULUM**

Ms. Ovsepyan reviewed the Service Coordinator onboarding plan. She highlighted that a position with a focus to mentor SCs was developed and Mr. Bill Crosson has this role. Brown bag sessions were implemented for new SCs and videos on how to complete specific tasks (such as CDER, a POS request and completing timecards) were created and are available to all staff.

Mr. McBroom stated that he would like to speak to SCs about self-determination. Ms. Trevizo-Reinoso commented that vendors used to attend meetings with SCs in the past and would like to know if this is something that can happen again in the near future. Ms. Ovsepyan responded that in team meetings, there are updates regarding vendors. Ms. Mazariegos asked how long it takes a new SC to work with families. Ms. Ovsepyan stated that it depends on the individual and their experience. Ms. Mazariegos asked if current SCs attend these brown bag meetings. Ms. Ovsepyan replied that they have mandatory monthly in-service training and they have the option to attend the brown bag meetings. Ms. Cornejo asked if the subject matter would be enhanced. Ms. Ovsepyan stated that they are open to have new topics. The committee all agreed that they are thrilled that Mr. Bill Crosson has the new position.

## **OTHER**

Mr. Manicone reported that we are getting close to being done with construction. The finishing touches are happening in the 1<sup>st</sup> floor and it looks like it should be done within the next couple of weeks. There are service coordinator teams on the 3<sup>rd</sup> floor now. Construction is being finalized on the 7<sup>th</sup> floor.

## **NEXT MEETING**

The next committee meeting is scheduled on February 8, 2023.

## **ADJOURNMENT**

The meeting was adjourned at 11:18 AM

/gs