

Frank D. Lanterman Regional Center

Programs & Services Committee

February 14, 2018

MINUTES

**PRESENT**

Lupe Trevizo-Reinoso, Chair  
Yudy Mazariegos  
Howard McBroom  
Aaron Kitzman  
Josephine Ko  
Michiko Wilkins

**STAFF**

Enrique Roman  
Taeki Kim

**NOT PRESENT**

Marjorie Heller  
Karla Garcia-Diaz  
Oscar Carvajal

**CALL TO ORDER**

The meeting was called to order at 10:11 A.M.

**APPROVAL OF MINUTES**

The minutes of September 13, 2017, November 8, 2017 and January 10, 2018 were reviewed and approved by consensus.

**RESPITE SERVICE STANDARD**

Mr. Roman reminded the committee that they had reviewed the respite service standard last month. We are currently waiting for further instructions and clarification from DDS.

**APPROVAL OF 2018 COMMITTEE CALENDAR**

The committee reviewed the 2018 committee calendar. A budget update in August may be needed and the committee would like to add that to the calendar.

## **REVIEW OF 2017 PERFORMANCE PLAN Q-4**

The Committee reviewed the 2017 Q4 performance plan. There were no changes.

## **REVIEW OF 2018 PERFORMANCE PLAN**

The committee reviewed the 2018 performance plan and focused on the nine new employment goals as requested by DDS.

Regarding the employment goals, the committee inquired about the following:

- Is sub-minimum wage considered employment for clients? Mr. Roman informed the Committee that he was going to discuss this with the Executive Director and the Director of Community Services.
- How will the Regional Center make use of EDD data if the data is 2 to 3 years old
- Are undocumented workers being tracked too
- Goal 21: is “employment” as referenced paid or unpaid?

***Mr. Kitzman made a motion to approve the 2018 performance plan as drafted to the board of directors for final approval. It was seconded by Mr. McBroom and approved by consensus.***

## **DISPARITY PRESENTATION 2018**

Mr. Roman reported that this is a draft disparity presentation and would like feedback. The committee reviewed and discussed the presentation. The disparity meetings will take place on March 2, 2018 hosted by the Korean support group; on March 13, 2018, hosted by one of the Spanish speaking support groups; and the third and final Community meeting will be hosted at the Regional Center on March 27, 2018 and will be conducted in English.

The following are comments and suggestions from the committee:

- Have a comparison of information from previous years
- Regarding “activities aimed at addressing disparities;” bring flyers and contact information for these programs
- Add a slide including data by region/location
- Compare data with the state-wide average
- Perhaps add photos to the slides
- Share success stories
- Provide the survey at the meetings and give room for anonymous comments.

## **NEXT MEETING**

The next meeting is scheduled on March 14, 2018.

## **ADJOURNMENT**

The meeting was adjourned at 11:23 A.M.

/gs