

Frank D. Lanterman Regional Center

Programs & Services Committee

April 11, 2018

MINUTES

**PRESENT**

Lupe Treviso-Reinoso, Chair

Aaron Kitzman, via teleconference

Yudy Mazariegos

Howard McBroom

Michiko Wilkins

**STAFF**

Enrique Roman

Taeki Kim

**NOT PRESENT**

Oscar Carvajal

Karla Garcia

Josephine Ko

**CALL TO ORDER**

The meeting was called to order at 10:12 A.M.

**APPROVAL OF MINUTES**

Due to lack of a quorum, the minutes of March 14, 2018 will be reviewed and approved at the next meeting.

**KYRC ANNUAL REPORT**

Mr. Roman reminded everyone that the Committee had previously had a discussion regarding trainings offered to families via the KYRC and expressed an interest in learning more about the KYRC. Ms. Rose Chacana, director of the KYRC, was present to report on those trainings. She shared data from 2015 to the present regarding support groups and the trainings they host. Ms. Chacana stated that the topics for the trainings are chosen by the support groups. The KYRC also has stand-alone trainings; those topics have grown in numbers and they are also available in multiple languages.

Ms. Chacana reported that all new families receive a welcome call and they are assigned other families to reach out to (peer support) and are welcomed into the system. She stated that library

usage has been challenging for the last few years due to the multimedia demands of our community, but the KYRC continues to increase awareness and utilization of the library. The Help desk saw a large increase in transactions there, mostly thanks to service coordination referrals. Ms. Chacana reported that last year, they began to use the Everbridge automated response system for all support groups, presentations, and important announcements. There has been a large increase in attendance.

Ms. Chacana handed out flyers with information regarding upcoming trainings such as mental health, eligibility, literacy, and school transition. There will be a meeting regarding ACCESS transportation services. Ms. Lupe Trevizo-Reinoso suggested asking the ACCESS representatives to bring applications and a camera in order to assist clients to possibly enroll in their program on-site; Ms. Chacana will follow up on this. Ms. Trevizo-Reinoso also inquired about assistance for clients to obtain a California ID and TAP cards for students.

Mr. Roman and Ms. Chacana discussed having an “IPP 101” training, especially for Spanish speakers.

*Discussion followed.*

### **CASELOAD RATIO**

Mr. Roman reviewed the caseload ratio survey with the committee. He reported that this year DDS has mandated that we use this automated version. Mr. Roman stated that we are out of compliance and will have to write a plan of correction letter to DDS. There will also be a community presentation in June on this matter.

### **OTHER**

Mr. Roman reported that the application for self-determination was submitted last month. The federal government has 3 months to give the State of California a determination. We know that DDS and the self-determination committee have worked hard behind the scenes to answer questions that CMS had. Mr. Roman reported that out of 600 clients in the FDLRC interest list, about one third expressed interests in the program. Moving forward, we need to get the word out to the remainder of clients – the Center is currently developing an outreach strategy to reach all Center clients.

Regarding disparity meetings; we concluded those presentations. There were great discussions, participation, and a lot of feedback.

### **NEXT MEETING**

The next meeting is scheduled on May 9, 2018.

### **ADJOURNMENT**

The meeting was adjourned at 11:37 AM.

/gs