

Frank D. Lanterman Regional Center

Programs and Services

February 12, 2014

MINUTES

**PRESENT**

Julie Gaona  
Karla Garcia  
Marjorie Heller  
Josephine Ko  
Yudy Mazariegos  
Howard McBroom  
Lupe Trevizo-Reinoso  
Michiko Wilkins

**STAFF**

Melinda Sullivan

**NOT PRESENT**

Ann Seisa, Chair  
Oscar Carvajal

**CALL TO ORDER**

In Ms. Seisa's absence, the meeting was called to order by Mr. McBroom at 10:05 AM.

**APPROVAL OF MINUTES**

The minutes of January 8, 2014 were reviewed and approved by consensus.

**AUTISM QIA REPORT**

Ms. Sullivan presented the 2013 Quality Improvement & Assurance (QIA) report for ABA service providers. These 12 ABA agencies serving Lanterman families were evaluated on three (3) primary measures: direct observation and interview, report review, and staff qualifications. Ms. Sullivan highlighted that this is the first year that written reports have been included in the formal assessment, as a direct result of developing a standard reporting tool for all providers to use. The results of this audit include a ranking of agencies which then helps families determine who they would like to work with; those agencies on Tier 1 agencies are priority referrals. Agencies on the Tier 2 will receive individual technical assistance in an effort to improve their performance. All 12 agencies had an opportunity to give the Center feedback on the process which was shared with the clinicians who completed the QIA activities. This next year, the Autism Team will be evaluating four new providers in an effort to increase capacity.

Other activities completed by the Autism Team this past year include 1) a parent competence scale survey for Behavior Workshop participants. Results indicated that, after completing the workshop series, the majority of parents felt better equipped to support their children and address their challenges; 2) The California Department of Education received a grant for the California Autism Professional Training and Information Network (CAPTAIN) and the individuals who receive this training agree to train others. Two staff completed this training and will be providing training to ABA providers and regional center staff in 2014.

## **FINAL 2013 PERFORMANCE PLAN REPORT**

Ms. Sullivan reviewed and summarized the 2013 Performance Plan final report with the Committee.

The Committee agreed on the following changes:

- Change the title so that the word “Proposed” is deleted
- Goal 9, Objective B: edit SIR numbers because they currently do not add up

The timeline for the draft 2015 plan was discussed. The committee was reminded that the draft 2015 Plan is part of the Fall Community Meetings held in September, which means the draft plan must be completed no later than August, preferably in July. Ms. Sullivan agreed to bring proposed objectives to the April meeting.

## **OTHER**

Ms. Sullivan followed up on three questions from last month regarding the Network of Care.

1. *Does the website have a voice output feature?* No. Users who need their computer or other device to screen read to them have to install screen-reader software/technology/app. Trilogy complies with ADA requirements that the Network of Care site is readable by that software.

2. *Can individuals upload PDF documents into their Personal Health Record?* Yes, individuals can upload PDFs, Word documents, and other formats into their Personal Health Records.

3. *Do service providers indicate which health plans they accept?* Some service providers do. Service providers are free to provide any information they want to share. This information generally is placed in the “Payment/Insurances Accepted” field; however this field is not filled out in most cases in the Lanterman NOC records.

## **NEXT MEETING**

The next meeting is scheduled on March 12, 2014.

## **ADJOURNMENT**

The meeting was adjourned at 11:26 A.M.

/gs