

EXECUTIVE COMMITTEE

August 11, 2021

MINUTES

PRESENT

Louis Mitchell, Chair
Elizabeth Beltran
Larry DeBoer
Mark Higgins
Dina Richman

NOT PRESENT

Gloria Leiva

STAFF

Melinda Sullivan

CALL TO ORDER

Mr. Mitchell called the meeting to order at 12:00 p.m. The meeting was held via Zoom.

APPROVAL OF MINUTES

Ms. Beltran moved to approve the minutes of July 14, 2021, Ms. Richman seconded the motion, and it passed unanimously.

LINE OF CREDIT UPDATE

Ms. Sullivan advised the Committee that the Center needed to draw approximately \$6 million on its line of credit for a short period in July. The draw cost the Center \$1,000.

BYLAWS UPDATE

Ms. Sullivan advised the Committee that the recommendation from the Committee to add language to specify that the “Treasurer is the chairperson of the Administrative Affairs committee” has been added to the draft Ninth Restatement of the Bylaws, and will be taken to the Board for approval in August.

RETURNING TO OFFICE UPDATE

Ms. Sullivan advised the Committee that the Center has adjusted the start of its “return to office date for staff” from August 16 to September 13, 2021. Staff will be required to come into the office one day a week.

ADJOURNMENT FOR EXECUTIVE SESSION

Ms. Beltran moved to suspend the General Session meeting at 12:08 p.m. for Executive Session to conduct business on Approval of Minutes and Litigation, Mr. DeBoer seconded the motion, and it passed unanimously.

RECONVENE FOR GENERAL SESSION

The Committee conducted business in Executive Session on Approval of Minutes and Litigation.

ADJOURNMENT

The meeting was adjourned at 12:10 p.m.

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