

EXECUTIVE COMMITTEE

March 10, 2021

MINUTES

PRESENT

Dina Richman, Chair
Elizabeth Beltran
Mark Higgins
Gloria Leiva
Louis Mitchell

GUEST

Larry DeBoer

STAFF

Melinda Sullivan

CALL TO ORDER

Ms. Richman called the meeting to order at 12:05 p.m. The meeting was held via Zoom.

APPROVAL OF MINUTES

The minutes of January 13, 2021 were approved by consensus.

TECHNOLOGY PROJECT

Ms. Sullivan advised the Committee that the Center has distributed 33 of 40 laptops with hotspots to clients receiving adult day services. The laptops are cataloged and checked out through the Family Resource Center.

COVID UPDATE

Ms. Sullivan advised the Committee that it has been very quiet at the Center as related to COVID-19 cases this week. The Center has been reporting a decline in positive cases.

The Center continues to work diligently on immunizations as they are rolling out by the City of Pasadena and LA County. The Center has worked hard to keep up with all of the news & updates related to the COVID-19 vaccine and this information is shared with clients, families, and staff.

People with developmental and other disabilities ages 16-64 have been given vaccine eligibility beginning March 15, 2021. The Center will be sending out personalized letters to approximately 5,000 clients/families that certifies that they meet one or more of the criteria, and therefore is eligible for vaccination beginning March 15, 2021 as vaccine supply is available.

SATISFACTION SURVEY

For Information Only -

Ms. Sullivan advised the Committee that in the Fall, approximately 11,000 satisfaction surveys had been sent out in English, Spanish, Korean, and Chinese. The Center received a 20% return rate of completed surveys and they have been tabulated. The results will be shared at the upcoming board meeting, the POS Difference Community Meetings, and posted on the Center's website.

ADJOURNMENT FOR EXECUTIVE SESSION

Ms. Beltran moved to suspend the General Session meeting at 12:15 p.m. for Executive Session to conduct business on Approval of Minutes, Litigation, Real Estate, and Timeline for Executive Director's Performance Evaluation 2020-21. Mr. Mitchell seconded the motion, and it passed unanimously.

RECONVENE FOR GENERAL SESSION

The Committee conducted business in Executive Session on Approval of Minutes, Litigation, Real Estate, and Timeline for Executive Director's Performance Evaluation 2020-21.

ADJOURNMENT

The meeting was adjourned at 12:35 p.m.

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