

## **EXECUTIVE COMMITTEE**

**September 8, 2021**

### **MINUTES**

#### **PRESENT**

Gloria Leiva, Chair  
Louis Mitchell  
Elizabeth Beltran  
Larry DeBoer  
Mark Higgins  
Dina Richman

#### **STAFF**

Melinda Sullivan

#### **CALL TO ORDER**

Ms. Leiva called the meeting to order at 12:05 p.m. The meeting was held via Zoom.

#### **APPROVAL OF MINUTES**

**Ms. Beltran moved to approve the minutes of August 11, 2021, Ms. Richman seconded the motion, and it passed unanimously.**

#### **BOARD TRAINING PLAN**

Ms. Sullivan advised the Committee that they could find a copy of a memo dated August 25, 2021 from DDS regarding submission of a 2022 Board of Directors Training Plan. The plan is due to DDS on December 15, 2021. In preparing the draft plan, Ms. Sullivan recommended surveying the Board via Survey Monkey with various training topics of interest to choose. The top results will be incorporated into the plan.

**The Committee was in agreement with the survey approach.**

#### **HOPE GOLF TOURNAMENT**

Ms. Sullivan advised the Committee that they could find a copy of a letter dated August 13, 2021 from Home Ownership for Personal Empowerment (HOPE) soliciting sponsorship in their upcoming Fall Luncheon.

**After discussion, the Committee agreed not to be a sponsor of the event.**

### **ADJOURNMENT FOR EXECUTIVE SESSION**

**Mr. Mitchell moved to suspend the General Session meeting at 12:20 p.m. for Executive Session to conduct business on Approval of Minutes, Personnel, Litigation, and the Executive Director's Goals for FY 2021-2022. Mr. DeBoer seconded the motion, and it passed unanimously.**

### **RECONVENE FOR GENERAL SESSION**

**The Committee conducted business in Executive Session on Approval of Minutes, Personnel, Litigation, and the Executive Director's Goals for FY 2021-2022.**

### **ADJOURNMENT**

The meeting was adjourned at 12:30 p.m.

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