

## **EXECUTIVE COMMITTEE**

**September 11, 2013**

### **MINUTES**

#### **PRESENT**

Ray Lemus, Chair  
Mark Higgins  
Anila Guruji  
Eduardo Solis

#### **NOT PRESENT**

Larry DeBoer

#### **STAFF**

Diane Anand  
Patrick Aulicino  
Melinda Sullivan

#### **CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

#### **APPROVAL OF MINUTES**

**Ms. Guruji moved to approve the minutes of August 14, 2013, Mr. Solis seconded the motion and they were unanimously approved.**

#### **POLICY REGARDING CLIENT ABUSE**

Ms. Anand advised the Committee that as part of the contract with DDS, the Center shall develop and post on its internet website by October 1, 2013, a Zero Tolerance Policy regarding consumer abuse and neglect. The Center shall annually notify all of its employees, and notify vendors and long-term health care facilities serving consumers of its Zero Tolerance Policy. Ms. Anand presented the Center's draft policy regarding client abuse which was prepared by the Center's legal counsel, Judith Enright.

Ms. Anand reported that Mr. DeBoer was unable to attend the meeting, but recommended that the Committee consider expanding the definition of 'sexual abuse' (in the third bullet) so it is clear that verbal abuse of a sexual nature (suggestive conversations, etc.) is included as well as actual physical abuse. Review and discussion followed. The Committee was in agreement with

Mr. DeBoer's recommendation. Ms. Anand will confer with Ms. Enright on the actual language.

**Ms. Guruji moved to recommend that the Board approved the policy regarding client abuse as presented, with the caveat that additional language will be forthcoming from legal counsel regarding expanding the definition of "sexual abuse" in the 3<sup>rd</sup> bullet, Mr. Lemus seconded the motion, and it passed unanimously.**

### **BUDGET UPDATE**

Mr. Aulicino reported that the Center has received the E-1 amendment for 2013-14. He advised the Committee that they could find an analysis done by the ARCA office based on the amendment. The Committee reviewed the analysis and discussion followed.

Mr. Aulicino reported that the Center is also working on the operations budget and is beginning to work on the POS projections for this year. Staff expects to bring an operations budget and staffing plan to the Administrative Affairs Committee in October.

### **UPDATE ON SB 468**

Ms. Anand advised the Committee that there appears to be support from both houses of the legislature on SB 468. Ms. Anand reported that changes have been made to the bill since the August Board meeting, but regional center direct service costs especially for service coordination are not considered in the amendments. ARCA continues to take a support if amended position. A copy of ARCA's second letter will be shared at the September board meeting.

### **ADJOURNMENT**

The meeting was adjourned at 6:43 p.m.

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