

## **EXECUTIVE COMMITTEE**

**October 11, 2017**

### **MINUTES**

#### **PRESENT**

Mark Higgins, Chair  
Larry DeBoer  
Jack Gilbertson  
Louis Mitchell

#### **NOT PRESENT**

Dina Richman

#### **STAFF**

Enrique Roman  
Melinda Sullivan

#### **GUESTS**

Judy Enright

#### **CALL TO ORDER**

The meeting was called to order at 12:05 p.m.

#### **APPROVAL OF MINUTES**

**The minutes of September 13, 2017 were approved by consensus.**

#### **BYLAWS**

Ms. Sullivan advised the Committee that they could find in their packet the proposed Eight Restatement of the Bylaws for the Corporation. Judy Enright, legal counsel, attended the meeting to review proposed edits and changes to the current bylaws.

The Committee reviewed the document and provided some recommended edits. Ms. Enright will incorporate those changes. The Committee agreed by consensus to take the document to the Board for review and approval.

#### **SATISFACTION SURVEY**

Ms. Sullivan advised the Committee that they could find on the table a copy of the satisfaction survey being sent to clients and families. A random sampling of 25% was selected to

participate. The survey results will be presented as part of the Community Meeting on Disparities in early 2018.

### **LA SUPERVISOR'S LUNCHEON – DISABILITY AWARENESS**

#### **For Information Only -**

Ms. Sullivan reported that October is recognized as “Disability Awareness Month” and the Los Angeles County Board of Supervisors and the Los Angeles County Commission on Disabilities will hold its 26<sup>th</sup> Annual Access Awards Celebration on Monday, October 16, 2017. The Commission will honor individuals and companies that have made outstanding contributions and/or have promoted equality and accessibility for people with disabilities. Ms. Sullivan will be attending this event.

### **NOVEMBER MEETING DATE**

The Committee agreed by consensus to change the November meeting date from 11/8/17 to 11/7/18 to accommodate Ms. Sullivan’s schedule so she can attend The National Association of State Directors of Developmental Disabilities Services (NASDDDS) conference in Virginia.

### **BOARD HOLIDAY GATHERING**

Ms. Sullivan advised the Committee that the Board Holiday Gathering will be on December 13, 2017 and that staff are researching venue options.

### **2018 PERFORMANCE PLAN**

Mr. Roman reported that the draft 2018 Performance Plan was developed by the Programs and Services Committee and was presented at 4 Community Meetings. He advised the Committee that they could find the plan and notes from each community meeting on the table for review. Mr. Roman noted that there were no recommendations from the community that would require changes to the proposed plan. Mr. Roman reported that the Programs and Services Committee did not have a quorum this month. Seeing that there are no proposed changes, it is being brought to this Committee for review prior to the Board meeting.

**The Committee was in agreement by consensus that the 2018 Performance Plan should go to the Board for review and approval as presented so it can be sent on to DDS thereafter.**

### **ADJOURNMENT**

The meeting was adjourned at 1:00 p.m.

/fl