

EXECUTIVE COMMITTEE

June 8, 2016

MINUTES

PRESENT

Louis Mitchell, Chair
Larry DeBoer
Ray Lemus
Dina Richman

NOT PRESENT

Karla Garcia-Diaz

STAFF

Melinda Sullivan
Patrick Aulicino

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

APPROVAL OF MINUTES

Mr. DeBoer moved to approve the minutes of May 11, 2016, Ms. Richman seconded the motion, and it passed unanimously.

FY 2016-17 CONTRACT

Mr. Aulicino advised the Committee that the Center received contract documents from DDS in the mail dated May 23, 2016. He explained that in their letter, DDS asks that the copies be returned no later than ten business days from the date of the letter. Mr. Aulicino reported that the contract needs to get returned and processed quickly so the Center can get its cash advances when the budget is signed. The allocation listed is 80% of what is in the May Revise, which is standard for the preliminary allocation. Mr. Aulicino advised the Committee that there were no new contract language changes from the prior year.

A copy of the contract was provided and discussion followed.

Ms. Richman moved to authorize the President to sign the contract, Mr. DeBoer seconded the motion, and it passed unanimously.

BOARD TRAINING

Ms. Sullivan advised the Committee that there is a need to provide board training on “Conflict of Interest” and “Duties & Responsibilities” at the August Board meeting. Ms. Sullivan shared that this may take a good portion of the meeting and wanted the Committee’s input on the idea of splitting up the two trainings.

After discussion, the Committee was in agreement by consensus to conduct both trainings in August as planned.

REAL ESTATE

Mr. Aulicino advised the Committee that key staff have met with CRESA for a kick-off meeting and will continue meeting every two weeks going forward.

ADJOURNMENT

The meeting was adjourned at 6:20 p.m.

/fl