

EXECUTIVE COMMITTEE

June 12, 2013

MINUTES

PRESENT

Mark Higgins, Chair
Anila Guruji
Marjorie Heller

NOT PRESENT

Larry DeBoer

STAFF

Diane Anand
Patrick Aulicino
Karem Chacana
Melinda Sullivan

CALL TO ORDER

The meeting was called to order at 12:05 p.m.

APPROVAL OF MINUTES

The minutes of May 8, 2013 were approved by consensus.

BUDGET UPDATE

Cash Flow

Mr. Aulicino advised the Committee that based on the cash flow projections through the end of the year, the Center may have sufficient cash to avoid borrowing. Mr. Aulicino reported that depending on additional reimbursements and the timeliness of the advances for FY 2013-14, the Center could also have a cash flow problem in July. At this point, Lanterman is in better shape than other regional centers; one Center has reported that they had to borrow in the beginning of May.

CPP 2011-12 - CONTRACT

Ms. Anand and Ms. Sullivan reviewed with the Committee the following contract in accordance with the board approved policy for approval of contracts:

Home Ownership for Personal Empowerment (HOPE)

Year: FY 2011-12 CPP Housing Plan

Amount of Start-up award/contract: \$836,000 (\$209,000 per each of 4 homes)

Ms. Heller moved to recommend that the board approve the award for Home Ownership for Personal Empowerment (HOPE) as presented, Ms. Guruji seconded the motion, and it passed unanimously.

COMPENSATION PROGRAM

Ms. Chacana presented the Lanterman compensation proposal and advised the Committee that this was a four phase process that began in 2011. The Center had engaged a consultant, Employers Group, to coordinate this project. The activities included a review and evaluation of all job descriptions and a determination of the competitiveness of the Center's compensation both in terms of salaries and benefits and internal equity. The review covered not only the activities of other regional centers but also the greater nonprofit community. The presentation covered background information, key findings and recommendations, and a financial analysis. The Committee discussed the recommendations and the findings.

Ms. Guruji moved to recommend that the Board accept the recommendations that were contained in the proposal, Ms. Heller seconded the motion and it passed unanimously.

FY 2013-14 PRELIMINARY ALLOCATIONS

Mr. Aulicino reported that DDS has released preliminary allocation figures for FY 2013-14. As in past years, the percentages are based on the total anticipated funds and are also related to how close centers come to their current year POS allocations. Mr. Aulicino advised the Committee that the contracts will be coming to the centers shortly with these preliminary amounts and explained that the Center needs to expedite the signing of the contract and return it to DDS as soon as possible. This will assist in processing the Center's contract, including the cash advance. Mr. Aulicino advised the Committee that this action cannot wait until the board meeting and is asking the Committee to take action and authorize the President to sign the contract when it is received.

Ms. Heller moved to authorize the President to sign the FY 2013-14 contract when it is received, Ms. Guruji seconded the motion, and it passed unanimously.

BYLAWS – SECTION 6.1 – NUMBER AND TITLES

As a follow up to the Board meeting of May 22, 2013, the Committee discussed “Section 6.1-Number and Titles” in the bylaws in which it states:

“The Officers of the Corporation shall be a President, a First Vice President, a Second Vice President, a Secretary and a Treasurer”.

Mr. Higgins reminded the Committee that the issue was raised that the current slate does not include a Second Vice President and how historically the position has been optional. The Board was conceptually in agreement that the position of Second Vice President position could be considered optional.

Mr. Higgins reported that the Center’s legal counsel, Ms. Enright, is on vacation and will return on June 17th. Ms. Anand will speak with Ms. Enright upon her return and advised the Committee accordingly.

O’NEIL FAMILY TRUST – BEQUEST

Ms. Anand advised the Committee that the Los Angeles County Developmental Services Foundation Inc. has received a bequest from The O’Neil Family Trust in the amount of \$187,500.00 and will be placed in the Lanterman Endowment Fund at the California Community Foundation.

ADJOURNMENT

The meeting was adjourned at 1:15 p.m.

/fl