

EXECUTIVE COMMITTEE

January 10, 2018

MINUTES

PRESENT

Mark Higgins, Chair
Larry DeBoer
Jack Gilbertson
Louis Mitchell
Dina Richman – via conference call

STAFF

Melinda Sullivan

CALL TO ORDER

The meeting was called to order at 12:05 p.m.

APPROVAL OF MINUTES

The minutes of October 11, 2017 were approved by consensus.

DDS – RESPIT POLICY

Ms. Sullivan advised the Committee that the Respite Services (POS) Policy is temporarily approved for 90 days effective January 1, 2018. The purpose of the temporary approval is to provide Lanterman additional time to include specific information in its policy that will further statewide efforts to provide service information and respite services access information for consumers and families. Ms. Sullivan reported that Staff made the changes. The document was taken to P&S Committee this month, but they did not have a quorum to make a recommendation to the Board. It will be brought to the Board in February for approval.

SATISFACTION SURVEY

Ms. Sullivan advised the Committee that a satisfaction survey was sent to a random sampling (25%) of clients and families. The survey results were positive and will be presented at this month's Board meeting and as part of the Community Meeting on Disparities in March 2018.

2018 PERFORMANCE PLAN

Ms. Sullivan reported that the draft 2018 Performance Plan which was developed by the Programs and Services Committee was conditionally approved by DDS, but the Center was asked to add additional information. Once the revisions are made, it will go through the normal process, about 2 months, prior to coming to the Board for approval.

EDD AUDIT

Mr. Aulicino advised the Committee that the Center has been selected for an employment tax audit by the Employment Development Department (EDD). The EDD is responsible for examining employer records as part of a statewide audit program. The examinations are conducted to ensure that employers properly report all workers, wages, and contribution for Unemployment Insurance, State Disability Insurance, Employment Training Tax, and California Personal Income Tax withholding.

Staff has advised EDD that the records would be ready on February 1, 2018 for review.

ADJOURNMENT

The meeting was adjourned at 12:20 p.m.

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