

## **EXECUTIVE COMMITTEE**

**January 14, 2015**

### **MINUTES**

#### **PRESENT**

Larry DeBoer, Chair  
Mark Higgins  
Ray Lemus  
Louis Mitchell

#### **NOT PRESENT**

Eduardo Solis

#### **STAFF**

Melinda Sullivan  
Patrick Aulicino

#### **CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

#### **APPROVAL OF MINUTES**

**Mr. Lemus moved to approve the minutes of October 8, 2014, Mr. Higgins seconded the motion, and it passed unanimously.**

#### **BUDGET UPDATE**

##### **A-2 Contract Amendment**

Mr. Aulicino reported that the A-2 contract amendment was received in December and that he was prepared to review the contract language changes with the Committee. The Committee reviewed the changes and is recommending that the President sign it so it can be returned to DDS as soon as possible and the Center can receive its allocation.

**Mr. Louis moved to authorize the President to sign the A-2 contract amendment, Mr. Lemus seconded the motion, and it passed unanimously.**

#### **SELF-DETERMINATION COMMITTEE**

Ms. Sullivan advised the Committee that advancement has been made in forming the Self-Determination Committee as required by law. The Area Board 10 has recently selected its 4 members and the Center has confirmed 2 of its 4 members and is seeking confirmation on the

remaining two. Ms. Sullivan discussed the challenges in recruiting members so the Committee reflects the geographic and ethnic diversity of the Lanterman catchment area.

Ms. Sullivan reported that the 234 page application was submitted to CMS on December 31, 2014 and she will keep the Committee informed as the process moves forward.

## **CALIFORNIA COMMUNITY FOUNDATION – ENDOWMENT PROTOCOL**

### **Agreement Template**

Ms. Sullivan reminded the Committee that they reviewed at the October Executive Committee meeting a copy of the Center's current Agency Endowment Trust Agreement and a standard agreement template provided by the California Community Foundation (CCF) for establishing a new endowment trust account for the O'Neil donation and future donations. Ms. Sullivan reported that the CCF is in agreement with the proposed changes made by the Committee in item number three as follows:

*3. Distributions from the Fund. The Agency is the beneficiary of the Fund. Distributions from the Fund shall be in accordance with the spending policy established by the Board of Directors of the Foundation. Distributions ~~shall~~ may be made at ~~least annually, or~~ ~~more frequently~~ anytime, as the parties may from time to time agree.*

**Mr. Higgins moved to recommend that the Board approve the abovementioned changes to the agreement template provided by the CCF, Mr. Lemus seconded the motion, and it passed unanimously.**

**The Committee was in agreement by consensus that an investment and spending policy should be established by the Board for the new endowment trust account. The charge of developing such policies will be given to the Administrative Affairs Committee for development and a recommendation to the Board.**

## **APRIL COMMITTEE MEETING**

The Committee agreed by consensus to move the April 8, 2015 meeting to April 15, 2015.

## **ADJOURNMENT**

The meeting was adjourned at 6:50 p.m.

/fl