

EXECUTIVE COMMITTEE

February 10, 2016

MINUTES

PRESENT

Louis Mitchell, Chair
Larry DeBoer
Karla Garcia-Diaz
Ray Lemus
Dina Richman

STAFF

Melinda Sullivan
Patrick Aulicino

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

APPROVAL OF MINUTES

Mr. DeBoer moved to approve the minutes of January 13, 2016, Ms. Richman seconded the motion, and it passed unanimously.

HOPE (Home Ownership for Personal Empowerment)

Ms. Sullivan asked the Committee to revisit the concept of HOPE securing real properties in the Lanterman catchment area for the benefit of Lanterman clients. HOPE is a non-profit housing corporation dedicated to providing affordable housing in the community for people with developmental disabilities.

The Committee agreed to a presentation by HOPE at the April meeting.

REALTOR RFP PROCESS

Mr. Aulicino reported that 9 proposals have been received to date as a result of our RFP for a realtor/broker. The Center has established a time limited Committee consisting of Dina Richman, Larry DeBoer, Mark Higgins, Patrick Aulicino, Frank Lara, and Claudia Ayala to review the proposals, participate in the interview process, and make a recommendation to the Board on a selected realtor/broker to represent the Center.

DURABLE MEDICAL EQUIPMENT, SUPPLIES AND SERVICE - SERVICE STANDARD

Ms. Sullivan reminded the Committee that the Board approved the Durable Medical Equipment Supplies and Services – Service Standard on 8/25/10, and subsequently on 5/27/16. Ms. Sullivan presented a revised document in accordance with Center’s long term practice on purchasing diapers for children under the age of 3 years old when the family can demonstrate a financial need. Ms. Sullivan advised the Committee that upon submission to DDS in May 2015, they are now requesting a minor change to reflect some language in the law. Discussion followed.

Ms. Richman moved to approve the Durable Medical & Equipment Supplies and Services Service Standard with the changes as presented, Mr. DeBoer seconded the motion, and it passed unanimously.

FAMILY SERVICE GUIDE *(added to the agenda)*

Mr. DeBoer raised the issue on how the Center informs families about services and supports available to them. The Committee discussed in general the avenues in which the regional center communicates with families. Ms. Sullivan reported that the Center is creating a “Family Service Guide” to assist families with basic information on regional center services for their family member. It is anticipated that the guide will be ready in a couple of months.

ADJOURNMENT

The meeting was adjourned at 6:20 p.m.

/fl