PRESENT
Howard McBroom, Chair
Johanna Chavez
Thomas Fambro
Mary Flynn
Edwina Hull
David LaDue
Brian Newkirk
Gregory Walczak
Ramona Warfield

NOT PRESENT
Brian Bialick
Rigo Gaona
Ervand Kestenian
Ana Villaseñor

STAFF
Helane Schultz
Lyndon Marshall
Maureen Wilson

CALL TO ORDER
Mr. McBroom called the meeting to order at 4:35 P.M.

APPROVAL OF MINUTES
The minutes of November 9, 2015 were read by Ms. Mary Flynn and approved by consensus.

EMERGENCY PREPAREDNESS
Ms. Maureen Wilson, director of Training & Development, gave a presentation on emergency preparedness. Some of the highlights of the presentation included earthquake preparedness and what precautions to take when El Niño arrives. Everyone was given a handout with important numbers and websites to know in case of an emergency. The Committee had a lot of very good questions that Ms. Wilson answered for all.
After discussion, the Committee agreed that perhaps Emergency Preparedness would be an excellent topic to consider for the next CAC fair/project. More info will be brought at a future meeting.

OTHER
Mr. Howard McBroom attended the ARCA CAC meeting and will prepare a report to share at the next meeting.

NEXT MEETING
The next meeting is scheduled on February 8, 2016.

ADJOURNMENT
The meeting was adjourned at 5:25 P.M.

/qs