

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION

Board of Directors

January 24, 2018

MINUTES

PRESENT

Mark Higgins, Chair
Larry DeBoer
Danielle Dejean
Jack Gilbertson
Kim Isaac
Gloria Leiva
Yudy Mazariegos
John Poulos
Jae Rhee
Dina Richman
Dr. Anthony Stein
Ana Villasenor
Ramona Warfield

NOT PRESENT

Elizabeth Beltran
Louis Mitchell

ADVISOR TO THE BOARD – PRESENT

Al Marsella

STAFF

Patrick Aulicino
Karen Ingram
Enrique Roman
Melinda Sullivan

GUESTS

Alma Janssen

CALL TO ORDER

Mr. Higgins called the meeting to order at 6:00 p.m.

PUBLIC INPUT

No public input.

ANNOUNCEMENTS

No announcements were made.

APPROVAL OF MINUTES

The minutes of November 29, 2017 were approved by consensus.

EXECUTIVE DIRECTOR'S REPORT

2017 Annual Administrative Report – Client and Family Services

Ms. Sullivan advised the Board that they could find the 2017 Annual Administrative Report for Client and Family Services in their board packet and that Mr. Roman would give a focused presentation on the results of the recent Satisfaction Survey. Mr. Roman was available to answer any questions from the Board about the administrative report.

2017 Holidays Are For Sharing

Ms. Sullivan advised the Board that the Administrative Affairs Committee will be receiving a full report next month as to the numbers of individuals assisted during the campaign. Ms. Sullivan highlighted that:

- 1,118 clients and families received gift cards
- 92 clients received jackets & blankets
- 197 EI and School Age children received toys

In addition:

- 298 families received gift bags from Baby2Baby, a community partner
- 41 families were adopted by Lanterman Staff and two residential service providers

POS Disparity Community Meetings

Ms. Sullivan advised the Board that the Center will be hosting three public meetings on POS Disparity as follows:

- Friday, March 2, 2018 – Korean
- Tuesday, March 13, 2018 - Spanish
- Wednesday, March 28, 2018 – English

During the meetings, data on the disparity in purchased services for Lanterman clients related to age, race, primary language, and disability will be reviewed.

Letter of Support – Funding for DDS Service Provider Unanticipated Rate Change

Ms. Sullivan reminded the Board that last year Assembly Member Chris Holden introduced a bill AB279 which would extend authority to DDS and regional centers to adjust the rates of service providers to comply with local mandates enacted in the jurisdiction in which they employ workers to meet the service needs under the Lanterman Act. It did not pass. Assembly Member Holden is re-introducing it through the budget process for FY 2018-19 in consideration for resolving the critical gap in funding.

Dr. Stein moved that the Board write a letter in support, Mr. DeBoer seconded the motion, and it passed unanimously.

ARCA REPORT

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on January 18th and 19th in Sacramento and that they could find the highlights from the meeting in their packet. Discussion followed.

EXECUTIVE COMMITTEE

DDS – Respite Policy

Ms. Sullivan advised the Board that the Respite Services (POS) Policy is temporarily approved for 90 days effective January 1, 2018. The purpose of the temporary approval is to provide Lanterman additional time to include specific information in its policy that will further statewide efforts to provide service information and respite services access information for consumers and families. Ms. Sullivan reported that Staff made the changes. The document was taken to P&S committee this month, but they did not have a quorum to make a recommendation to the Board. It will be brought to the Board in February for approval.

2018 Performance Plan

Ms. Sullivan reported that the draft 2018 Performance Plan which was developed by the Programs and Services Committee was conditionally approved by DDS, but the Center was asked to add additional information. Once the revisions are made, it will go through the normal process, about 2 months, prior to coming to the Board for approval.

EDD Audit

Mr. Aulicino advised the Board that the Center has been selected for an employment tax audit by the Employment Development Department (EDD). The EDD is responsible for examining employer records as part of a statewide audit program. The examinations are conducted to

ensure that employers properly report all workers, wages, and contribution for Unemployment Insurance, State Disability Insurance, Employment Training Tax, and California Personal Income Tax withholding. Staff has advised EDD that the records would be ready on February 1, 2018 for review.

ADMINISTRATIVE AFFAIRS COMMITTEE

Acceptance of the Corporate Audit

Ms. Richman advised the Board that they could find the Corporate Audit for Fiscal Year 2016-17 in their packet for review. Ms. Richman reported that the Center received an unmodified audit. There is no management letter. The Board would like to commend staff for another great year. Ms. Richman brought forward the recommendation from the Committee to accept the audit.

Dr. Stein moved to accept the Corporate Audit for Fiscal Year 2016-17 as presented, Ms. Isaac seconded the motion, and it passed unanimously.

Acceptance of the Corporate Tax Return

Ms. Richman advised the Board that they could find the Corporate Tax Return for year 2016 in their packet for review. Ms. Richman reported that the Committee reviewed the document and brought forward the recommendation that the Board approve the document.

Mr. Poulos moved to accept the Corporate Tax Return for Fiscal Year 2016 as presented, Dr. Stein seconded the motion, and it passed unanimously.

REVIEW OF FINANCIAL STATEMENTS

Ms. Richman reviewed the financial statements through November 30, 2017.

Fiscal Year 2017-2018 (D-1)

In Operations (main contract) we have spent \$8,612,645. In Purchase of Services (main contract), we have spent \$64,090,554 before we add late bills. Including projected late bills, we will have spent \$66,239,241.

Fiscal Year 2016-2017 (C-4)

This month we recorded \$31,587 in OPS and \$153,263 in POS. To date, we have spent 90.7% of our OPS and 99.4% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

Fiscal Year 2015-2016 (B-4)

This month we recorded \$9,599 in POS. To date, we have spent nearly 100.0% of our OPS and 99.2% of our POS allocations. We are currently projecting a negligible surplus in OPS and a small surplus in POS.

Governor's Budget for 2018-19

This agenda item was covered under the ARCA Report. In addition, Mr. Aulicino distributed the DDS Program Highlights in the Governor's Budget. This document can be found on the DDS website.

NOMINATING COMMITTEE

Mr. Marsella advised the Board that the Committee met to begin brainstorming on election and re-election of Directors and Officers for FY 2018-19.

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.



Larry DeBoer, Secretary

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BOARD OF DIRECTORS

ACTION LOG

January 24, 2018

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes -- November 29, 2018	<ul style="list-style-type: none">• Approved	
	Letter of Support – Funding for DDS Service Provider Unanticipated Rate Change	<ul style="list-style-type: none">• Approved	
	Acceptance of the Corporate Audit	<ul style="list-style-type: none">• Approved	
	Approval of the Corporate Tax Returns	<ul style="list-style-type: none">• Approved	