

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION

Board of Directors

May 26, 2021

MINUTES

PRESENT

Dina Richman, Chair
Elizabeth Beltran
Larry DeBoer
Mark Higgins
Kim Isaac
Gloria Leiva
Dr. Alex Li
Jonathan Martinez
Louis Mitchell
Jae Rhee
Dr. Anthony Stein

NOT PRESENT

Rachelle Cabrera
Danielle Dejean
Dr. Anila Guruji
Yudy Mazariegos
Ana Villasenor

ADVISOR TO THE BOARD - PRESENT

Al Marsella

STAFF

Pablo Ibanez
Carmine Manicone
Kaye Quintero
Melinda Sullivan

GUESTS

Kimberly Bermudez
Beatrice Diaz
Dennis Moreno
Nikisia Simmons – DDS

CALL TO ORDER

Ms. Richman called the meeting to order at 6:00 PM. The meeting was conducted via Zoom.

PUBLIC INPUT

No public input was given.

ANNOUNCEMENTS

No announcements were made.

APPROVAL OF MINUTES

Dr. Stein moved to approve the minutes of April 28, 2021, Dr. Li seconded the motion, and it passed unanimously.

BOARD EDUCATION

As part of Board Education and Training, Mr. Juan Maldonado, Special Projects Coordinator, gave a focused presentation on the National Core Indicators (NCI) Program. Board members were given the opportunity to ask questions and discuss the content.

As part of Board Education and Training, Ms. Kaye Quintero, Associate Director of Administrative Services, gave a focused presentation on the Center's efforts to develop electronic records during the State of Emergency. Board members were given the opportunity to ask questions and discuss the content.

EXECUTIVE DIRECTOR'S REPORT

May Revise

Ms. Sullivan reminded the Board that the legislature is currently working on the May Revision Budget for FY 2021-22 to present to the Governor for signature. Ms. Sullivan advised the Board that they could find in their packet a copy of the letter from ARCA to the legislature with comments related to the section for the Department of Developmental Services. Ms. Sullivan gave a brief overview of the letter.

COVID Update

Ms. Sullivan reported that the Center is experiencing a stabilization and reduction in the number of new COVID cases. Requests for food and PPE also continue to decline. The Center sees this as a positive change.

Ms. Sullivan reported that the vaccination clinic with LA County was cancelled due to lack of interest and no sign-ups. Clients and families can continue to receive vaccination shots from 10 different Albertson/Von's stores in our catchment area.

EXECUTIVE COMMITTEE

DDS Directive (In-Person Meeting)

Ms. Sullivan shared with the Board the DDS Directive regarding in-person monitoring visits. It states, that to ensure the health, safety, and well-being of consumers living outside of the family home, DDS is directing regional centers to resume conducting, at least quarterly, face-to-face monitoring visits for consumers living in licensed residential facilities, family home agency settings, and supported living/independent living arrangements. Ms. Sullivan reported that Lanterman has approximately 1,600 clients that live in out of home settings and that approximately 65 service coordinators need to begin performing in-person visits. The Center's leadership staff has been meeting with teams to discuss strategies on safety protocols and implementation to move this directive forward.

ADMINISTRATIVE AFFAIRS COMMITTEE

Line of Credit Renewal

Mr. Higgins advised the Board that City National Bank has offered to extend the maturity date of the Center's line of credit from 6/30/21 to 6/30/22 in the amount of \$28 million. The interest rate will remain the same as last year, which is prime rate minus 1.0% = 2.25% with floor rate of 2.25%. The only change this year is the bank will be charging a documentation fee of \$5,000.

Mr. Higgins brought forward the recommendation from the Committee to approve the Line of Credit and authorize the Executive Director to sign it, Dr. Stein seconded the motion, and it passed unanimously.

Review of Financial Statements

Mr. Higgins reviewed the financial statements through March 31, 2021.

Fiscal Year to date 2020-2021 (B-2)

In Operations (main contract) we have spent \$17,347,291 (68.4% of budget). In Purchase of services (main contract) we have spent \$181,934,920 before we add late bills. Including projected late bills, we will have spent \$186,467,773 (80.7% of budget).

Fiscal Year 2019-2020 (A-7)

This month we recorded (\$61,366) in OPS and \$114,277 in POS. To date, we have spent 96.1% of our OPS and 98.5% of our POS allocations. We are currently projecting surpluses in both OPS and POS.

Fiscal Year 2018-2019 (E-4)

This month we recorded \$13,016 in POS. To date, we have spent 99.6% of our OPS and 98.6% of our POS allocations. We have a very small surplus as well in POS.

NOMINATING COMMITTEE

Mr. Marsella presented the proposed Slate of Officers and Directors for information only and for election at the Annual Meeting of the Corporation in June as follows:

Slate of Directors

Directors for Re-election

- Elizabeth Beltran
- Danielle Dejean
- Gloria Leiva
- Alex Li
- Louis Mitchell
- Jae Rhee
- Dina Richman
- Ana Villasenor

New Director

- Brigitte Sroujeh

Slate of Officers

- | | |
|------------------------------------|-------------------|
| • President - | Gloria Leiva |
| • 1 st Vice President- | Elizabeth Beltran |
| • 2 nd Vice President - | Louis Mitchell |
| • Treasurer - | Larry DeBoer |
| • Secretary - | Mark Higgins |
| • Immediate Past President - | Dina Richman |

ADJOURNMENT FOR EXECUTIVE SESSION

Dr. Stein moved to suspend the General Session meeting at 7:30 PM for Executive Session to conduct business on Approval of Minutes, Litigation, and Status on the Timeline for Executive Director's Performance Evaluation, Mr. Mitchell seconded the motion, and it passed unanimously.

RECONVENE FOR GENERAL SESSION

The Board discussed in Executive Session the Approval of Minutes, Litigation, and the Status on the Timeline for Executive Director's Performance Evaluation.

ADJOURNMENT

The meeting was adjourned at 7:55 PM.

Elizabeth Beltran, Secretary

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BOARD OF DIRECTORS

ACTION LOG

May 26, 2021

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – <i>April 28, 2021</i>	<ul style="list-style-type: none">• Approved	
	Line of Credit Renewal	<ul style="list-style-type: none">• Approved	
	Proposed Slate of Officers and Directors	<ul style="list-style-type: none">• Presented for information only.	