

**LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION**

**Board of Directors**

**September 27, 2023**

**MINUTES**

**PRESENT**

Louis Mitchell, Chair  
Anthony Brouwer  
Mayra Cervantes  
Michael Cooney  
Tina Daley  
Larry DeBoer  
Weller Killebrew  
Gloria Leiva  
Natalia Lewis  
Dr. Alex Li  
Lili Romero  
Bradley Smith  
Ana Villasenor  
Simon Yang

**NOT PRESENT**

Dee Prescott  
Brigitte Sroujeh  
Minh Khoa Tran

**ADVISOR TO THE BOARD - PRESENT**

Al Marsella

**STAFF**

Rose Chacana  
Pablo Ibanez  
Srbui Ovsepyan  
Kaye Quintero

**GUESTS**

Lis Cervantes-Lerma, SCDD  
Kristina Gomez

**CALL TO ORDER**

Mr. Mitchell called the meeting to order at 6:00 PM. The meeting was conducted via Zoom.

## **PUBLIC INPUT/ANNOUNCEMENTS**

Ms. Lia Cervantes Lerma announced that the SCDD is hosting its *3<sup>rd</sup> Annual There Should Be a Law* contest, and their weekly statewide trainings. Flyers were distributed to the Board.

## **APPROVAL OF MINUTES**

**The minutes of August 24, 2023 were approved by consensus.**

## **EXECUTIVE DIRECTOR'S REPORT**

### **Board Training Plan**

Ms. Quintero advised the Board that the Department of Developmental Services requires the submission of a training plan for the Board of Directors in December. A survey has been developed for board members to identify topics of interest, which will help develop the plan. It will go out tomorrow via email and is due by October 6<sup>th</sup>.

### **Brand Preview Event Debrief**

The Board had an open discussion on the outcome of the 611 Brand Preview Event on September 13<sup>th</sup>. The overall comments were positive and all agreed that it went well.

### **Community Meeting Report**

Ms. Ovsepyan advised the Board that the Center hosted its Annual Community Meetings as follows:

- September 6, 2023 - Targeted Audience: Service Providers
- September 11, 2023 - Targeted Audience: Self-Advocate (Clients)
- September 12, 2023 - Targeted Audience: Spanish Speaking Clients and Families
- September 20, 2023 - Targeted Audience: English Speaking Clients and Families

Ms. Ovsepyan reported that there was no significant input given. The presentation can be viewed on the Center's website and the deadline for written input is October 6, 2023.

## **ADMINISTRATIVE AFFAIRS COMMITTEE**

### **Review of Financial Statements**

#### *Cash Flow*

Ms. Quintero reported that the Center is projected to have \$33,951,543 available at the end of November 30, 2023.

Ms. Quintero reviewed the financial statement summary through July 31, 2023 as follows:

*Fiscal Year to date 2022-2023 (E-Prelim)*

In Operations (main contract) we have spent \$2,510,855 (10.3% of budget). In Purchase of services (main contract) we have spent \$19,771,096 before we add late bills. Including projected late bills, we will have spent \$24,937,022 (9.2% of budget).

*Fiscal Year 2022-2023 (D-2)*

This month we recorded \$1,973,705 in OPS and \$6,096,017 in POS. To date, we have spent 94.2% of our OPS and 69.7 % of our POS allocations.

*Fiscal Year 2021-22 (C-4)*

This month we recorded \$40,646 in OPS and \$115,488 in POS. To date, we have spent 98.8% of our OPS and 89.8% of our POS allocations.

Independent Audit Firm

Ms. Quintero advised the Board that Windes, Inc. will be conducting the Center's annual independent audit and tax return preparation for the fiscal year 2022-23. DDS requires that a Regional Center only use the same firm no more than 5 times in a 10 year period. This will be the third fiscal year in a row that the Center has employed Windes to conduct the audit.

**Ms. Quintero brought forward a recommendation from the Committee to continue using Windes, Inc. for an additional two years.**

**Mr. DeBoer move to approve using Windes, Inc. for an additional two years, Mr. Smith seconded the motion, and it passed unanimously.**

**ADJOURNMENT FOR EXECUTIVE SESSION**

**The Board agreed by consensus to suspend the General Session meeting at 6:18 p.m. for Executive Session to conduct business on Approval of Minutes.**

**RECONVENE FOR GENERAL SESSION**

**The Board discussed in Executive Session the Approval of Minutes.**

**ADJOURNMENT**

**The meeting was adjourned by consensus at 6:20 p.m.**

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Tina Daley, Secretary

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**BOARD OF DIRECTORS**

**ACTION LOG**

**September 27, 2023**

	<b>DESCRIPTION</b>	<b>ACTION</b>	<b>STATUS</b>
	Approval of Minutes – August 24, 2023	<ul style="list-style-type: none"><li>• Approved</li></ul>	