

**LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION**

**Board of Directors**

**November 17, 2021**

**MINUTES**

**PRESENT**

Gloria Leiva, Chair  
Elizabeth Beltran  
Anthony Brouwer  
Larry DeBoer  
Dr. Anila Guruji  
Mark Higgins  
Kim Isaac  
Dr. Alex Li  
Louis Mitchell  
Jae Rhee  
Yudy Mazariegos  
Dina Richman  
Brigitte Sroujeh

**NOT PRESENT**

Danielle Dejean  
Ana Villasenor

**ADVISOR TO THE BOARD - PRESENT**

Al Marsella

**STAFF**

Carmine Manicone  
Kaye Quintero  
Melinda Sullivan

**GUESTS**

Chris Arroyo, SCDD  
Kimberly Bermudez  
Tina Daley  
Albert Feliciano, SCDD  
Lia Cervantes Lerma - SCDD  
Nikisia Simmons– DDS

**CALL TO ORDER**

Ms. Leiva called the meeting to order at 6:00 PM. The meeting was conducted via Zoom.

## **PUBLIC INPUT**

Ms. Mazariegos announced that she attended the ARCA Academy Training on the subject of the “Role of Service Coordination” and found it very insightful. She encouraged board members to attend future trainings.

Mr. DeBoer reminded the board of the upcoming ARCA Academy Training on December 12, 2021 and encouraged board members to attend.

Ms. Sroujeh asked that in the future a template letter be provided to families when asking for a letter of support; such in the case of the Alternative Staffing Model.

Mr. Arroyo, SCDD, announced two new staff at the State Council on Developmental Disabilities; Lia Cervantez-Lerma and Albert Feliciano.

## **APPROVAL OF MINUTES**

**Mr. DeBoer moved to approve the minutes of October 27, 2021, Dr. Li seconded the motion, and passed unanimously.**

## **EXECUTIVE DIRECTOR’S REPORT**

### **Board Recruitment Fair**

Ms. Sullivan advised the Board that the 1<sup>st</sup> Board Recruitment Fair on November 4, 2021 was successful with good questions and dialogue. In attendance were 9 attendees (8 parents and 1 adult client) and 3 board members (Larry DeBoer, Gloria Leiva, and Yudy Mazariegos).

### **Public Outreach**

Ms. Sullivan advised the Board that the Center has advertised in the Downtown News (DT News) and L.A. Parent magazines to reach out to the community, organizations, and families, to connect and inform them about the regional center and how to contact us. The advertisement was in English and Spanish. Copies of the advertisement were in the board packet for information only.

### **Contracts over \$250,000.**

Ms. Sullivan reviewed with the Board the following contract in accordance with the Board approved policy for approval of contracts:

Provider/Organization: *Esperanza Community Housing Corporation*

Year: **2021-2023**

Amount of contract: ***\$647,003 for a (2) two-year contract period***

This is to renew a two (2) year contract for Esperanza Community Housing's Promotora Program that provides Individual/Family training for Lanterman clients and families. There is no change in the budget.

In November 2013, Lanterman Regional Center (LRC) entered a pilot project with Esperanza Community Housing Corporation (Esperanza) in Los Angeles in an effort to address observed disparities in regional center services to a selected group of economically-underserved Spanish speaking families. The project targeted 52 families, all with at least one family member receiving LRC services and living in Service Planning Area 4 in central Los Angeles, the area served by Esperanza. Since then, the Promotora Program has expanded to serving up to 104 families at any time throughout the year. The program includes 4 Promotoras with capacity to serve up to 26 families each. Throughout the year, as families reach their goals they exit the program and new families are recruited.

The Promotora Program uses the community health worker model to provide extra support to families. A Promotor is a community member who has been trained in Esperanza's comprehensive health education curriculum and is uniquely linked to the cultural and regional connections in the community. Promotoras are knowledgeable in a wide range of health, advocacy, housing and social services. They utilize their relationship with the community and leadership capacity to link underserved and hard to reach communities to health and well-being services.

In Lanterman's Promotora Program, the Promotoras are engaged in supporting families with the following objectives:

- 1) Ensure that they understand what services are available through the regional center and what the services can do for them
- 2) Help them access and utilize generic resources in the community
- 3) Develop the ability to self-advocate
- 4) Become more knowledgeable, effective consumers of services through regional center and community resources

**Mr. Higgins moved to renew the contract with the Esperanza Community Housing Corporation as presented, Mr. DeBoer seconded the motion, and it passed with 12 in favor, and 1 opposition (Yudy Mazariegos).**

#### Board Training Plan for 2022

Ms. Sullivan presented the final Board Training Plan for 2022 for submission to DDS.

**Mr. DeBoer moved to approve and send the plan to DDS, Ms. Sroujeh seconded the motion, and it passed unanimously.**

## **ADMINISTRATIVE AFFAIRS COMMITTEE**

### **Review of Financial Statements**

Mr. DeBoer reviewed the financial statements through September 30, 2021.

#### *Fiscal Year to date 2021-2022 (C-1)*

In Operations (main contract) we have spent \$6,539,378 (23.7% of budget). In Purchase of services (main contract) we have spent \$61,400,258 before we add late bills. Including projected late bills, we will have spent \$66,064,558 (22.3% of budget).

#### *Fiscal Year 2020-2021 (B-3)*

This month we recorded \$63,603 in OPS and \$309,860 in POS. To date, we have spent 95% of our OPS and 97% of our POS allocations.

#### *Fiscal Year 2019 - 2020 (A-8)*

This month we recorded \$72,209 in OPS and \$106,927 in POS. To date, we have spent 96% of our OPS and 98% of our POS allocations.

## **ADJOURNMENT FOR EXECUTIVE SESSION**

**Ms. Beltran moved to suspend the General Session meeting at 7:05 PM for Executive Session to conduct business on Approval of Minutes, Litigation, and Personnel, Dr. Li seconded the motion, and it passed unanimously.**

## **RECONVENE FOR GENERAL SESSION**

The Board discussed in Executive Session the Approval of Minutes, Litigation, and Personnel.

## **ADJOURNMENT**

The meeting was adjourned at 7:12 PM.

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Mark Higgins, Secretary

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**BOARD OF DIRECTORS**

**ACTION LOG**

**November 17, 2021**

	<b>DESCRIPTION</b>	<b>ACTION</b>	<b>STATUS</b>
	Approval of Minutes – October 27, 2021	<ul style="list-style-type: none"><li>• Approved</li></ul>	
	Contract Over \$250,000. <ul style="list-style-type: none"><li>• Esperanza Community Housing Corporation</li></ul>	<ul style="list-style-type: none"><li>• Approved</li></ul>	