

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION

Board of Directors

May 25, 2022

MINUTES

PRESENT

Gloria Leiva, Chair
Elizabeth Beltran
Anthony Brouwer
Larry DeBoer
Dr. Anila Guruji
Mark Higgins
Kim Isaac
Dr. Alex Li
Yudy Mazariegos
Louis Mitchell
Jae Rhee
Dina Richman
Brigitte Sroujeh
Ana Villasenor

NOT PRESENT

Danielle Dejean

ADVISOR TO THE BOARD - PRESENT

Al Marsella

STAFF

Pablo Ibanez
Carmine Manicone
Srbui Ovsepyan
Kaye Quintero
Melinda Sullivan

GUESTS

Kimberly Bermudez
Tina Daley
Martha Grajeda
Taleen Khatchadourian
Weller Killebrew
Kristianna Moralls
Lili Romero
Diana Sandoval – DDS

CALL TO ORDER

Ms. Leiva called the meeting to order at 6:00 PM. The meeting was conducted via Zoom.

PUBLIC INPUT

No public input.

APPROVAL OF MINUTES

Mr. DeBoer moved to approve the minutes of April 27, 2022, Ms. Beltran seconded the motion, and it passed.

CLIENT ADVISORY COMMITTEE

Mr. McBroom gave an update on the Client Advisory Committee's activities from August 2021 to present.

BOARD EDUCATION

2021 Administrative Report – Community Services

As part of Board Education and Training, Mr. Ibanez, Director of Community Services, gave an overview on Quality Assurance and Vending. Board members were given the opportunity to ask questions and discuss the content.

EXECUTIVE DIRECTOR'S REPORT

May Revise Status Report

Ms. Sullivan reported that the May Revise of Governor's budget was released and budget hearings are in process. Included in the packet for information were the DDS May Revision Highlights and ARCA's comments to the legislature on the May revision.

2022-23 Budget Act Request

Ms. Sullivan advised the Board that they could find copies of thank you letters to five assemblymembers (*Mathis, Wood, Grayson, Rubio, and Patterson*) on requesting the inclusion of \$21.6 M General Fund (\$32.2M Total Fund) to reform the regional center "Core Staffing Formula".

July Board Training

Ms. Sullivan engaged in an open discussion with the Board on retuning to in-person board training in July. Board members shared their thoughts.

DDS Approved – Social Recreation, Camp, & Non-Medical Therapies (POS Policy)

Ms. Sullivan advised the Board that they could find in their packet a letter from DDS dated May 13, 2022 approving the Center's service standard on Social Recreation, Camp, & Non-Medical Therapies (POS Policy).

DDS Approved – Medi-Cal Program Supplemental Change

Ms. Sullivan advised the Board that they could find in their packet a letter from DDS dated April 6, 2022 approving the Medi-Cal Program Supplemental Change.

EXECUTIVE COMMITTEE

Contract Over \$250,000.

Mr. Ibanez reviewed with the Board the following contract in accordance with the Board approved policy for approval of contracts:

Provider/Organization: **Young Adult Institute, Inc. (YAI)**

Year: **CPP FY21/22 (#2122-1)**

Amount of contract: **Up to \$300,000.**

Lanterman Regional Center received CPP funds in the amount of \$300,000 from FY21/22 to develop Systemic, Therapeutic, Assessment, Resources, and Treatment (START) services for individuals ages 6 years and older with developmental disabilities and mental health needs. The START program developed will include comprehensive clinical assessment, consultation, outreach, training, cross systems linkages and 24-hour mobile crisis response.

DDS has awarded \$300,000 to support the development of the START model. A total of five providers responded to our Request for Proposal (RFP) and submitted applications. These providers included Therapy Lounge Center, Idom Industries, Build Rehabilitation, Young Adult Institute, Inc. (YAI) and California (CA) Mentor. All five applicants were interviewed by our selection committee. YAI was selected as their organization demonstrated a solid understanding of the START model due to the fact that they are already providing START services on the East Coast and Northern California.

YAI will receive training and certification from the Center for START Services-Institute on Disability/UCED, University of New Hampshire over a four-year term.

Mr. DeBoer moved to Board approve the contract with YAI, Mr. Higgins seconded the motion, and it passed unanimously.

ADMINISTRATIVE AFFAIRS COMMITTEE

Review of Financial Statements

- *Cash Flow*

Ms. Quintero reported that the Center is projected to have \$39,236,000 available at the end of July 31, 2022.

Mr. DeBoer reviewed the financial statements summary through March 31, 2022.

- *Fiscal Year to date 2021-2022 (C-2)*

In Operations (main contract) we have spent \$19,515,616 (66.1% of budget). In Purchase of services (main contract) we have spent \$192,667,140 before we add late bills. Including projected late bills, we will have spent \$197,287,140 (66.7% of budget).

- *Fiscal Year 2020-2021 (B-5)*

This month we recorded \$11,146 in OPS and \$161,440 in POS. To date, we have spent 98% of our OPS and 99% of POS allocations.

- *Fiscal Year 2019 - 2020 (A-9)*

This month we recorded \$408 OPS payments and received refunds of \$16,315 in POS. To date, we have spent 97% of our OPS and 99% of our POS allocations.

Line of Credit

Ms. Quintero reported that the Center continues to plan each year for the possibility of limited cash availability during the period at the beginning of the new fiscal year when we are awaiting receipt of the new year's contract advance allocation. In order to ensure the Center can continue timely payments to service providers and continue to cover operating costs, a revolving line of credit has been established with City National Bank. The current line of credit is in the amount of \$28 million, and is set to expire June 30, 2022.

City National Bank is offering an extension on our line of credit for an additional year with no changes to the terms, which are as follows:

Principal amount: \$28,000,000
Maturity date: June 30, 2023
Interest rate: Prime (4%) minus 1.0% = 3.0%, floor 2.25%
Documentation fee: \$5,000

The Center is requesting that the Board approve extension of the line of credit.

Ms. Villaseñor move to approve the extension of the line of credit as presented, Mr. Brouwer seconded the motion, and it passed unanimously.

NOMINATING COMMITTEE

Slate of Officers and Directors

In accordance with the bylaws, Mr. Marsella presented the proposed Slate of Officers and Directors for election at the Annual Meeting of the Corporation in June.

Slate of Directors:

Directors for Re-election

- Larry DeBoer

New Director

- Michael Cooney
- Tina Daley
- Weller Killebrew
- Lili Romero-Riddell

Slate of Officers:

- | | |
|------------------------------------|-------------------|
| • President - | Gloria Leiva |
| • 1 st Vice President- | Louis Mitchell |
| • 2 nd Vice President - | Elizabeth Beltran |
| • Treasurer - | Larry DeBoer |
| • Secretary - | Brigitte Sroujeh |
| • Immediate Past President - | Dina Richman |

ADJOURNMENT FOR EXECUTIVE SESSION

Ms. Beltran moved to suspend the General Session meeting at 7:11 PM for Executive Session to conduct business on Approval of Minutes, Litigation, Collective Bargaining Agreement, and Executive Director' Performance Evaluation for 2021-22, Ms. Mazariegos seconded the motion, and it passed.

RECONVENE FOR GENERAL SESSION

The Board discussed in Executive Session the Approval of Minutes, Litigation, Collective Bargaining Agreement, and Executive Director' Performance Evaluation for 2021-22

ADJOURNMENT

Mr. Brouwer moved to adjourn the meeting at 8:00 p.m., Ms. Beltran seconded the motion, and it passed.

Mark Higgins, Secretary

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BOARD OF DIRECTORS

ACTION LOG

May 25, 2022

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – April 27, 2022	<ul style="list-style-type: none">• Approved	
	Contract Over \$250,000. - Young Adult Institute, Inc. (YAI)	<ul style="list-style-type: none">• Approved	
	Line of Credit	<ul style="list-style-type: none">• Approved	
	Proposed Slate of Officers and Directors	<ul style="list-style-type: none">• Presented for information only	