

# **LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION**

## **Board of Directors**

**March 23, 2022**

## **MINUTES**

### **PRESENT**

Gloria Leiva, Chair  
Elizabeth Beltran  
Anthony Brouwer  
Larry DeBoer  
Ana Villasenor  
Dr. Anila Guruji  
Mark Higgins  
Kim Isaac  
Yudy Mazariegos  
Louis Mitchell  
Jae Rhee  
Dina Richman  
Brigitte Sroujeh

### **NOT PRESENT**

Danielle Dejean  
Dr. Alex Li

### **ADVISOR TO THE BOARD - PRESENT**

Al Marsella

### **STAFF**

Karem Chacana  
Gwen Jordan  
Pablo Ibanez  
Carmine Manicone  
Srbui Ovsepyan  
Kaye Quintero  
Melinda Sullivan

### **GUESTS**

Kimberly Bermudez  
Michael Cooney  
Tina Daley  
Lia Cervantes Lerma – SCDD  
Kristianna Moralls  
Diana Sandoval – DDS  
Joon Soon

## **CALL TO ORDER**

Ms. Leiva called the meeting to order at 6:00 PM. The meeting was conducted via Zoom.

## **PUBLIC INPUT**

Ms. Lia Cervantes Lerma, State Council on Developmental Disabilities (SCDD), announced that SCDD will be hosting Regional Offices Community Conversations on Zoom throughout the month of March and April. A flyer with dates was distributed to the Board.

Ms. Lia Cervantes Lerma announced that the SCDD will be conducting Statewide Virtual Trainings in English and Spanish for the calendar year 2022. Flyers were distributed to the Board.

## **APPROVAL OF MINUTES**

**Ms. Beltan moved to approve the minutes of February 23, 2022, Ms. Mazariegos seconded the motion, and it passed.**

## **BOARD EDUCATION**

### **2021 Administrative Report – Human Resources**

As part of Board Education and Training, Ms. Chacana, Director of Human Resources, gave a focused overview of the Human Resources Unit. Board members were given the opportunity to ask questions and discuss the content.

### **2021 Administrative Report – Clinical Services**

As part of Board Education and Training, Ms. Jordan, Director of Clinical Services, gave an overview on Clinical Services with a focus presentation on Eligibility. Board members were given the opportunity to ask questions and discuss the content.

## **EXECUTIVE DIRECTOR'S REPORT**

### **Grassroots Day 2022**

Ms. Sullivan advised the Board that ARCA is coordinating Grassroots Day 2022 on April 5, 2022. This year it will be held via Zoom. The Center is in the process of coordinating a team consisting of a parent, a client, a service provider, and staff to participate on the day of the event. The key talking points will focus on:

- Modernizing Core Staffing Formula

- Repeal of fees on families for the Annual Family Program Fee and Family Cost Participation Program
- SB 882 (Eggman)
- AB 2378 (Irwin)
- Provider Rate Reform Acceleration

#### Community Meeting – Purchase of Services Differences

Ms. Sullivan advised the Board that the Center is holding a community meeting on Purchase of Services Differences this month. The Center will be reviewing data on the differences in purchased services for Lanterman clients related to age, race, and primary language. The first was held on March 8 in Spanish and the second will be held on March 24 in English. A flyer was in the packet for information only.

#### 2022 Lanterman Leadership Institute

Ms. Sullivan updated the Board on the number of participants participating in the upcoming Lanterman Leadership Institute Training in April 2022. There will be 7 parents, 3 adult clients, 3 staff, and 1 service provider. Ms. Sullivan reminded the Board that this is the first step in training and recruitment for potential board and committee members as well as peer support group leaders.

#### 2022 Board Training Plan Amendment

Ms. Sullivan advised the Board that she received a letter from DDS dated March 8, 2022 informing the Center that “Linguistic and Cultural Competency” was not include in the 2022 Board Training Plan that was submitted on November 19, 2021. Ms. Sullivan reported that it is a required component in the Contract with DDS.

Ms. Sullivan shared a response draft letter in which it states that the Center will include linguistic and cultural competency training as part of its annual board training in July of 2022.

**The Board was in agreement with the proposed amendment.**

#### 2022 Performance Contract Amendment

Ms. Sullivan advised the Board that she received a letter from DDS dated March 8, 2022 informing the Center that Center’s 2022 Performance Contract, which was adopted by the Board of Directors on October 27, 2021, is approved as submitted. It was noted by DDS that in reviewing the 2022 Performance Contract, incorrect incentive payment amounts are referenced rather than using time intervals as indicated for employment measure.

Ms. Sullivan reported that the measure has been corrected.

### Letter of Gratitude

Ms. Sullivan read a letter of gratitude from a service provider, Ann Hamilton, thanking the Center for what they have done and continue to do to help providers navigate the challenging times created by the COVID-19 pandemic.

### **ARCA REPORT**

#### ARCA Highlights

Mr. DeBoer advised the Board that he and Ms. Sullivan attended the ARCA meeting on March 17-18 via Zoom and that the highlights from the meeting were in the packet for review. Discussion followed.

### **ADMINISTRATIVE AFFAIRS COMMITTEE**

#### Cash Flow

Ms. Quintero reported that Center is projecting to have \$31,935,000 available at the end of May 31, 2022.

#### Review of Financial Statements

Mr. DeBoer reviewed the financial statement summary through January 31, 2022.

#### *Fiscal Year to date 2021-2022 (C-2)*

In Operations (main contract) we have spent \$14,390,419 (48.7% of budget). In Purchase of services (main contract) we have spent \$150,585,842 before we add late bills. Including projected late bills, we will have spent \$155,534,642 (52.6% of budget).

#### *Fiscal Year 2020-2021 (B-3)*

This month we recorded \$80,918 in OPS and \$289,902 in POS. To date, we have spent 96% of our OPS and 98% of our POS allocations.

#### *Fiscal Year 2019 - 2020 (A-8)*

This month we did not make any OPS payments. We recorded \$67,060 in POS. To date, we have spent 99% of our POS allocations.

## **PROGRAMS AND SERVICES COMMITTEE**

### **Typical Pre-Schools as Early Intervention**

Mr. Manicone advised the Board that they could find in their packet a copy of the draft service standard for Typical Pre-Schools as Early Intervention. Mr. Manicone reported that the Programs and Services Committee reviewed the service standard and is recommending that the Board approve the document as presented. Discussion and questions followed.

**Mr. DeBoer moved to approve the Typical Pre-Schools as Early Intervention Service Standard as presented, Ms. Villasenor seconded the motion, and it passed unanimously.**

### **Durable Medical Equipment, Supplies and Services**

Mr. Manicone advised the Board that they could find in their packet a copy of the draft service standard for Durable Medical Equipment, Supplies and Services. Mr. Manicone reported that the Programs and Services Committee reviewed the service standard and is recommending that the Board approve the document as presented. Discussion and questions followed.

**Ms. Villasenor moved to approve the Durable Medical Equipment, Supplies and Services Service Standard as presented, Mr. DeBoer seconded the motion, and it passed unanimously.**

### **Center-Based Early Intervention Services**

Mr. Manicone advised the Board that they could find in their packet a copy of the draft service standard for Center-Based Early Intervention Services. Mr. Manicone reported that the Programs and Services Committee reviewed the service standard and is recommending that the Board approve the document as presented. Discussion and questions followed.

**Ms. Villasenor moved to approve the Center-Based Early Intervention Services Service Standard as presented, Ms. Sroujeh seconded the motion, and it passed unanimously**

## **SERVICE PROVIDER ADVISORY COMMITTEE**

### **Letter – DDS Rate Study Implementation Rate Acceleration**

Mr. Ibanez and Ms. Isaac advised the Board that DDS released a study on regional center service provider rates in early 2019, which identified the need for improved rates to promote long-term sustainability and service capacity. California's FY 2021-22 Budget included an agreement on a four-year phased-in implementation of changes recommended by this study with the first investment taking place this April 2022.

Mr. Ibanez reported that the current phased-in implementation plan does not sufficiently address the issues providers are experiencing now. The service provider network utilized by regional centers is in a workforce crisis and staffing shortage which is impacting the service providers' ability to deliver critical services to the individuals we serve and support. Other business costs such as insurance, equipment and fuel have risen significantly. Service providers are unable to fill vacant positions and some service providers are at risk of reducing capacity and/or closing their businesses. This will have a devastating effect on Lanterman clients and families.

Mr. Ibanez and Ms. Isaac are recommending that the Board support the Lanterman Coalition's recommendation to accelerate the timeline by one year; specifically changing the anticipated date of the second phase of rate increases from July 1, 2023 to July 1, 2022.

**Mr. DeBoer moved to send the drafted letter to the legislature as written, Ms. Beltran seconded the motion, and it passed unanimously.**

### **ADJOURNMENT FOR EXECUTIVE SESSION**

**Ms. Beltran moved to suspend the General Session meeting at 7:20 PM for Executive Session to conduct business on Approval of Minutes, Litigation, Contract, and Timeline – Assessment of the Executive Director for June 2021-22, Mr. DeBoer seconded the motion, and it passed.**

### **RECONVENE FOR GENERAL SESSION**

The Board discussed in Executive Session the Approval of Minutes, Litigation, Contract, and Timeline for Assessment of the Executive Director for June 2021-22,.

### **ADJOURNMENT**

**Mr. Mitchell moved to adjourn the meeting at 7:30 p.m., Mr. DeBoer seconded the motion, and it passed.**

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Mark Higgins, Secretary

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## BOARD OF DIRECTORS

### ACTION LOG

March 23, 2022

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – February 23, 2022	<ul style="list-style-type: none"><li>• Approved</li></ul>	
	Service Standard – <i>Typical Pre-Schools as Early Intervention</i>	<ul style="list-style-type: none"><li>• Approved</li></ul>	
	Service Standard – <i>Durable Medical Equipment, Supplies and Services</i>	<ul style="list-style-type: none"><li>• Approved</li></ul>	
	Service Standard – <i>Center-Based Early Intervention Services</i>	<ul style="list-style-type: none"><li>• Approved</li></ul>	
	Letter - DDS Rate Study Implementation Rate Acceleration	<ul style="list-style-type: none"><li>• Approved</li></ul>	