

**LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION**

**Board of Directors**

**March 22, 2023**

**MINUTES**

**PRESENT**

Gloria Leiva, Chair  
Elizabeth Beltran  
Anthony Brouwer  
Michael Cooney  
Tina Daley  
Larry DeBoer  
Danielle Dejean  
Weller Killebrew  
Dr. Alex Li  
Louis Mitchell  
Dee Prescott  
Jae Rhee  
Lili Romero  
Brigitte Sroujeh

**NOT PRESENT**

Ana Villasenor

**ADVISOR TO THE BOARD - PRESENT**

Al Marsella

**STAFF**

Pablo Ibanez  
Carmine Manicone  
Srbui Ovsepyan  
Kaye Quintero  
Melinda Sullivan

**GUESTS**

Louise Bell  
Mayra Cervantes  
Paola Coronado  
Evie Kim  
Margarita Paccarelli  
Diana Sandoval – DDS  
Simon Yang

## **CALL TO ORDER**

Ms. Leiva called the meeting to order at 6:00 PM. The meeting was conducted via Zoom.

## **PUBLIC INPUT/ANNOUNCEMENTS**

No public input was given.

## **APPROVAL OF MINUTES**

**Ms. Beltran moved to approve the minutes of February 22, 2023, Ms. Prescott seconded the motion, and it passed unanimously.**

## **BOARD EDUCATION**

### **2022 Administrative Report – Koch-Young Resource Center**

As part of Board Education and Training, Ms. Chacana, Director of the Koch-Young Resource Center, gave a focused overview of a new initiative, the Language Access and Cultural Competency Plan. Board members were given the opportunity to ask questions and discuss the content.

## **EXECUTIVE DIRECTOR’S REPORT**

### **Regional Center Linguistic Report**

Ms. Sullivan presented information from a report submitted to DDS reflecting the current linguistic abilities of service coordination, intake and manager staff. Board members were given the opportunity to ask questions and discuss the content.

### **Alternative Staffing Report**

Ms. Sullivan advised the Board that the Department of Developmental Services approved Lanterman’s alternative staffing model proposal that was submitted in November 2022. The proposal includes four positions: two full-time Quality Assurance Specialists and two full time Koch-Young Resource Center (KYRC) Family Support Specialists. The approved positions can be included in the calculations and reporting of service coordinator-to-consumer ratios.

### **No POS Survey Results**

Ms. Sullivan provided an update on several activities, including the Center’s efforts to learn from families that did not receive POS services in fiscal year 2020-21. Ms. Sullivan reminded the Board of the report produced by Disability Voices United (DVU) entitled “A Matter of Race and Place”. Its intent was to inform/influence the DDS Disparity Grant process. The report was based on the following criteria:

- Used Fiscal Year 20-21 data, exclusively for adults 22 and older
- Looked at disparity based on race and ethnicity
- Looked at differences between regional centers
- Identified geography and race impacts spending of RC's

Based on that report the Center produced a survey using the Fiscal Year 2020-21 data, exclusively for adults 22 and older. The Center identified 1216 individuals (10%) with no regional center funded POS. The survey was used to determine if there were unmet needs and to determine regional center satisfaction.

Board members were given the opportunity to ask questions and discuss the content.

### **ARCA REPORT**

Mr. DeBoer advised the Board that he and Ms. Sullivan attended the ARCA meeting on March 16-17, 2023 and that the highlights from the meeting were in the packet for review.

#### **Modernizing the Core Staffing Formula (CSF)**

Mr. DeBoer reported that Assemblymember Joaquin Arambula is championing the update of the CSF, first used by DDS in FY 1979-80 as a budgeting and allocation tool for developing the regional center-operating budget. If successful, the CSF formula would be tied to state salaries, support three key functions of regional centers (service coordination, intake and community services) and provide a transparent budgeting methodology based on the number of individuals served by each center. Mr. DeBoer stressed that this is an important effort and that the Board should consider supporting it. Discussion followed.

**Mr. DeBoer moved to send a letter of support to the Senate Budget and Fiscal Review Committee on Modernizing the Core Staffing Formula, Mr. Mitchell seconded the motion, and it passed unanimously.**

#### **ARCA Academy**

Mr. DeBoer encouraged the Board to attend the upcoming ARCA Academy. This year it will be a hybrid event; however, board members are strongly encouraged to attend in person. The Southern California training will be at San Gabriel/Pomona Regional Center on Saturday May 6, 2023.

## **EXECUTIVE COMMITTEE**

### **Contact Over \$250,000.**

Ms. Sullivan and Mr. Ibanez reviewed with the Board the following contract in accordance with the Board approved policy for approval of contracts:

**Provider/Organization:** Woodcraft Rangers

**Year:** 2023

**Amount of contract:** \$490,000.

Mr. Ibanez advised the Board that the American Rescue Plan Act of 2021 (ARPA) provided supplemental funding for qualifying states to implement a variety of innovative activities to increase the capacity of Home and Community-Based Services (HCBS) to meet the needs of individuals with developmental disabilities. The Department of Developmental Services (DDS) received \$12.5 million for grants to enhance community integration for children and adolescents. Out of the total funds received by the state, Lanterman Regional Center was allocated a total of \$490,000.

Per DDS instructions, the Lanterman Regional Center notified the community of the available grants through a Request for Funds Proposal (RFP) process. The Center received a total 13 RFPs which were reviewed by the Lanterman team and forwarded to DDS,

Based on our review and recommendation, DDS awarded Woodcraft Rangers \$490,000. to make physical modifications and train staff to make their camp and afterschool program sites more inclusive. We received DDS notification of this award on March 1, 2023. Contract milestones are being dictated by DDS and are based on an executed contract and provider expenditure of funds paired with successful deliverables.

Discussion followed on the background of Woodcraft Rangers.

**Mr. DeBoer moved to approve the contact with Woodcraft Rangers for \$490,000. Ms. Sroujeh seconded the motion, and it passed unanimously.**

## **ADMINISTRATIVE AFFAIRS COMMITTEE**

### ***Cash Flow***

Ms. Quintero reported that the Center is projected to have \$47,168,925 available at the end of May 31, 2023.

Mr. DeBoer reviewed the financial statements through January 31, 2022:

*Fiscal Year to date 2022-2023 (D-1)*

In Operations (main contract) we have spent \$16,988,796 (50.2% of budget). In Purchase of services (main contract) we have spent \$143,364,348 before we add late bills. Including projected late bills, we will have spent \$149,297,503 (42.9% of budget).

*Fiscal Year 2021-2022 (C-4)*

This month we recorded \$1,307,162 in OPS and \$178,731 in POS. To date we have spent 82.6% of our OPS and 89.3% of our POS allocations.

*Fiscal Year 2020-21 (B-5)*

This month we recorded \$0 in OPS and \$176,933 in POS. To date, we have spent 100% of our OPS and 99.2% of our POS allocations.

**ADJOURNMENT FOR EXECUTIVE SESSION**

**Ms. Daley moved to suspend the General Session meeting at 7:10 p.m. for Executive Session to conduct business on Approval of Minutes, Litigation, Board Protocol, Personnel, and Real Estate. Dr. Li seconded the motion, and it passed unanimously.**

**RECONVENE FOR GENERAL SESSION**

The Board discussed in Executive Session the Approval of Minutes, Litigation, Board Protocol, Personnel, and Real Estate.

**ADJOURNMENT**

**Mr. DeBoer moved to adjourn the meeting at 7:30 p.m. Mr. Killebrew seconded the motion, and it passed unanimously.**

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Brigitte Sroujeh, Secretary

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**BOARD OF DIRECTORS**

**ACTION LOG**

**March 22, 2023**

	<b>DESCRIPTION</b>	<b>ACTION</b>	<b>STATUS</b>
	Approval of Minutes – February 22, 2023	<ul style="list-style-type: none"><li>• Approved</li></ul>	
	Contract over \$250,000. <ul style="list-style-type: none"><li>• Woodcraft Rangers</li></ul>	<ul style="list-style-type: none"><li>• Approved</li></ul>	