

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION

Board of Directors

January 25, 2023

MINUTES

PRESENT

Gloria Leiva, Chair
Elizabeth Beltran
Tina Daley
Anthony Brouwer
Larry DeBoer
Weller Killebrew
Dr. Alex Li
Louis Mitchell
Dee Prescott
Lili Romero
Jae Rhee
Brigitte Sroujeh
Ana Villasenor

NOT PRESENT

Michael Cooney
Danielle Dejean

ADVISOR TO THE BOARD - PRESENT

Al Marsella

STAFF

Pablo Ibanez
Carmine Manicone
Srbui Ovsepyan
Kaye Quintero
Melinda Sullivan

GUESTS

Louise Bell
Taleen Khatchadourian
Evie Kim
Kristianna Moralls
Veronica Sanchez
Diana Sandoval – DDS
Simon Yang

CALL TO ORDER

Ms. Leiva called the meeting to order at 6:00 PM. The meeting was conducted via Zoom.

PUBLIC INPUT

No public input was given.

APPROVAL OF MINUTES

The minutes of November 16, 2022 were approved by consensus.

BOARD EDUCATION

As part of Board Education and Training, Ms. Sullivan gave a focused training on the requirements of the DDS/Regional Center contract. Board members were given the opportunity to ask questions and discuss the content.

As part of Board Education and Training, Ms. Ovsepyan gave a focused training on the Service Coordinator Onboarding process. Ms. Ovsepyan reported on the unique challenges brought on by the Pandemic and a significant increase in hiring of Service Coordinators that has caused the Center to enhance its Onboarding activities for new staff. Board members were given the opportunity to ask questions and discuss the content.

EXECUTIVE DIRECTOR'S REPORT

Letter to the Little Hoover Commission

For Information Only -

Ms. Sullivan advised the Board that they could find a copy of a letter sent by Gloria Leiva to the Little Hoover Commission. The letter addresses some of the comments made during the public hearing on November 10, 2022. Specifically, on comments made which implied that RC boards are not monitored and questioned the good work done by volunteer board members. Discussion followed.

ARCA REPORT

Mr. DeBoer advised the Board that he and Ms. Sullivan attended the ARCA meeting on January 19-20, 2023 and that the highlights from the meeting were in the packet. Discussion followed.

EXECUTIVE COMMITTEE

Contact Over \$250,000.

Ms. Sullivan reviewed with the Board the following contract in accordance with the Board approved policy for approval of contracts:

Provider/Organization: Special Needs Network, Inc. (SNN)

Year: 2023

Amount of contract: \$6.5 Million

Ms. Sullivan advised the Board that the Department of Developmental Services (DDS) requested Lanterman to manage a one-time contract with the Special Needs Network (SNN). This is a time-limited contract using special federal ARPA funds assigned to DDS.

The intent of this contract is to improve the Early Start provider workforce, both by quantity and diversity and is on a fast track as the ARPA funding requires expenditure/encumbrance of this contract by December 31, 2023.

Discussion followed on the background of SNN and the outcomes expected. Ms. Sullivan reported that she agreed to work with DDS and SNN. Ms. Sullivan presented the contract and budget. Discussion followed.

Mr. DeBoer moved to approve the contract with Special Needs Network (SNN), Ms. Beltan seconded the motion, and it passed unanimously.

ADMINISTRATIVE AFFAIRS COMMITTEE

Review of Financial Statements

Mr. DeBoer reviewed the financial statement summary through September 30, 2022 as follows:

Cash Flow

Mr. DeBoer reported that the Center is projecting to have \$60,124,980 available at the end of March 31, 2023.

Mr. DeBoer reviewed the financial statements through October 31, 2022 as follows:

Fiscal Year to date 2022-2023 (D-1)

In Operations (main contract) we have spent \$12,257,957 (36.24% of budget). In Purchase of services (main contract) we have spent \$100,570,150 before we add late bills. Including projected late bills, we will have spent \$107,020,852 (30.7% of budget).

Fiscal Year 2021-2022 (C-3)

This month we recorded \$354,253 in OPS and \$1,084,258 in POS. To date, we have spent 95.0% of our OPS and 90.3% of our POS allocations.

Fiscal Year 2020-21 (B-5)

This month we recorded \$2,442 in OPS and \$210,610 in POS. To date, we have spent 99.3% of our OPS and 99.1% of our POS allocations.

NOMINATING COMMITTEE

Mr. Marsella advised the Board that the Committee has begun discussion on the board composition for 2023-24 and reviewed some of the applications received from individuals who attended the board recruitment fair in November 2022.

ADJOURNMENT FOR EXECUTIVE SESSION

Ms. Beltran moved to suspend the General Session meeting at 7:35 p.m. for Executive Session to conduct business on Approval of Minutes, Litigation, Real Estate, and 2022-23 Executive Director's Performance Goals Update, Dr. Li seconded the motion, and it passed unanimously.

RECONVENE FOR GENERAL SESSION

The Board discussed in Executive Session the Approval of Minutes, Litigation, Real Estate, and 2022-23 Executive Director's Performance Goals Update

ADJOURNMENT

Dr. Li moved to adjourn the meeting at 7:55 p.m., Ms. Sroujeh seconded the motion, and it passed unanimously.

Brigitte Sroujeh, Secretary

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BOARD OF DIRECTORS

ACTION LOG

January 25, 2023

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – November 16, 2022	<ul style="list-style-type: none">• Approved	
	Contact over \$250,000. - Special Needs Network (SSN)	<ul style="list-style-type: none">• Approved	