

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION

Board of Directors

October 24, 2018

MINUTES

PRESENT

Mark Higgins, Chair
Larry DeBoer
Anila Guruji
Kim Isaac
Gloria Leiva
Yudy Mazariegos
John Poulos
Jae Rhee
Dina Richman
Ana Villasenor

NOT PRESENT

Elizabeth Beltran
Danielle Dejean
Jack Gilbertson
Dr. Anthony Stein
Ramona Warfield

ADVISOR TO THE BOARD – PRESENT

Al Marsella

STAFF

Patrick Aulicino
Karen Ingram
Enrique Roman
Melinda Sullivan

GUESTS

Marc Baca – Employee
Charlotte Heim – Service Provider
Ivan Ramirez – Employee
Cecile Williams – Employee

CALL TO ORDER

Mr. Higgins called the meeting to order at 6:00 p.m.

PUBLIC INPUT

No public input was given.

ANNOUNCEMENTS

Mr. Higgins welcomed Ms. Anila Guruji as a new Board member.

APPROVAL OF MINUTES

The minutes of September 26, 2018 were approved by consensus.

EXECUTIVE DIRECTOR'S REPORT

Board Holiday Gathering

Ms. Sullivan advised the Board that the Board Holiday Gathering will be on December 12, 2018 and it will be at Mijares in Pasadena.

ARCA REPORT

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on October 18-19, 2018 and that they could find the highlights from the meeting on the table. Discussion followed.

ADMINISTRATIVE AFFAIRS COMMITTEE

Operations Budget and Staffing Plan for 2018-19

Mr. Aulicino presented the Operations and Staffing Plan for 2018-19. He advised the Board that they could find in their packet a spreadsheet that details what the Center has spent in the prior year as well as projections for 2018-19. The Staffing Plan detailed how the Center plans to deploy staff this year, including the creation of a new team in Early Intervention. For each section, the Center described the existing staff configuration and added plan changes, if any, at the end of each segment. Mr. Aulicino brought forward the recommendation the Committee to approve the Operations Budget and Staffing Plan for 2018-19.

Ms. Villasenor moved to approve the Operations Budget and Staffing Plan for 2018-19 as presented, Mr. Poulos seconded the motion, and it passed unanimously.

Review of Financial Statements

Ms. Richman reviewed the financial statements through August 2018 and noted the following:

Fiscal Year 2018-2019 (E-1)

In Operations (main contract) we have spent \$3,388,911. In Purchase of Services (main contract), we have spent \$26,881,676 before we add late bills. Including projected late bills, we will have spent \$29,025,988.

Fiscal Year 2018-2018 (D-3)

This month, we recorded \$76,170 in OPS and \$788,566 in POS. To date, we have spent 95.5% of our OPS and 98.9% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

Fiscal Year 2016-2017 (C-5)

This month we recorded \$140,590 in OPS and \$45,401 in POS. To date, we have spent 95.7% of our OPS and 99.5% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

NOMINATING COMMITTEE

Service Provider Advisory Committee (SPAC) Nominations

Mr. Marsella advised the Board that the Committee received confirmation from 5 service providers who wish to be re-elected or elected as SPAC members. The Committee reviewed background information on the applicants and is recommending the applicants for re-election and election as follows:

Applicants for Re-Election:

- Kimberly Isaac – **Cal West Homes**
(Residential)
- Traci Jones-Martinez - **Adventist Health Glendale**
(Early Intervention therapies & children's programs)
- Keri Castaneda – **Ability First**
(Residential, work program, adult day services, after school program)

- Jim Storek - **Autumn Cottage**
(Senior day services, senior residential)

New Applicant:

- Kyra Griffith – **TLC Speech Therapy**
(Speech therapy)

Ms. Leiva moved that the Board elect and re-elect the applicants as presented, Mr. DeBoer seconded the motion, and it passed unanimously

PROGRAMS AND SERVICES COMMITTEE

2019 Performance Plan

Mr. Roman reported that the draft 2019 Performance Plan was developed by the Programs and Services Committee and was presented at 4 Community Meetings. He advised the Board that they could find the plan and notes from each community meeting in the packet for review. Mr. Roman noted that there were no recommendations from the community that would require changes to the proposed plan.

Ms. Richman moved to approve the 2019 Performance Plan for submission to DDS, Ms. Guruji seconded the motion, and it passed unanimously

SERVICE PROVIDER ADVISORY COMMITTEE

SPAC Breakfast

Ms. Isaac advised the Board that the SPAC Breakfast is scheduled for November 7th at the La Canada Flintridge Country Club and is full to capacity with approximately 275 attending.

Update on Worker's Comp Restructuring

Ms. Isaac advised the Board that the Insurance Commissioner rejected the proposal to amend 8868 9101 Workers' Comp Classifications. The proposal was to restructure its employment classifications that would have increased worker's compensation insurance for developmental disability service providers as much as two or three fold.

ADJOURNMENT FOR EXECUTIVE SESSION

Mr. DeBoer moved to suspend the General Session meeting at 6:30 p.m. for Executive Session to conduct business on Personnel and Litigation. Ms. Leiva seconded the motion and it passed unanimously.

RECONVENE FOR GENERAL SESSION

Mr. DeBoer moved to reconvene the meeting at 6:35 p.m. for General Session, Ms. Isaac seconded the motion, and it passed unanimously.

ADJOURNMENT

The meeting was adjourned at 6:35 p.m.

Gloria Leiva, Secretary

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BOARD OF DIRECTORS

ACTION LOG

October 24, 2018

| | DESCRIPTION | ACTION | STATUS |
|--|--|--|---------------|
| | Approval of Minutes – <i>September 26, 2018</i> | <ul style="list-style-type: none">• Approved | |
| | Operations Budget and Staffing Plan | <ul style="list-style-type: none">• Approved | |
| | Service Provider Advisory Committee (SPAC) Nominations | <ul style="list-style-type: none">• Approved | |
| | 2019 Performance Plan | <ul style="list-style-type: none">• Approved | |
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