

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.

Board of Directors

May 24, 2017

MINUTES

PRESENT

Louis Mitchell, Chair
Larry DeBoer
Karla Garcia-Diaz
Mark Higgins
Kim Isaac
Yudy Mazariegos
John Poulos
Dr. Anthony Stein
Ramona Warfield

NOT PRESENT

Jack Gilbertson
Ray Lemus
Edwina Hull

ADVISOR TO THE BOARD – PRESENT

Al Marsella

STAFF

Patrick Aulicino
Rose Chacana
Paola Coronado
Karen Ingram
Enrique Roman
Melinda Sullivan

GUESTS

Melody Goodman

CALL TO ORDER

Mr. Mitchell called the meeting to order at 6:00 p.m.

PUBLIC INPUT

No public input received.

ANNOUNCEMENTS

No announcements were made.

APPROVAL OF MINUTES

Mr. DeBoer moved to approve the minutes of April 26, 2017, Dr. Stein seconded the motion, and it passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

2016 Annual Administrative Report – Family Resource Center

Ms. Sullivan advised the Board that they could find the 2016 Annual Administrative Report for the Family Resource Center in their board packet. Ms. Chacana gave a focused presentation on the many projects the KYRC oversees, with a focus on our Strong Beginnings program which includes our playgroups and parent education as well as Disparity projects funded by DDS grants. Ms. Chacana was available to answer any questions from the Board about the administrative report.

Service Coordination Caseload Survey

Mr. Roman advised the Board that the Center received a letter from DDS informing the Center that as of March 1, 2017, Lanterman, did not meet the required caseload ratios for: 1) consumers enrolled on the Home and Community-Based Services Waiver; 2) consumers who have not moved from the developmental centers to the community since April 14, 1993, and who are not under the age of three nor on the Home and Community-Based Services Waiver. Mr. Roman reported that only one regional center met the caseload ratios.

Mr. Roman reported that a plan of action is being prepared and needs to be presented at a community meeting. The community meeting will be held in connection with the Programs and Services Committee on July 13, 2016 at the Center.

Disparities

For Information Only -

Ms. Sullivan advised the Board that they could find on the table for information only the Public Counsel's report interpreting regional center purchase-of-service data and ARCA's response to that report.

EXECUTIVE COMMITTEE REPORT

C-2 Contract Amendment

Mr. Mitchell advised the Board that the Center received contract documents from DDS in the mail in May. He explained that in their letter, DDS asks that the copies be returned no later than ten business days from the date of the letter. Mr. Mitchell reported that the contract needed to get returned and processed quickly so the Center can get its cash advances when the budget is signed.

Mr. Mitchell reported that the Executive Committee authorized the President to sign the contact.

ADMINISTRATIVE AFFAIRS COMMITTEE

Line Of Credit

Mr. Higgins reported that City National Bank has merged with Royal Bank of Canada (RBC). He reported that the Committee met Ms. Susan Welch, Senior Vice President at City National Bank and reviewed the bank's annual report and ratings.

The line of credit was discussed and it will have the same terms and conditions as last year, there will be no fees, and the interest rate has a prime minus 1% with a floor of 2.25%. An annual credit line will be increased from \$19,000,000 to \$21,000,000 through June 30, 2018.

Mr. Higgins brought forward the recommendation from the Committee that the Board authorize the Executive Director to sign the loan agreement with the terms mentioned above, Dr. Stein seconded the motion, and it passed unanimously.

May Revise

Mr. Aulicino advised the Board that they could find in their packet ARCA's Analysis of the FY 17-18 May Revision. In addition, Mr. Aulicino provided an overview of funded disparity projects. He reported that the Department is allocating out approximately \$10.9 million this

year in response to proposals submitted by regional centers. Of that amount, Lanterman is being awarded approximately \$1.3 million, the largest amount awarded to any center.

Review of Financial Statements

Mr. Higgins reviewed the financial statements through March 31, 2017.

Fiscal Year 2016-2017 (C-1)

In Operations (main contract) we have spent \$14,356,811. In Purchase of Services (main contract), we have spent \$109,004,244 before we add late bills. Including late projected bills, we will have spent \$111,296,656.

Fiscal Year 2015-16 (B-3)

This month we recorded \$34,587 in OPS and \$76,986 in POS. To date, we have spent 99.4% of our OPS and 99.1 % of our POS allocations. We are currently projecting surpluses in both OPS and POS.

Fiscal Year 2014-2015 (A-6)

This month we recorded \$41,050 in POS. In total, we have spent nearly 100.0% of our OPS and POS allocations. We are currently projecting negligible surpluses in both OPS and POS.

Mr. Aulicino reported that based on the timing of when the advances are given to the Center, we might be short and we may have to borrow from the line of credit in July.

NOMINATING COMMITTEE

Slate of Officers and Directors (*For Information Only*)

Mr. Mitchell advised the Board that the Nominating Committee is presenting the Slate of Officers and Directors at this meeting for election at the Annual Meeting of the Corporation in June in accordance with the Bylaws.

Slate of New Directors

- Elizabeth Beltran
- Danielle Dejean
- Gloria Leiva
- Jae Rhee
- Dina Richman
- Ana Villasenor

Slate of Directors for Re-Election

- Larry DeBoer
- Jack Gilbertson
- John Poulos
- Anthony Stein
- Ramona Warfield

Slate of Officers

- President - Mark Higgins
- 1st Vice President- Jack Gilbertson
- Treasurer - Dina Richman
- Secretary - Larry DeBoer
- Immediate Past President - Louis Mitchell

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

Karla Garcia, Secretary

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BOARD OF DIRECTORS

ACTION LOG

May 24, 2017

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – April 26, 2017	<ul style="list-style-type: none">• Approved	
	Line of Credit	<ul style="list-style-type: none">• Approved	
	Proposed Slate of Officers and Directors	<ul style="list-style-type: none">• Presented	