LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION

Board of Directors

March 28, 2018

MINUTES

PRESENT
Mark Higgins, Chair
Elizabeth Beltran
Larry DeBoer
Danielle Dejean
Jack Gilbertson
Kim Isaac
Gloria Leiva
Yudy Mazariegos
Louis Mitchell
John Poulos
Jae Rhee
Dina Richman
Dr. Anthony Stein
Ana Villasenor
Ramona Warfield

ADVISOR TO THE BOARD – PRESENT
Al Marsella

STAFF
Patrick Aulicino
Karen Ingram
Enrique Roman
Melinda Sullivan

GUESTS
Howard McBroom
Melody Goodman

CALL TO ORDER

Mr. Higgins called the meeting to order at 6:00 p.m.

PUBLIC INPUT

ANNOUNCEMENTS

No announcements were made.

APPROVAL OF MINUTES

The minutes of February 28, 2018 were approved by consensus.

CLIENT ADVISORY COMMITTEE REPORT

2017 Committee Report

Mr. McBroom gave a report to the Board on the Committee’s activities for 2017 with a focused presentation on the Peer 2 Peer Social Group.

ARCA REPORT

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on March 15th and 16th in Sacramento and that they could find the highlights from the meeting in their packet. Discussion followed.

EXECUTIVE DIRECTOR’S REPORT

Ms. Sullivan reminded the Board that 3 board members, Ms. Leiva, Ms. Isaac, and Ms. Rhee, attended Grassroots Day in Sacramento on March 20th. All shared their experiences and reported that it was all positive.

ADMINISTRATIVE AFFAIRS COMMITTEE

DDS Audit of 2014-15 and 2015-16

Mr. Aulicino reported that DDS has submitted a draft audit report for 2014-15 and 2015-16. There were three findings and none involve dollar amounts. The committee reviewed the findings and the Center’s response, which has been sent to the Department.

Update: New Space Acquisition

Mr. Aulicino reported that staff continues to work with the Center’s broker, architect/space planner, and contractor. The design work has been completed for the first, third, fourth, and seventh floors. The current work will be done over the next six months. This includes: incorporating additional space on the 4th floor, the expansion of the lunch room, the relocation of the computer training lab, adding additional meeting space on the 3rd floor, removing meeting rooms on the 7th to accommodate growth in Early Intervention and adding small meetings rooms on the 1st floor. Additionally, the building is remodeling restrooms at their own expense.
Review of Financial Statements

Ms. Richman reviewed the financial statements through January 31, 2018.

_Fiscal Year 2017-2018 (D-2)_

In Operations (main contract) we have spent $11,883,309. In Purchase of Services (main contract), we have spent $89,814,588 before we add late bills. Including projected late bills, we will have spent $92,684,841.

_Fiscal Year 2016-2017 (C-4)_

This month we recorded $130,424 in OPS and $55,047 in POS. To date, we have spent 91.7% of our OPS and 99.5% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

_Fiscal Year 2015-2016 (B-4)_

This month we recorded $152,734 in POS. To date, we have spent nearly 100.0% of our OPS and 99.3% of our POS allocations. We are currently projecting a negligible surplus in OPS and a small surplus in POS.

POS RECAP

Mr. Aulicino reported that we projected a small deficit of between $3-7 million for the current fiscal year.

ADJOURNMENT

The meeting was adjourned at 6:20 p.m.

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Larry DeBoer, Secretary
## BOARD OF DIRECTORS

### ACTION LOG

March 28, 2018

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<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTION</th>
<th>STATUS</th>
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<tr>
<td>Approval of Minutes – February 28, 2018</td>
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