

# **LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION**

## **Board of Directors**

**March 28, 2018**

## **MINUTES**

### **PRESENT**

Mark Higgins, Chair  
Elizabeth Beltran  
Larry DeBoer  
Danielle Dejean  
Jack Gilbertson  
Kim Isaac  
Gloria Leiva  
Yudy Mazariegos  
Louis Mitchell  
John Poulos  
Jae Rhee  
Dina Richman  
Dr. Anthony Stein  
Ana Villasenor  
Ramona Warfield

### **ADVISOR TO THE BOARD – PRESENT**

Al Marsella

### **STAFF**

Patrick Aulicino  
Karen Ingram  
Enrique Roman  
Melinda Sullivan

### **GUESTS**

Howard McBroom  
Melody Goodman

### **CALL TO ORDER**

Mr. Higgins called the meeting to order at 6:00 p.m.

### **PUBLIC INPUT**

Ms. Goodman, State Council on Developmental Disabilities, distributed flyers on the upcoming Wrightslaw Conference on September 7, 2018.

## **ANNOUNCEMENTS**

No announcements were made.

## **APPROVAL OF MINUTES**

The minutes of February 28, 2018 were approved by consensus.

## **CLIENT ADVISORY COMMITTEE REPORT**

### **2017 Committee Report**

Mr. McBroom gave a report to the Board on the Committee's activities for 2017 with a focused presentation on the Peer 2 Peer Social Group.

## **ARCA REPORT**

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on March 15<sup>th</sup> and 16<sup>th</sup> in Sacramento and that they could find the highlights from the meeting in their packet. Discussion followed.

## **EXECUTIVE DIRECTOR'S REPORT**

Ms. Sullivan reminded the Board that 3 board members, Ms. Leiva, Ms. Isaac, and Ms. Rhee, attended Grassroots Day in Sacramento on March 20<sup>th</sup>. All shared their experiences and reported that it was all positive.

## **ADMINISTRATIVE AFFAIRS COMMITTEE**

### **DDS Audit of 2014-15 and 2015-16**

Mr. Aulicino reported that DDS has submitted a draft audit report for 2014-15 and 2015-16. There were three findings and none involve dollar amounts. The committee reviewed the findings and the Center's response, which has been sent to the Department.

### **Update: New Space Acquisition**

Mr. Aulicino reported that staff continues to work with the Center's broker, architect/space planner, and contractor. The design work has been completed for the first, third, fourth, and seventh floors. The current work will be done over the next six months. This includes: incorporating additional space on the 4<sup>th</sup> floor, the expansion of the lunch room, the relocation of the computer training lab, adding additional meeting space on the 3<sup>rd</sup> floor, removing meeting rooms on the 7<sup>th</sup> to accommodate growth in Early Intervention and adding small meetings rooms on the 1<sup>st</sup> floor. Additionally, the building is remodeling restrooms at their own expense.

## Review of Financial Statements

Ms. Richman reviewed the financial statements through January 31, 2018.

### *Fiscal Year 2017-2018 (D-2)*

In Operations (main contract) we have spent \$11,883,309. In Purchase of Services (main contract), we have spent \$89,814,588 before we add late bills. Including projected late bills, we will have spent \$92,684,841.

### *Fiscal Year 2016-2017 (C-4)*

This month we recorded \$130,424 in OPS and \$55,047 in POS. To date, we have spent 91.7% of our OPS and 99.5% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

### *Fiscal Year 2015-2016 (B-4)*

This month we recorded \$152,734 in POS. To date, we have spent nearly 100.0% of our OPS and 99.3% of our POS allocations. We are currently projecting a negligible surplus in OPS and a small surplus in POS.

## POS RECAP

Mr. Aulicino reported that we projected a small deficit of between \$3-7 million for the current fiscal year.

## **ADJOURNMENT**

The meeting was adjourned at 6:20 p.m.

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Larry DeBoer, Secretary

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**BOARD OF DIRECTORS**

**ACTION LOG**

**March 28, 2018**

	<b>DESCRIPTION</b>	<b>ACTION</b>	<b>STATUS</b>
	Approval of Minutes – February 28, 2018	<ul style="list-style-type: none"><li>• Approved</li></ul>	