

**LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.**

**Board of Directors**

**March 23, 2016**

**MINUTES**

**PRESENT**

Louis Mitchell, Chair  
Larry DeBoer  
Anila Guruji  
Edwina Hull  
Ray Lemus  
Yudy Mazariegos  
Brian Newkirk  
John Poulos  
Dina Richman  
Ramona Warfield  
Kelly White

**NOT PRESENT**

Linda An  
Karla Garcia-Diaz  
Jack Gilbertson  
Dr. Anthony Stein

**ADVISOR TO THE BOARD – PRESENT**

Al Marsella

**STAFF**

Patrick Aulicino  
Karen Ingram  
Enrique Roman  
Melinda Sullivan

**GUESTS**

Johanna Chavez  
Helene Schultz

**CALL TO ORDER**

Mr. Mitchell called the meeting to order at 6:00 p.m.

**INTRODUCTIONS**

All guests introduced themselves and spoke of the their interest in attending the Board meeting.

### **PUBLIC INPUT**

No public input given.

### **ANNOUNCEMENTS**

No announcements were made.

### **APPROVAL OF MINUTES**

**Ms. Hull moved to approve the minutes of February 24, 2016, Mr. Poulos seconded the motion, and it passed unanimously.**

### **EXECUTIVE DIRECTOR'S REPORT**

#### **2015 Annual Administrative Report – Clinical Services**

Ms. Sullivan advised the Board that they could find the 2015 Annual Administrative Report for Clinical Services in their board packet. Ms. Jordan, Assistant Director, introduced Dr. Leslie Richard who gave a focused presentation on the Center's efforts to connect community professional s to the regional center and its impact on services delivered to families. Ms. Jordan was available to answer any questions from the Board about the administrative report.

### **ARCA REPORT**

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on March 17 – 18, 2016 in Sacramento and that they could find the highlights from the meeting on the table. Discussion followed.

### **ADMINISTRATIVE AFFAIRS COMMITTEE**

#### **Records Retention Policy Revision**

Ms. Richman reported that the Committee reviewed and updated that Records Retention Policy in consultation with corporate counsel. Ms. Richman advised the Board that they could find a redline version in the packet for review and was prepared to answer any questions. Ms. Richman brought forward the recommendation from the Committee to accept the changes as presented.

**Ms. White moved to accept the changes to the Records Retention Policy as presented, Mr. Newkirk seconded the motion, and it passed unanimously.**

#### B-2 Contract Amendment

Mr. Aulicino advised the Board that the Center received the B-2 Contract Amendment from DDS for the President's signature. As a reminder, Ms. Sullivan reported at the October 2015 board meeting that negotiations for the 2015-16 contract were completed and signed by Santi Rogers and the ARCA Contract Chairperson. While the Board does not vote on the actual contract, Mr. Aulicino has prepared an informational summary of the contract language changes.

Ms. Richman moved that the Board authorize the President to sign the contract, Mr. Poulos seconded that motion, and it passed unanimously.

#### Response to DDS Audit for 2012-2013 and 2013-2014

Mr. Aulicino advised the Board that the Committee reviewed the 2012-13 and 2013-14 DDS audit findings and the Center's responses. The responses have been submitted to DDS and a copy of the audit and responses were in the packet for review.

#### Review of Financial Statements

Mr. Richman reviewed the financial statement summary activity through January 31, 2016.

#### *Fiscal Year 2015-2016 (B-1)*

In Operations (main contract) we have spent \$9,918,712. In Purchase of Service (main contract), we have spent \$73,783,674 before we add late bills. Including projected bills, we will have spent \$75,924,182.

#### *Fiscal Year 2014-2015 (A-4)*

This month we recorded \$2,424 in OPS and (\$27,615) in POS. To date, we have spent 99.8% of our OPS and about 100.8% of our POS allocations. We are currently projecting a very small surplus in OPS, and a deficit in POS, which we expect to be funded by DDS.

#### *Fiscal Year 2013-2014 (E-6)*

This month we recorded (\$20,128) in POS. To date, we have spent 99.9% of our OPS and 100.1% of our POS allocations. We are currently expecting a very small surplus in OPS and a deficit in POS, which we expect to be funded by DDS.

#### *2015-2016 POS RECAP*

The deficit is projected to be between \$2.1 million and \$875,000.

## **ADJOURNMENT**

The meeting was adjourned at 6:50 p.m.

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Karla Garcia, Secretary

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**BOARD OF DIRECTORS**

**ACTION LOG**

**March 23, 2016**

	<b>DESCRIPTION</b>	<b>ACTION</b>	<b>STATUS</b>
	Approval of Minutes – February 24, 2016	<ul style="list-style-type: none"><li>• Approved</li></ul>	
	Record Retention Policy	<ul style="list-style-type: none"><li>• Approved</li></ul>	
	B-2 Contract Amendment	<ul style="list-style-type: none"><li>• Authorized President to Sign.</li></ul>	