LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.

Board of Directors

March 23, 2016

MINUTES

PRESENT
Louis Mitchell, Chair
Larry DeBoer
Anila Guruji
Edwina Hull
Ray Lemus
Yudy Mazariegos
Brian Newkirk
John Poulos
Dina Richman
Ramona Warfield
Kelly White

NOT PRESENT
Linda An
Karla Garcia-Diaz
Jack Gilbertson
Dr. Anthony Stein

ADVISOR TO THE BOARD – PRESENT
Al Marsella

STAFF
Patrick Aulicino
Karen Ingram
Enrique Roman
Melinda Sullivan

GUESTS
Johanna Chavez
Helane Schultz

CALL TO ORDER

Mr. Mitchell called the meeting to order at 6:00 p.m.

INTRODUCTIONS
All guests introduced themselves and spoke of their interest in attending the Board meeting.

**PUBLIC INPUT**

No public input given.

**ANNOUNCEMENTS**

No announcements were made.

**APPROVAL OF MINUTES**

Ms. Hull moved to approve the minutes of February 24, 2016, Mr. Poulos seconded the motion, and it passed unanimously.

**EXECUTIVE DIRECTOR’S REPORT**

2015 Annual Administrative Report – Clinical Services

Ms. Sullivan advised the Board that they could find the 2015 Annual Administrative Report for Clinical Services in their board packet. Ms. Jordan, Assistant Director, introduced Dr. Leslie Richard who gave a focused presentation on the Center’s efforts to connect community professionals to the regional center and its impact on services delivered to families. Ms. Jordan was available to answer any questions from the Board about the administrative report.

**ARCA REPORT**

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on March 17 – 18, 2016 in Sacramento and that they could find the highlights from the meeting on the table. Discussion followed.

**ADMINISTRATIVE AFFAIRS COMMITTEE**

Records Retention Policy Revision

Ms. Richman reported that the Committee reviewed and updated that Records Retention Policy in consultation with corporate counsel. Ms. Richman advised the Board that they could find a redline version in the packet for review and was prepared to answer any questions. Ms. Richman brought forward the recommendation from the Committee to accept the changes as presented.
Ms. White moved to accept the changes to the Records Retention Policy as presented, Mr. Newkirk seconded the motion, and it passed unanimously.

B-2 Contract Amendment

Mr. Aulicino advised the Board that the Center received the B-2 Contract Amendment from DDS for the President’s signature. As a reminder, Ms. Sullivan reported at the October 2015 board meeting that negotiations for the 2015-16 contract were completed and signed by Santi Rogers and the ARCA Contract Chairperson. While the Board does not vote on the actual contract, Mr. Aulicino has prepared an informational summary of the contract language changes.

Ms. Richman moved that the Board authorize the President to sign the contract, Mr. Poulos seconded that motion, and it passed unanimously.

Response to DDS Audit for 2012-2013 and 2013-2014

Mr. Aulicino advised the Board that the Committee reviewed the 2012-13 and 2013-14 DDS audit findings and the Center’s responses. The responses have been submitted to DDS and a copy of the audit and responses were in the packet for review.

Review of Financial Statements

Mr. Richman reviewed the financial statement summary activity through January 31, 2016.

Fiscal Year 2015-2016 (B-1)

In Operations (main contract) we have spent $9,918,712. In Purchase of Service (main contract), we have spent $73,783,674 before we add late bills. Including projected bills, we will have spent $75,924,182.

Fiscal Year 2014-2015 (A-4)

This month we recorded $2,424 in OPS and ($27,615) in POS. To date, we have spent 99.8% of our OPS and about $100.8% of our POS allocations. We are currently projecting a very small surplus in OPS, and a deficit in POS, which we expect to be funded by DDS.

Fiscal Year 2013-2014 (E-6)

This month we recorded ($20,128) in POS. To date, we have spent 99.9% of our OPS and 100.1% of our POS allocations. We are currently expecting a very small surplus in OPS and a deficit in POS, which we expect to be funded by DDS.

2015-2016 POS RECAP

The deficit is projected to be between $2.1 million and $875,000.
ADJOURNMENT

The meeting was adjourned at 6:50 p.m.

Karla Garcia, Secretary

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# BOARD OF DIRECTORS

## ACTION LOG

March 23, 2016

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTION</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval of Minutes – February 24, 2016</td>
<td>• Approved</td>
<td></td>
</tr>
<tr>
<td>Record Retention Policy</td>
<td>• Approved</td>
<td></td>
</tr>
<tr>
<td>B-2 Contract Amendment</td>
<td>• Authorized President to Sign.</td>
<td></td>
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</table>