

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.

Board of Directors

June 28, 2017

MINUTES

PRESENT

Louis Mitchell, Chair
Larry DeBoer
Mark Higgins
Ray Lemus
Yudy Mazariegos
Dr. Anthony Stein
Ramona Warfield

NOT PRESENT

Karla Garcia-Diaz
Jack Gilbertson
Edwina Hull
Kim Isaac
John Poulos

ADVISOR TO THE BOARD – PRESENT

Al Marsella

STAFF

Patrick Aulicino
Karen Ingram
Enrique Roman
Melinda Sullivan

CALL TO ORDER

Mr. Mitchell called the meeting to order at 6:00 p.m.

PUBLIC INPUT

No public input received.

ANNOUNCEMENTS

No announcements were made.

APPROVAL OF MINUTES

Dr. Stein moved to approve the minutes of May 24, 2017, Mr. DeBoer seconded the motion, and it passed unanimously.

ARCA REPORT

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on June 15-16, 2017 in Sacramento and that they could find the highlights from the meeting on the table. Discussion followed.

EXECUTIVE DIRECTOR'S REPORT

Project Search

Ms. Sullivan advised the Board that she attended the graduation of 7 regional center clients from the Project SEARCH Program. Project SEARCH provides training to young adults with developmental disabilities through an innovative workforce and career development model. The 4 partners organizations involved were Kaiser - Los Angeles, LAUSD, PathPoint, and Lanterman Regional Center. Ms. Sullivan reported that 4 clients will apply for employment with Kaiser - LA as a result of this program training and collaboration.

Lanterman House

Ms. Sullivan advised the Board that The Lanterman House hosted a lecture by Diane Anand, held on June 4, 2017. The lecture focused on the legacy of Frank Lanterman and the establishment of the regional center system.

Caseload Ratios - Plan of Correction

Ms. Sullivan reminded the Board that the Center was required to develop an action plan and submit it to DDS. The Board was provided a copy of the letter being sent to DDS with the Center's plan of action.

EXECUTIVE COMMITTEE

Contract Over \$250,000.

- Mr. Roman reviewed with the Board the following contract in accordance with the board approved policy for approval of contracts:

Year: 2017-19

Amount of Start-up award/contract: Contract Renewal with Community Integrated Work Program (CIWP) - \$575,362.

Mr. DeBoer moved that the Board approve the contract renewal with Community Integrated Work Program (CIWP) as presented, Dr. Stein seconded the motion, and it passed unanimously.

- Ms. Sullivan reviewed with the Board the following contract in accordance with the board approved policy for approval of contracts:

Year: 2017

Amount of Start-up award/contract: ARCA/DDS Equity Study through Children’s Hospital Los Angeles - \$325,000.

Dr. Stein moved that the Board approve the contract with ARCA/DDS Equity Study through Children’s Hospital Los Angeles as presented, Mr. Higgins seconded the motion, and it passed unanimously.

- Ms. Sullivan reviewed with the Board the following contract in accordance with the board approved policy for approval of contracts:

Year: FY 2017

Amount of Start-up award/contract: Esperanza Community Housing – \$280,000.

Mr. DeBoer moved that the Board approve the contract with Esperanza Community Housing as presented, Dr. Stein seconded the motion, and it passed unanimously.

ADMINISTRATIVE AFFAIRS COMMITTEE

Year End Operations Spending Proposal

Mr. Higgins advised the Board that the Administrative Affairs Committee is bringing forward a year-end Operations spending proposal to the Board for the following:

- A one-time increase for staff in the amount of 1.5% of what they’ve earned over this fiscal year. This would close out and reconcile our ABX2-1 spending.

- Purchase a new telephone system.
- Replace computer equipment; including 35 desktops, 10 laptops, and four servers.
- Remaining funds will be used to upgrade existing work stations or for other expenses related to the move or restacking.

Mr. DeBoer moved to approve the Year End Operations Spending Proposal as presented, Dr. Stein seconded the motion, and it passed unanimously.

Budget Update

This agenda item was covered under the ARCA Report.

Review of Financial Statements

Mr. Higgins reviewed the financial statements through April 30, 2017.

Fiscal Year 2016-2017 (C-2)

In Operations (main contract) we have spent \$16,136,220. In Purchase of Services (main contract), we have spent \$121,813,178 before we add late bills. Including late projected bills, we will have spent \$123,909,287.

Fiscal Year 2015-2016 (B-3)

This month we recorded \$53,524 in OPS and \$20,720 in POS. To date, we have spent 99.7% of our OPS and 99.1% of our POS allocations. We are currently projecting surpluses in both OPS and POS.

Fiscal Year 2014-2015 (A-6)

This month we recorded \$1,172 in POS. In total we have spent nearly 100.0% of our OPS and POS allocations. We are currently projecting negligible surpluses in both OPS and POS.

NOMINATING COMMITTEE

Slate of Officers and Directors

Mr. Marsella presented the Slate of New Directors for election, the Slate of Directors for re-election, and the Slate of Officers as follows:

Slate of New Directors

- Elizabeth Beltran
- Danielle Dejean
- Gloria Leiva
- Jae Rhee
- Dina Richman
- Ana Villasenor

Mr. DeBoer moved to approve the Slate of Directors for election as presented, Dr. Stein seconded the motion, and it passed unanimously.

Slate of Directors for Re-Election

- Larry DeBoer
- Jack Gilbertson
- John Poulos
- Anthony Stein
- Ramona Warfield

Mr. Higgins moved to approve the Slate of Directors for re-election as presented, Dr. Stein seconded the motion, and it passed unanimously.

Slate of Officers

- President - Mark Higgins
- 1st Vice President- Jack Gilbertson
- Treasurer - Dina Richman
- Secretary - Larry DeBoer
- Immediate Past President - Louis Mitchell

Dr. Stein moved to approve the Slate of Officers for election as presented, Ms. Mazariegos seconded the motion, and it passed unanimously.

RECOGNITION OF OUTGOING MEMBERS

Mr. Mitchell thanked and recognized outgoing Board members Karla Garcia-Diaz and Ray Lemus for their commitment and service.

Ms. Sullivan thanked Mr. Mitchell for his commitment and service as Board President for the past two years. Mr. Mitchell will continue in the capacity of Immediate-Past President.

ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

Larry DeBoer, Secretary

/fl

BOARD OF DIRECTORS

ACTION LOG

June 28, 2017

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – May 24, 2017	<ul style="list-style-type: none">• Approved	
	Contracts Over \$250,000.	<ul style="list-style-type: none">• Approved	
	Year End Operations Spending	<ul style="list-style-type: none">• Approved	
	Slate of Officers and Directors	<ul style="list-style-type: none">• Approved	