

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION

Board of Directors

June 26, 2019

MINUTES

PRESENT

Mark Higgins, Chair
Elizabeth Beltran
Larry DeBoer
Danielle Dejean
Gloria Leiva
Yudy Mazariegos
John Poulos
Jae Rhee
Dina Richman
Dr. Anthony Stein
Ana Villasenor

NOT PRESENT

Jack Gilbertson
Anila Guruji
Kim Isaac

ADVISOR TO THE BOARD – PRESENT

Al Marsella

STAFF

Patrick Aulicino
Karem Chacana
Karen Ingram
Enrique Roman
Melinda Sullivan
Maureen Wilson

GUESTS

Alma Janson - DDS
Julie Eby-McKenzie – State Counsel (LA Office)

CALL TO ORDER

Mr. Higgins called the meeting to order at 6:00 p.m.

PUBLIC INPUT

Ms. Eby-McKenzie announced the following:

- IEP Training - Save The Date on October 5, 2019 - at Wellnest
- Self-Determination Facilitator Training – July 15th (Spanish) & July 16th (English) – at Miller Children and Women’s Hospital

ANNOUNCEMENTS

No announcements made.

APPROVAL OF MINUTES

The minutes of May 22, 2019 were approved by consensus.

EXECUTIVE DIRECTOR’S REPORT

2018 Annual Administrative Report – Training and Development

Ms. Sullivan advised the Board that they could find the 2018 Annual Administrative Report for Training & Development in their board packet for review. Ms. Wilson gave a focused presentation on the FDLRC Parent Learning Center on Service Coordination & Advocacy Training (Spanish). Ms. Wilson was available to answer any questions from the Board about the administrative report.

2018 Annual Administrative Report – Human Resources

Ms. Sullivan advised the Board that they could find the 2018 Annual Administrative Report for Human Resources in their board packet for review. Ms. Chacana gave a focused presentation on the Emerging Leaders Program at the Center. Ms. Chacana was available to answer any questions from the Board about the administrative report.

Contract For FY 2019-20

Ms. Sullivan advised the Board that the Center received the contract from DDS in the mail for FY 2019-20. She reported that the contract needs to get returned and processed quickly so the Center can get its cash advances when the budget is signed. The language has not changed from the prior year. Ms. Sullivan asked the Board to authorize the President to sign the contract.

Ms. Dejean moved to authorize the President to sign the contract for FY 2019-20, Dr. Stein seconded the motion, and it passed unanimously.

ARCA REPORT

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on June 20 - 21, 2019 in Sacramento and that they could find the highlights from the meeting in their packet. Discussion followed.

EXECUTIVE COMMITTEE

Contract over \$250,000

Ms. Ingram reviewed with the Board the following contract in accordance with the board approved policy for approval of contracts:

Year: CPP 2018-19

Amount of Start-award/contact: Contract – Clinica Msr. Oscar A. Romero / \$300,000 for Federally Qualified Health Center (FQHC) - to develop a satellite health and dental care clinic for Lanterman Regional Center clients in the LA area.

Mr. Poulos moved to approve the contract with Clinica Msr. Oscar A. Romero as presented, Ms. Beltran seconded the motion, and it passed unanimously.

Board Training for July

Mr. Higgins advised the Board that the following topics will be reviewed at the Board Training in July.

- Board Handbook
- Conflict of Interest
- Board Member Responsibilities
- Whistleblower Policy

ADMINISTRATIVE AFFAIRS COMMITTEE

Review of Financial Statements

Ms. Quintero and Ms. Richman advised the Board that they could find the financial statements through April 2019 in their binder and that the Committee has reviewed them in their entirety.

Below is a highlighted review by fiscal year.

Cash Flow

The Center expects to have to access our line of credit in early July as we await cash advances from the state. By the end of August, we will have approx. \$14 million in our bank account.

Fiscal Year 2018-2019 (E-2)

In operations (main contract) we have spent \$17,953,631. In Purchase of Services (main contract), we have spent \$143,836,450 before we add late bills. Including projected late bills, we will have spent \$146,004,315.

Fiscal Year 2017-2018 (D-4)

This month we recorded \$41,065 in OPS and \$85,919 in POS. To date, we have spent 98.7% of our OPS and 99.3% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

Fiscal Year 2016-2017 (C-5)

This month we recorded \$146,135 in OPS and \$2,215 in POS. To date, we have spent 98.9% of our OPS and 99.6% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

POS RECAP

The Center is estimating a surplus/deficit between (\$247,934) and \$321,721.

NOMINATING COMMITTEE

Slate of Officers and Directors

Mr. Marsella presented the Slate of Officers and Directors for election and re-election as follows:

Directors for Re-Election

- Elizabeth Beltran
- Dr. Anthony Stein
- Danielle Dejean
- Gloria Leiva
- John Poulos (1 year term for a total of 7 years)
- Jae Rhee
- Dina Richman

New Board Members

- Alex Li

- Jonathan Martinez
- Louis Mitchell

Advisor to the Board

- Larry DeBoer

Dr. Stein moved to approve the Slate of Directors for election and re-election as presented, Ms. Leiva seconded the motion, and it passed unanimously.

Officers

- | | |
|-------------------|-------------------|
| • President - | Dina Richman |
| • Vice President- | Gloria Leiva |
| • Treasurer - | Mark Higgins |
| • Secretary - | Elizabeth Beltran |

Immediate Past-President

- Mark Higgins

Ms. Villasenor moved to approve the Slate of Officers as presented, Mr. Poulos seconded the motion, and it passed unanimously.

PROGRAMS AND SERVICES COMMITTEE

Caseload Ratio Community Meeting

Mr. Roman advised the Board that the Center is required to develop an action plan for not meeting all aspects of caseload ratios and submit it to DDS. Mr. Roman reported that the Programs and Services Committee will host a community meeting on July 10, 2019 to share our caseload ratio data, as well as plans to reduce caseload ratios.

Home and Community-Based Services Waiver Follow-up Review Report

Mr. Roman advised the Board that they could find in their packet a report from DDS for the follow-up review of the Home and Community-Based Services (HCBS) Waiver program conducted on May 2, 2019. The follow-up review was conducted to verify that FDLRC has addressed the issues identified during the collaborative review conducted from February 5-9, 2018. The results of the follow-up review indicate that no further improvement is necessary for FDLRC to meet the recommendation from the February 2018 collaborative review.

ADJOURNMENT FOR EXECUTIVE SESSION

Mr. DeBoer moved to suspend the General Session meeting at 7:10 p.m. for Executive Session to conduct business on Approval of Minutes, Personnel, Litigation, Executive Director's Evaluation Process, and Collective Bargaining. Dr. Stein seconded the motion and it passed unanimously.

RECONVENE FOR GENERAL SESSION

Ms. Dejean moved to reconvene the meeting at 7:35 p.m. for General Session, Ms. Richman seconded the motion, and it passed unanimously. The Board discussed Approval of Minutes, Personnel, Litigation, Executive Director's Evaluation Process, and Collective Bargaining.

RECOGNITION OF OUTGOING MEMBERS

Mr. Higgins and Ms. Sullivan thanked and recognized outgoing Board members Larry DeBoer, Jack Gilbertson for their commitment and service to the Board. Mr. Higgins passed the gavel to the incoming Board President, Dina Richman.

ADJOURNMENT

The meeting was adjourned at 7:50 p.m.

Elizabeth Beltran, Secretary

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BOARD OF DIRECTORS

ACTION LOG

June 26, 2019

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – <i>May 22, 2019</i>	<ul style="list-style-type: none">• Approved	
	Regional Center Contract for FY 2019-20	<ul style="list-style-type: none">• Approved	
	Contract over \$250,000 – Clinica Msr. Oscar A. Romero	<ul style="list-style-type: none">• Approved	