

**LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION**

**Board of Directors**

**January 23, 2019**

**MINUTES**

**PRESENT**

Mark Higgins, Chair  
Larry DeBoer  
Elizabeth Beltran  
Danielle Dejean  
Gloria Leiva  
Yudy Mazariegos  
John Poulos  
Jae Rhee  
Dina Richman  
Dr. Anthony Stein

**NOT PRESENT**

Jack Gilbertson  
Anila Guruji  
Kim Isaac  
Ana Villasenor  
Ramona Warfield

**ADVISOR TO THE BOARD – PRESENT**

Al Marsella

**STAFF**

Patrick Aulicino  
Sonia Garibay  
Melinda Sullivan

**GUESTS**

Alex Li  
Julie Eby-McKenzie – SCDD, Los Angeles  
Cecile Williams – Employee

**CALL TO ORDER**

Mr. Higgins called the meeting to order at 6:00 p.m.

## **PUBLIC INPUT**

Ms. Julie Eby-McKenzie, SCDD – Los Angeles, distributed information on:

- Able Act (Achieving a Better Life Experience, How to save money and keep your benefits)
- Self-Determination Facilitator Training @ Eastern Los Angeles Regional Center on March 14-15, 2019

## **ANNOUNCEMENTS**

No announcements were made.

## **APPROVAL OF MINUTES**

**The minutes of November 28, 2018 were approved by consensus.**

## **EXECUTIVE DIRECTOR'S REPORT**

### 2018 Annual Administrative Report – Community Services

Ms. Sullivan advised the Board that they could find the 2018 Annual Administrative Report for Community Services in their board packet for review and that Ms. Garibay, Quality Assurance Manager, would give a focused presentation on the HCBS Final Rule. Ms. Sullivan was available to answer any questions from the Board about the administrative report.

## **BOARD EDUCATION**

Ms. Sullivan provided board education on the National Core Indicators, which is a quality improvement strategy that DDS has been participating in as part of its overall program.

Discussion followed.

## **ARCA REPORT**

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on January 17-18, 2019 and that they could find the highlights from the meeting on the table.

Discussion followed.

## EXECUTIVE COMMITTEE

### Service Provider Rate Advocacy

Ms. Sullivan shared a memo from Karen Ingram with the Board regarding Service Provider Rate Advocacy. In it she reminds the Committee that a coalition of Southern California Regional Centers and Service Providers is forming to take part in local legislative visits (early grassroots efforts) in support of an 8% increase in reimbursement rates for service providers. It is the hope that it would be included in the release of the January budget for FY 2019-20.

Ms. Sullivan reported that the Center's Service Provider Advisory Committee is sponsoring Legislative Advocacy training on February 6<sup>th</sup> to promote the 8% rate increase and to show Service Providers how to advocate for themselves. Daniel Savino, ARCA's Director of Government Affairs/Community Relations, is leading the training. Lanterman Representative Assemblyman Chris Holden (sponsor of AB279) or one of his staff will be participating.

Ms. Sullivan suggested a few things that the Board can do to help advocate for our Service Providers:

- Attend the February 6 training to thank SPAC and the Service Providers for their hard work and dedication to providing services to our clients. Encourage the attendees to participate in legislative visits on their own and as part of a Lanterman team.
- Send a letter from the Board to Governor Newsome and our State representatives asking them to support the 8% increase.
- Send a letter to ARCA thanking them for making funds available to conduct legislative advocacy training for clients, families and providers...and encourage them to continue doing so.
- Hold the Legislature accountable for action on the Rate Study recommendations to ensure the report does not sit on a shelf.
- Encourage members of the Board to advocate as individual citizens to support efforts to increase Service Provider rates.

**Dr. Stein moved that the Board send a letter to Governor Newsome and State representatives asking them to support the 8% increase, Mr. Poulos seconded the motion, and it passed unanimously.**

### Board Composition Letter

*For Information Only –*

Ms. Sullivan shared a copy of the letter sent to DDS in response to the November 19, 2018 letter concerning the composition of Lanterman's board of directors. The letter confirms that the board is committed to recruiting board members that meet the ethnic and geographic characteristics of

our community as well as the legal, management, public relations and finance skills required by the Lanterman Act.

## **ADMINISTRATIVE AFFAIRS COMMITTEE**

### Acceptance of the Corporate Audit

Mr. Richman advised the Board that they could find the Corporate Audit for Fiscal Year 2017-18 in their packet for review. Ms. Richman reported that the Center received an unmodified audit. There is no management letter. Ms. Richman brought forward the recommendation from the Committee to accept the audit.

**Ms. Dejean moved to accept the Corporate Audit for Fiscal Year 2017-18 as presented, Mr. DeBoer seconded the motion, and it passed unanimously.**

### Acceptance of the Corporate Tax Return

Mr. Richman advised the Board that they could find the Corporate Tax Return for year 2017 in their packet for review. Ms. Richman reported that the Committee reviewed the document and brought forward the recommendation that the Board approve the document.

**Dr. Stein moved to accept the Corporate Tax Return for 2017 as presented, Ms. Leiva seconded the motion, and it passed unanimously.**

### Review of Financial Statements

Ms. Richman advised the Board that they could find the financial statements through November 2018 in their binder and that the Committee has reviewed them in their entirety. Below is a highlighted review by fiscal year.

#### *Fiscal Year 2018-2019 (E-1)*

In Operations (main contract) we have spent \$9,192,895. In Purchase of Services (main contract), we have spent \$70,211,010 before we add late bills. Including projected late bills, we will have spent \$72,705,909.

#### *Fiscal Year 2017-2018 (D-3)*

This month we recorded \$4,605 in OPS and \$182,031 in POS. To date, we have spent 96.8% of our OPS and 99.2% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

*Fiscal Year 2016-2017 (C-5)*

This month we recorded \$249, 525 in OPS and \$46,348 in POS. To date, we have spent 97.2% of our OPS and 99.6% of our POS allocations. We are currently projecting a small surplus in both OPS and POS.

**NOMINATING COMMITTEE**

Mr. Marsella advised the Board that the Committee has begun meeting to brainstorm on a Slate of Officers and Directors for 2019-20. The Committee will present the slates in May 2019 for election at the June 2019 meeting.

**PROGRAMS AND SERVICES COMMITTEE**

Performance Contract 2019

Ms. Sullivan advised the Board that DDS has approved the Center's 2019 Performance Contract. A copy of the letter was in the packet for review.

Service Standards

Ms. Sullivan reported that the Center recently received approval from DDS on the Respite and Independent Living Skills Service Standards. Although the Board has seen the policy at the time they approved it, it was included in the packet as a review.

**ADJOURNMENT FOR EXECUTIVE SESSION**

Mr. Poulos moved to suspend the General Session meeting at 7:25 p.m. for Executive Session to conduct business on Personnel and Litigation. Dr. Stein seconded the motion and it passed unanimously.

**RECONVENE FOR GENERAL SESSION**

Ms. Dejean moved to reconvene the meeting at 8:15 p.m. for General Session, Dr. Stein seconded the motion, and it passed unanimously.

**ADJOURNMENT**

The meeting was adjourned at 8:15 p.m.

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Gloria Leiva, Secretary

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**BOARD OF DIRECTORS**

**ACTION LOG**

**January 23, 2019**

|  | <b>DESCRIPTION</b>                                | <b>ACTION</b>  | <b>STATUS</b> |
|--|---|--|---------------|
|  | Approval of Minutes –<br><i>November 28, 2018</i> | <ul style="list-style-type: none"><li>• Approved</li></ul> |               |
|  | Audited Financial Statements<br>2017-18           | <ul style="list-style-type: none"><li>• Accepted</li></ul> |               |
|  | 2017 Tax Return                                   | <ul style="list-style-type: none"><li>• Approved</li></ul> |               |
|  |   |  |               |