

# **LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION**

## **Board of Directors**

**January 22, 2020**

## **MINUTES**

### **PRESENT**

Gloria Leiva, Chair  
Elizabeth Beltran  
Mark Higgins  
Kim Isaac  
Alex Li  
Jonathan Martinez  
Yudy Mazariegos  
Louis Mitchell  
Jae Rhee  
Dr. Anthony Stein  
Ana Villasenor

### **NOT PRESENT**

Danielle Dejean  
Anila Guruji  
John Poulos  
Dina Richman

### **ADVISOR TO THE BOARD - PRESENT**

Al Marsella

### **ADVISOR TO THE BOARD - NOT PRESENT**

Larry DeBoer

### **STAFF**

Rose Chacana  
Sonia Garibay  
Kaye Quintero  
Enrique Roman  
Melinda Sullivan

### **GUESTS**

Nikisia Simmons – DDS  
Uvence Martinez - DDS

### **CALL TO ORDER**

Ms. Leiva called the meeting to order at 6:05 PM.

## **INTRODUCTIONS**

Ms. Simmons and Ms. Martinez announced that they are part of the new DDS Southern Region Office in Costa Mesa and are part of the liaison team to Lanterman RC.

## **PUBLIC INPUT**

No public input.

## **ANNOUNCEMENTS**

No announcements made.

## **APPROVAL OF MINUTES**

**Dr. Li moved to approve the minutes of November 20, 2019 and December 20, 2019, Dr. Stein seconded the motion, and it passed unanimously.**

## **EXECUTIVE DIRECTOR'S REPORT**

### 2019 Annual Administrative Report – Client and Family Services

Ms. Sullivan advised the Board that they could find the 2019 Annual Administrative Report for Client and Family Services in their board packet for review and that Mr. Roman would give a focused presentation on the Special Education Law Clinic. The law clinic benefits the clients of the Center by providing access to legal advocacy services and to expose law students to the field of developmental disabilities. Mr. Roman was available to answer any questions from the Board about the administrative report.

### Disparity Project Update

Ms. Chacana gave a presentation on a current disparity project that the Center is in the process of finalizing. The Center is producing short videos to be posted online via the Lanterman Website and YouTube. The following topics include:

- Inclusion
- Respite
- Employment
- Living Options
- Behavior Intervention
- Early Intervention Services

Currently Respite and Inclusion are almost complete; the others are still in process. The Board previewed the draft video on Respite as an example. It is anticipated that the Respite video will be posted by the end of February.

### FY 20-21 Governor's Budget Highlights

Ms. Sullivan advised the Board that they could find a copy of the 2020-21 Governor's Budget Highlights in the packet for review.

### DDS RC Liaison Team

Ms. Sullivan advised the Board that Lanterman is now supported by the DDS Southern Region Office in Costa Mesa with the assignment of a new Liaison Team.

## **EXECUTIVE COMMITTEE**

### AB5 – Consultants

Ms. Sullivan advised the Board that the Center continues work with its consultants on the process and is consulting with legal counsel, Enright and Ocheltree, along the way.

### ARCA Academy

Ms. Sullivan advised the Board that ARCA has scheduled a one-day training on February 22 and that 5 Lanterman board members have requested to attend. Those still interested should contact Frank Lara.

### Medi-Cal Provider Enrollment

Ms. Sullivan advised the Board that the Center has submitted its application to DDS and DDS has submitted it to the Department of Health Care Services.

### Contracts Over \$250,000

Ms. Garibay reviewed with the Board the following contract in accordance with the Board approved policy for approval of contracts:

**Year:** CPP 2019-2020

**Amount of Start-award/contact:** Contract – Brilliant Corners / \$600,000 to develop a 4-bed home for young adults aging out of the children's crisis and step-down homes. The home can also accept clients moving out of the family, if the individual needs the higher level of support.

**Ms. Villasenor moved to approve the contract as presented, Dr. Stein seconded the motion, and it passed unanimously.**

## **ADMINISTRATIVE AFFAIRS COMMITTEE**

### **Audited Financial Statements**

Mr. Higgins advised the Board that they could find the Corporate Audit for Fiscal Year 2018-19 in their packet for review. Mr. Higgins reported that the Center received an unmodified report, which is the best rating possible for an audit. There is no management letter. Mr. Higgins noted two changes in the document.

1. Page 14 – Under Equipment Purchase – last sentence, delete “is sensitive or”
2. Page 15 – Labor Concentration – last sentence, change “June 30, 22 to June 5, 22”

Mr. Higgins advised the Board that the Committee is recommending that the Board accept the audit.

**Mr. Higgins moved to accept the Corporate Audit for Fiscal Year 2018-19 as presented, Ms. Isaac seconded the motion, and it passed unanimously.**

### **Tax Return**

Mr. Higgins advised the Board that they could find the Corporate Tax Return for year 2018 in their packet for review. Mr. Higgins reported that the Committee reviewed the document and is recommending that the Board approve the document.

**Mr. Higgins moved to accept the Corporate Tax Return for 2018 as presented, Dr. Stein seconded the motion, and it passed unanimously.**

## **A-3 AMENDMENT FOR 2019-2020**

Ms. Quintero reported that the Center received the A-3 allocation, which includes additional Operations and Purchase of Services funding. The Operations portion of the allocations includes funding for Family Home Agency oversight and for implementation of the Self Determination program. The allocation for Purchase of Services included Community Placement Plan (CPP) funds and funding for the provider supplemental rate increases approved in SB81.

### **Review of Financial Statements**

Mr. Higgins reviewed with the Board the financial statements summary through November 2019.

*Fiscal Year to Date 2019-2020 (A-2)*

In Operations (main contract) we have spent \$9,560,921. In Purchase of Services (main contract), we have spent \$78,141,772 before we add late bills. Including projected late bills, we will have spent \$80,834,796.

*Fiscal Year 2018-2019 (E-4)*

This month we recorded \$179,792 in OPS and \$319,191 in POS. To date, we have spent 99.1% of our OPS and 98.2% of our POS allocation. We are currently projecting a small surplus in both OPS and POS.

*Fiscal Year 2017-2018*

This month we recorded \$600 in OPS and \$15,651 in POS. To date, we have spent 99.9% of our OPS and 99.4% of our POS allocations. We have a very small surplus in OPS, as well as a small surplus in POS.

**PROGRAMS AND SERVICES**

**Supported Living Service Standard**

Mr. Roman brought forward the revised Supported Living Service Standard from the Committee for the Board's review and approval.

**Mr. Martinez moved to approve the revised Supported Living Service Standard, Dr. Stein seconded the motion, and it passed unanimously.**

**ADJOURNMENT FOR EXECUTIVE SESSION**

Dr. Stein moved to suspend the General Session meeting at 7:15 PM for Executive Session to conduct business on Approval of Minutes, Personnel, Whistleblower Complaint, Litigation, and Real Estate Negotiations. Dr. Li seconded the motion and it passed unanimously.

**RECONVENE FOR GENERAL SESSION**

Dr. Stein moved to reconvene the meeting at 7:35 PM for General Session, Mr. Martinez seconded the motion and it passed unanimously. The Board discussed Approval of Minutes, Personnel, Whistleblower Complaint, Litigation, and Real Estate Negotiations.

## **ADJOURNMENT**

The meeting was adjourned at 7:35 PM

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Elizabeth Beltran, Secretary

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## BOARD OF DIRECTORS

### ACTION LOG

January 22, 2020

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – <i>November 20, 2019 and December 20, 2020</i>	<ul style="list-style-type: none"><li>• Approved</li></ul>	
	Audited Financial Statements June 30, 2018 and 2019	<ul style="list-style-type: none"><li>• Approved</li></ul>	
	Tax Return 2018	<ul style="list-style-type: none"><li>• Approved</li><li>•</li></ul>	
	Revised Transportation Service Standard	<ul style="list-style-type: none"><li>• Approved</li></ul>	