

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION

Board of Directors

February 24, 2021

MINUTES

PRESENT

Dina Richman, Chair
Elizabeth Beltran
Larry DeBoer
Dr. Anila Guruji
Mark Higgins
Kim Isaac
Gloria Leiva
Dr. Alex Li
Jonathan Martinez
Yudy Mazariegos
Louis Mitchell
Jae Rhee
Dr. Anthony Stein

NOT PRESENT

Rachelle Cabrera
Danielle Dejean
Ana Villasenor

ADVISOR TO THE BOARD - PRESENT

Al Marsella

STAFF

Pablo Ibanez
Carmine Manicone
Kaye Quintero
Melinda Sullivan

GUESTS

Kimberly Bermudez
Beatrice Diaz
Brianna Reynoso -SCDD
Nikisia Simmons – DDS
Joon Song

CALL TO ORDER

Ms. Richman called the meeting to order at 6:00 PM. The meeting was conducted via Zoom.

PUBLIC INPUT

No public input was given.

ANNOUNCEMENTS

There were no public announcements.

APPROVAL OF MINUTES

Mr. DeBoer moved to approve the minutes of January 27, 2021, Dr. Stein seconded the motion, and it passed unanimously.

BOARD EDUCATION

As part of Board Education and Training, Ms. Karem Chacana, Director of Human Resources, gave a focused training on the Center's recruiting process, and Ms. Gwen Jordan, Director of Clinical Services, gave a focused training on the Medicaid Waiver program. Board members were given the opportunity to ask questions and discuss the content.

EXECUTIVE DIRECTOR'S REPORT

COVID Update

Ms. Sullivan advised the Board that the Center has been tracking its COVID stats for the past month and there has been a tremendous decline in new cases, but the Center remains very cautious.

Ms. Sullivan reported that while the availability of the COVID-19 vaccine remains a global challenge, it also continues to have an impact on the vaccination efforts for clients, families, and staff. The new Cal State University Los Angeles (CSULA) site is open to clients/families/regional center staff that qualify in the current tier. CSULA has a walk-up component and the campus can be accessed by drive up, Metro Link, and Access Services.

People with developmental and other disabilities ages 16-64 have been given vaccine eligibility beginning March 15th.

Enright & Ocheltree – Firm Changes

For Information Only –

Ms. Sullivan advised the Board that they could find a letter in their packet from the Center’s legal counsel advising the Center of “Firm Changes”. Effective January 1, 2021, Ms. Enright is no longer a partner at the firm but remains a valued attorney in her role as “Of Counsel”.

DDS Response to Caseload Ratio Plan of Correction

For Information Only –

Ms. Sullivan advised the Board that they could find a letter in their packet from DDS acknowledging receipt of the Center’s caseload ratio plan of correction dated September 1, 2020. DDS recognizes the challenges in meeting the requirements under W&I Code section 4640.6 and appreciates the Center’s efforts in soliciting feedback from the community and developing a plan.

Governor’s 2021-22 Proposed Budget

For Information Only –

Ms. Sullivan advised the Board that they could find a letter in their packet from ARCA to the Senate Budget Subcommittee #1 on Health and Human Services. The letter summarizes ARCA’s positions on the Governor’s proposed Budget for FY 2021-22 for the Department of Developmental Services (DDS).

POS Community Meetings

- For Information Only

Mr. Sullivan shared a copy of the flyer for the upcoming Disparity Meetings to be held in March. There will be two meetings, the first on March 9, 2021 in Spanish, and the second on March 25, 2021 in English. Both Meetings will be held virtually via Zoom.

ADMINISTRATIVE AFFAIRS COMMITTEE

Approval of the Independent Audit Return

Mr. Higgins advised the Board that they could find the Corporate Audit for Fiscal Year 2019-20 in their packet for review. Mr. Higgins reviewed highlights of the audit and reported that the Center received an unmodified report, which is the best rating possible for an audit.

Mr. Higgins advised the Board that the Administrative Affairs Committee is recommending that the Board accept the audit.

Mr. Higgins motioned to accept the Corporate Audit for Fiscal Year 2019-20 as drafted, Dr. Stein seconded the motion, and it passed unanimously.

Approval of Tax Return

Mr. Higgins advised the Board that they could find the Corporate Tax Return for year 2019 in their packet for review. Mr. Higgins reported that the Committee reviewed the document and is recommending that the Board approve the document.

Mr. Higgins motioned to accept the Corporate Tax Return for 2019 as presented, Dr. Stein seconded the motion, and it passed unanimously.

Review of Financial Statements

Cash Flow

Mr. Higgins reported that the Center is projected to have \$32,015,684 available at the end of April 30, 2021.

Mr. Higgins reviewed the financial statements through December 31, 2020.

Fiscal Year to date 2020-2021(B-1)

In Operations (main contract) we have spent \$11,663,429 (46.0% of budget). In Purchase of services (main contract) we have spent \$116,683,338 before we add late bills. Including projected late bills, we will have spent \$120,897,846 (52.3% of budget).

Fiscal Year 2019-2020 (A-7)

This month we recorded \$15,165 in OPS and \$297,488 in POS. To date, we have spent 95.6% of our OPS and 98.2% of our POS allocations. We are currently projecting surpluses in both OPS and POS.

Fiscal Year 2018-2019 (E-4)

This month we recorded \$13,090 in POS. To date, we have spent 99.9% of our OPS and 98.5% of our POS allocations. We have a very small surplus in OPS and a surplus as well in POS.

NOMINATING COMMITTEE

Mr. Marsella advised the Board that the Committee has begun discussions on the current board composition and slate of officers for 2021-22.

ADJOURNMENT

The meeting was adjourned at 7:35 PM.

Elizabeth Beltran, Secretary

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BOARD OF DIRECTORS

ACTION LOG

February 24, 2021

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – <i>January 27, 2021</i>	<ul style="list-style-type: none">• Approved	
	Independent Audit Return	<ul style="list-style-type: none">• Approved	
	2019 Tax Return	<ul style="list-style-type: none">• Approved•	