

**LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.**

**Board of Directors**

**September 24, 2014**

**MINUTES**

**PRESENT**

Larry DeBoer, Chair  
Karla Garcia-Diaz  
Jack Glibertson  
Anila Guruji  
Marjorie Heller  
Mark Higgins  
Louis Mitchell  
Brian Newkirk  
John Poulos  
Ed Solis  
Ana Villasenor  
Kelly White

**NOT PRESENT**

Ray Lemus  
Dina Richman

**ADVISOR TO THE BOARD**

Al Marsella

**GUESTS**

Elizabeth Mard  
Roberta Newton

**STAFF**

Patrick Aulicino  
Karen Ingram  
Enrique Roman  
Melinda Sullivan

**CALL TO ORDER**

Mr. DeBoer called the meeting to order at 6:00 p.m.

## **PUBLIC INPUT**

No public input.

## **ANNOUNCEMENTS**

- Roberta Newton, Area Board 10, introduced herself.
- Elizabeth Mard, DDS, introduced herself.
- Ms. Sullivan introduced Mr. Roman as the new Associate Director for Client and Family Services.

## **APPROVAL OF MINUTES**

**Ms. White moved to approve the minutes of August 27, 2014, Mr. Poulos seconded the motion, and it passed unanimously.**

## **EXECUTIVE DIRECTOR'S REPORT**

### Caseload Ratio Plan of Correction

Ms. Sullivan reminded the Board that the Center was required to develop an action plan and submit it to DDS. DDS has accepted the plan and a copy of their letter was in the packet for review.

Ms. Sullivan advised the Board that the Center has received its allocation and Staff are in the process of developing the staffing plan. This is the first step in determining the number of new service coordinator positions the Center can hire. It is anticipated that the staffing plan will go to Administrative Affairs in October.

### Senate Human Services Committee

Ms. Sullivan advised the Board that as part of its efforts to evaluate the developmental disabilities service system, the Senate Human Services Committee will be holding a hearing on October 9<sup>th</sup> in a location to be determined in Southern California. The hearing will focus on the impact of budget reductions on POS and OPS. ARCA has been asked to testify and will be coordinating the content of its testimony with the regional centers. Specifically, ARCA has been asked to address the impact of budget reductions on regional center operations, the impact of the reductions on families, clients and service providers and the potential impact of the reductions on federal funding.

Ms. Sullivan reported that she will be attending this hearing.

## **EXECUTIVE COMMITTEE**

### **Self-Determination Services Program**

Ms. Sullivan gave a focused presentation on the proposed Self-Determination Services Program for informational purposes only.

Ms. Sullivan advised the Board that pending federal government approval, the State will implement the program. It is intended to give clients and families an individualized budget and more control over the funds spent. The State will apply to the Center for Medicaid Services for approval by December 31, 2014.

## **ADMINISTRATIVE AFFAIRS COMMITTEE**

### **Review of Financial Statements**

Mr. Solis reviewed the financial statements through July 31, 2014 as follows:

#### *Fiscal Year 2013-2014*

In Operations (main contract) we have spent \$1,750,561. In Purchase of Services (main contract) we have spent \$9,207,508 before we add late bills. Including projected late bills, we will have spent \$10,348,036.

#### *Fiscal Year 2013-2014*

This month we recorded \$413,534 in OPS and \$1,219,288 in POS. To date, we have spent 96.0% of our OPS and just over 100% of our POS allocations. We are currently projecting a small surplus in OPS, and a deficit in POS, which we expect to be funded by DDS.

#### *Fiscal Year 2012-2013*

This month we recorded (\$25,184) in POS. To date, we have spent 98.3% of our OPS and 99.9% of our POS allocations. We are currently expecting a small surplus in OPS and a small deficit in POS.

### **Audit Activities**

Mr. Aulicino reported that Matson & Isom, the Center's new corporate auditors, started the fiscal audit and are expected to return next week to continue working on the audit. Mr. Aulicino added that it has been a collaborative and pleasant process thus far and they will meet with the Administrative Affairs Committee in January 2015 to review their findings.

### Cash Flow

Mr. Aulicino advised the Board that the Center is in a good cash flow position. He reported that the Center received an additional advance on the A-1 over what was given in preliminary allocation. ARCA is working with DDS to allocate a lump sum advance in the future as opposed to having it split in thirds. This would greatly assist regional centers with cash flow.

### **ADJOURNMENT**

The meeting was adjourned at 7:47 p.m.

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Louis Mitchell, Secretary

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**BOARD OF DIRECTORS**

**ACTION LOG**

**September 24, 2014**

	<b>DESCRIPTION</b>	<b>ACTION</b>	<b>STATUS</b>
	Approval of Minutes – August 27, 2014	<ul style="list-style-type: none"><li>• Approved</li></ul>	