LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.

Board of Directors

October 24, 2012

MINUTES

PRESENT
Mark Higgins, Chair
Anila Guruji
Marjorie Heller
Al Marsella
Howard McBroom
Louis Mitchell
Dina Richman
Ed Solis
Ana Villasenor
Kelly White

NOT PRESENT
Larry DeBoer
Zulma Mena
Brian Newkirk

STAFF
Diane Anand
Patrick Aulicino
Karen Ingram
Melinda Sullivan

CALL TO ORDER
Mr. Higgins called the meeting to order at 6:00 p.m.

PUBLIC INPUT
No public input.

ANNOUNCEMENTS
No announcements were made.
APPROVAL OF MINUTES

The minutes of September 27, 2012 were approved by consensus.

CONSUMER ADVISORY COMMITTEE

Ms. Mary Flynn, Committee Chair, gave the highlights from Consumer Advisory Committee meetings from January 2012 to date.

PRESIDENT’S REPORT

Holidays Are For Sharing

Mr. Higgins advised the Board that the Holidays Are For Sharing campaign is gearing up to kick off and that Board Members could find the campaign letter in their packet soliciting their participation.

Board Member Resignation

Mr. Higgins advised the Board that given new regulations on conflict of interest, Mr. Marsella has had to resign from the Board. Mr. Marsella will maintain his relationship to the Center as an advisor to the board and membership on the Administrative Affairs and Nominating Committees.

Combination of November/December Board Meeting

Mr. Higgins advised the Board that the Center combines its November and December board meetings. This year the combined meeting will be the regularly scheduled November 28, 2012 board meeting. There will be no board meeting in December.

Board Holiday Gathering

Mr. Higgins reminded the Board of the upcoming Board Holiday Gathering on December 12th at the Villa Esperanza.

EXECUTIVE DIRECTOR’S REPORT

Senate Subcommittee #3 Oversight Hearing

Ms. Anand advised the Board that she viewed the Senate Subcommittee #3 Oversight Hearing entitled “California’s Developmental Centers, a System in Transition” in Sacramento on October 23, 2012 via Calchannel. This hearing focused on three areas: 1) the Lanterman Developmental
Center closure; 2) the incidents of tasering and other abuse and neglect of residents of Sonoma Developmental Center, and its Office of Protective Services; and 3) the recent budget trailer bill language (TBL) related to the difficult to serve.

Ms. Anand reported that ARCA gave oral testimony and has developed draft written testimony for the three areas. Once ARCA submits the testimony, Ms. Anand will distribute it to the Board.

**DDS Conflict of Interest Form**

The signing of the DDS Conflict of Interest Statement was tabled until the November 2012 meeting. Ms. Anand will clarify questions #6 and #7 with the Center’s legal counsel.

**ARCA REPORT**

Ms. Anand advised the Board that there was no formal ARCA report this month as neither Mr. Higgins nor herself attended the meeting. Ms. Anand reported that Mr. Aulicino attended the ARCA Directors Group meeting on Thursday. Mr. Aulicino gave a brief report on the D-1 / OPS allocations and the budget allocation methodology. Discussion followed.

**EXECUTIVE COMMITTEE**

**Board Self Assessment**

Mr. Higgins advised the Board that they could find in their packet the full report on the board self-assessment put together by BoardSource. Mr. Higgins reported that in order to have time to review and discuss each section, only Section 3 and 4 would be discussed this month.

Discussion followed. No recommendations were given. The Board will review and discuss Sections 5 and 6 at the next meeting.

**The Way Forward**

*For Information Only -*

Ms. Higgins advised the Board that they could find in their packet a recent update on The Way Forward that was given to the full project committee. Mr. Higgins reported that additional things are happening since the completion of survey of all stakeholders; 1) participating regional centers are conducting focus groups with consumers, 2) the steering group has identified ten national experts in the developmental services delivery system that will be interviewed, and 3) the steering committee is working on a financial modeling exercise.
ADMINISTRATIVE AFFAIRS COMMITTEE

Budget Update and D-1 Contract

Ms. Heller reported that the Center has received the D-1 allocation for FY 2012-13. Ms. Heller advised the Board that they could find a summary sheet in their packet with the 2012-13 DDS/Regional Center contract language changes and additions to the master contract. The changes have been reviewed by the Administrative Affairs Committee. The Committee is recommending that the Board approve the D-1 Contract as presented.

Ms. White moved to approve the D-1 Contract as presented and authorize the Board President to sign the contract, Ms. Guruji seconded the motion, and it passed unanimously.

Review of Financial Statements

Ms. Heller reviewed the financial summary statements through August 31, 2012 as follows:

Fiscal Year 2012-13

In Operations (main contract), we have spent $2,576,939. In Purchase of Services (main contract), we have spent $15,171,335, before we add in projected late bills. Including projected late bills, we will have spent $18,391,488.

Fiscal Year 2011-12

This month we recorded $31,357 in OPS and $514,292 in POS. To date, we have spent 97.6% of our OPS and 98.9% of our POS allocations. We are currently projecting very small surpluses in both OPS and POS.

Fiscal Year 2010-2011

This month we recorded $10,000 in OPS and ($11,758) in POS. To date, we have spent 99.1% of our OPS and 97.8% of our POS allocations. We are currently expecting a small surplus in OPS and about a $2 million surplus in POS, due to substantial cost savings, and minimal caseload growth.

STRATEGIC PLANNING COMMITTEE

2013 Performance Contract

Ms. Anand advised the Board that they could find the 2013 Performance Contract in their packet for review and approval. She reported that the draft plan developed by the Committee was presented at 4 Community Meetings and there were no recommendations from the community that would require changes.
Mr. McBroom moved to approve the 2013 Performance Contract as presented, Ms. Heller seconded the motion, and it passed unanimously.

Environmental Scan

Ms. Anand reported that the Strategic Planning Committee at its October meeting reviewed the Environmental Scan that was completed in 2008. This was done in response to ARCA’s request for input on an environmental scan that it is completing for purposes of strategic planning. Ms. Anand advised the Board that they could find a copy of the updated Lanterman environmental scan in their packet for information purposes only.

ADJOURNMENT

The meeting was adjourned at 7:20 p.m.

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Anila Guruji, Secretary

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<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTION</th>
<th>STATUS</th>
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<tbody>
<tr>
<td>Approval of September 27, 2012 minutes</td>
<td>• Approved</td>
<td></td>
</tr>
<tr>
<td>Senate Subcommittee #3 Oversight Hearing</td>
<td>• Send ARCA written testimony when received.</td>
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<tr>
<td>DDS Conflict of Interest Statement</td>
<td>• Tabled until the November 2012 meeting. Ms. Anand will clarify questions #6 and #7 with the Center’s legal counsel.</td>
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<tr>
<td>Board Self Assessment</td>
<td>• Review Section 5 &amp; 6 in November.</td>
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<tr>
<td>D-1 Contract Amendment</td>
<td>• Approved</td>
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<tr>
<td>2013 Performance Contract</td>
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