

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.

Board of Directors

October 23, 2013

MINUTES

PRESENT

Larry DeBoer, Chair
Ray Lemus
Karla Garcia-Diaz
Jack Glibertson
Anila Guruji
Marjorie Heller
Mark Higgins
Howard McBroom
Louis Mitchell
Brian Newkirk
John Poulos
Dina Richman
Ed Solis
Kelly White

NOT PRESENT

Zulma Mena
Ana Villasenor

ADVISOR TO THE BOARD

Al Marsella – (Not Present)

GUESTS

Kathy Brian
Julie Ganoa
Rigo Gaona
Diana Gonzalez

STAFF

Patrick Aulicino
Karen Ingram
Melinda Sullivan

CALL TO ORDER

Mr. DeBoer called the meeting to order at 6:00 p.m.

PUBLIC INPUT

No public input.

ANNOUNCEMENTS

No announcements were made.

APPROVAL OF MINUTES

Ms. Heller moved to approve the minutes of September 25, 2013, Ms. Richman seconded the motion, and it passed unanimously.

NOMINATING COMMITTEE

Nominations of Directors to Fill Vacancies

Ms. Heller brought forward the recommendation from the Nominating Committee to fill 3 vacancies on the board of directors as follows:

- Karla Garcia Diaz
- Jack (John) Gilbertson
- John Poulos

Mr. McBroom moved to elect the abovementioned nominees as presented, Ms. Guruji seconded the motion, and it passed unanimously.

Service Provider Advisory Committee (SPAC) Nominations

Ms. Heller brought forward the recommendation from the Nominating Committee to elect 1 service provider and to re-elect 2 service providers as SPAC members. The applicants are:

Applicants for Re-Election:

- Sandy Doughty - GAR Services (Residential and Employment Services)
- William Murphy - FVO Solutions (Employment Services)

New Applicant:

- Kathleen Kolenda - Easter Seals (Adult Day Services)

Ms. Guruji moved to elect the slate of service providers for re-election and election, Mr. Newkirk seconded the motion, and it passed unanimously.

PRESIDENT'S REPORT

Conflict of Interest Review

Mr. DeBoer advised the Board that as part of the March 2011 Trailer Bill language SB74 affecting regional centers, the Department and the regional center governing board must review the conflict-of-interest statement of the regional center executive director and each regional center board member to ensure that no conflicts of interest exist.

Included in the board packet were the declarations from the executive director and all board directors. All of the forms indicated that no conflicts of interest exist.

Ms. White moved to send the statements to the Department for review, Ms. Heller seconded the motion, and it passed unanimously.

ARCA REPORT

Mr. DeBoer advised the Board that he and Ms. Anand attended the ARCA meeting on October 17-18 in Los Angeles and that they could find the highlights from the meeting on the table. Discussion followed.

EXECUTIVE COMMITTEE

Budget Update

Mr. Aulicino advised the Board that the Department is holding unallocated Purchase of Services (POS) and Operations (OPS) funds. It is estimated that there is 3 million in Operations and 125 million in POS to be divided among regional centers. Mr. Aulicino reported that this was the first year in memory that DDS has concerns about cash flow this early in the year. DDS staff has stated that indications are that there is enough cash to pay December claims. DDS is not sharing what is driving the cash shortage. The Center has also received notification of its approved CPP plan for 2013-14 and awaits word as to when the funds will be allocated in a contract amendment.

Response to Requested Survey on ABA

Ms. Sullivan advised the Board that Center received a call from Louis Vismara, Policy Consultant to Senator Darrell Steinberg's Office requesting input from the Center on SB 946 co-pay issues. Ms. Sullivan reported that the Center responded to the survey questions and that they could find a copy in their packet for information only.

FDLRC Liaisons With Community Agencies

Ms. Sullivan reminded the Board that at a prior board meeting informal discussion focused on the Center's representation by staff within the Lanterman community. Ms. Sullivan presented a data spreadsheet prepared by the Executive Staff listing the community agency names and the unit within the Center as its liaison. The document was in the packet for information only.

November/December Board Meeting Date

This year the November Board meeting date falls on November 27th, the night before the Thanksgiving holiday, and the Board agreed by consensus that the Board meeting be moved up to November 20th. The Board will be dark in December.

ADMINISTRATIVE AFFAIRS COMMITTEE

Operations Budget

Mr. Aulicino reviewed the Operations Budget for fiscal year 2013-14. Discussion followed as Mr. Aulicino answered and clarified questions. Mr. Aulicino brought forward the recommendation from the Administrative Affairs Committee to approve the Operations Budget as presented.

Ms. Solis moved to approve the Operations Budget as presented, Mr. Newkirk seconded the motion, and it passed unanimously.

Staffing Plan

Mr. Aulicino reviewed the Staffing Plan for fiscal year 2013-14. Discussion followed as Mr. Aulicino answered and clarified questions. Mr. Aulicino brought forward the recommendation from the Administrative Affairs Committee to approve the Staffing Plan as presented.

Mr. Solis moved to approve the Staffing Plan as presented, Mr. Richman seconded the motion, and it passed unanimously.

Review of Financial Statements

Mr. Aulicino reviewed the financial statement activity through August 31, 2013.

Fiscal Year 2013-2014 (E-1)

In Operations (main contract) we have spent \$2,707,133. In Purchase of Services (main contract) we have spent \$16,993,996 before we add in projected late bills. Including projected late bills, we will have spent \$18,996,187.

Fiscal Year 2012-2013 (D-5)

This month we recorded \$113,017 in OPS and \$538,832 in POS. To date, we have spent 95.9% of our OPS and 99.0% of our POS allocations. We are currently projecting a small surplus in OPS and a small deficit in POS.

Fiscal Year 2011-2012 (C-9)

This month we recorded \$297 in OPS and (\$17,613) in POS. To date, we have spent 98.9% of our OPS and 99.7% of our POS allocations. We are currently expecting small surpluses in both OPS and POS.

PROGRAMS AND SERVICES COMMITTEE

2014 Performance Plan

Ms. Sullivan advised the Board that they could find the 2014 Performance Plan in their packet for review and approval. She reported that the draft plan developed by the Committee was presented at 4 Community Meetings and there were no recommendations from the community that would require changes.

Ms. White moved to approve the 2014 Performance Plan as presented, Ms. Diaz seconded the motion, and it passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:05 p.m.

Anila Guruji, Secretary

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BOARD OF DIRECTORS

ACTION LOG

October 23, 2013

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – September 25, 2013	<ul style="list-style-type: none">• Approved	
	Election of Directors <ul style="list-style-type: none">• Karla Garcia Diaz• Jack Gilbertson• John Poulos	<ul style="list-style-type: none">• Approved	
	Election of Service Provider Advisory Committee (SPAC) Members <ul style="list-style-type: none">• Sandy Doughty• William Murphy• Kathleen Kolenda	<ul style="list-style-type: none">• Approved	
	Conflict of Interest Review	<ul style="list-style-type: none">• Approved	
	Operations Plan for FY 2013-14	<ul style="list-style-type: none">• Approved	
	Staffing Plan for FY 2013-14	<ul style="list-style-type: none">• Approved	
	Performance Plan for FY 2013- 14	<ul style="list-style-type: none">• Approved	