

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.

Board of Directors

February 27, 2013

MINUTES

PRESENT

Mark Higgins, Chair
Marjorie Heller
Howard McBroom
Zulma Mena
Brian Newkirk
Ed Solis
Kelly White

NOT PRESENT

Larry DeBoer
Anila Guruji
Louis Mitchell
Dina Richman
Ana Villasenor

ADVISOR TO THE BOARD

Al Marsella

STAFF

Diane Anand
Patrick Aulicino
Karen Ingram
Melinda Sullivan

GUESTS

Thomas Fambro

CALL TO ORDER

Mr. Higgins called the meeting to order at 6:00 p.m.

PUBLIC INPUT

No public input.

ANNOUNCEMENTS

No announcements were made.

APPROVAL OF MINUTES

Correction to the minutes:

Action Log: Addition of the word “Minutes” in description box.

Should read: Approval of Minutes – November 28, 2012.

Mr. Newkirk moved to approve the minutes of January 23, 2013 with the above referenced correction, Mr. McBroom seconded the motion, and it passed unanimously.

PRESIDENT’S REPORT

Annual Meeting of Corporation – Date Change

Mr. Higgins advised the Board that there has been a change in the date of the June board meeting which is the annual meeting of the corporation and the election of directors and officers. The new date is Wed., June 19th.

EXECUTIVE DIRECTOR’S REPORT

2012 Annual Administrative Report – Training and Development

Ms. Anand advised the Board that they could find the 2011 Annual Administrative Report for Training and Development in their board packet. Ms. Wilson, Director of Training and Development, and Mary Flynn, Peer Advocate, gave a focused presentation on the women’s reproductive health advocacy program. The Board was given the opportunity to ask questions about the report and discussion followed.

EXECUTIVE COMMITTEE

Budget Update

Ms. Anand advised the Board that they could find on the table a copy of the draft ARCA Position Statement on the Governor’s Proposed Budget for Fiscal Year 2013-14. Mr. Aulicino gave a budget update on the current fiscal year and the upcoming year. Mr. Aulicino reported that DDS did get increased loan authority for this year. However, they have already used all their budgeted general fund and have maxed out their loan authority. They are now relying on

federal reimbursements to reimburse regional centers. The HCBS Waiver reimbursements run about 60 days behind the regional center claim and they are waiting for 1915(i) reimbursements. DDS will pay January claims next week as much as they can and will notify regional centers on how much they can expect to receive as soon as they have finished their calculations. The next reimbursement is anticipated to be in the first week of April. Mr. Aulicino reported that Lanterman has a line of credit ready should it need to access it. Discussion followed.

Lanterman Developmental Center (LDC) Closure

Ms. Anand advised the Board that they could find in their packet written testimony submitted by 7 of the 11 regional centers involved in the closure of LDC following a legislative oversight hearing. Ms. Anand reported that a progress report on the closure is expected at the upcoming legislative hearing on the budget.

ARCA Draft Strategic Plan

Mr. Higgins advised the Board that they could find in their packet a copy of the ARCA draft strategic plan. He reported that ARCA has requested that each board review the plan and provide input by March 22nd. Mr. Higgins brought forward the recommendation from the Executive Committee that the Executive Staff draft Lanterman's input and present it to the Executive Committee at its March meeting for review and send the input to ARCA prior to the March 22nd deadline which is prior to the Lanterman board meeting.

The Board was in agreement by consensus with the recommendation.

Mr. Higgins advised the Board that if they wished to provide input to the Executive Committee, they should email their input to Mr. Lara prior to March 8th.

Grassroots Day 2013

Mr. Higgins advised the Board that the Executive Committee is recommending that Lanterman not participate in Grassroots Day in Sacramento but instead would make local visits which are more cost effective and provide better opportunity for meeting with legislators. Mr. Higgins asked that Board members make every effort to attend should they be call to participate on a visit.

The Board was in agreement by consensus to make local visits.

Review of Board Self-Assessment

Mr. Higgins reported that the Committee reviewed and discussed Section 5 and 6 as follows:

Section 5: Program Oversight. The Committee had no recommendations.

Section 6: Financial Oversight. The Committee recommended that the Board receive an in depth presentation on the Center's Insurance Coverage at the time of annual review by the Administrative Affairs Committee.

The Board had no further recommendations to add to Sections 5 and 6.

The Way Forward Update

Ms. Anand advised the Board that they could find the interview summary report in their packet for information only. Ms. Anand reported that the Way Forward Steering Committee and Full Group will be meeting in March to discuss the next step in moving forward.

Conflict of Interest Concerns

Mr. Higgins advised the Board that they could find an opinion letter from Enright & Ocheltree dated February 8, 2013 regarding Conflict of Interest Regulation Concerns. Mr. Higgins reminded the Board that this was in response to the Conflict of Interest Regulations and Conflict of Interest Reporting Statement issued by DDS on August 15, 2012 as part of the trailer bill language emergency regulations. Mr. Higgins reported that the letter has been submitted to ARCA as they are collecting input from regional centers and in turn ARCA will send input to DDS on behalf of all regional centers.

ADMINISTRATIVE AFFAIRS COMMITTEE

Acceptance of the Corporate Audit

Ms. Heller advised the Board that they could find the Corporate Audit for fiscal year 2011-12 in their packet for review. She walked that Board through the document and reported that the Center received an unqualified audit and there is no management letter this year. Ms. Heller brought forward the recommendation from the Committee to accept the audit as presented. Discussion followed.

Ms. White moved that the Board accept the Corporate Audit for fiscal year 2011-12, Mr. McBroom seconded the motion, and it passed unanimously.

Acceptance of the Corporate Tax Return

Ms. Heller advised the Board that they could find the Corporate Tax Return for year 2011 in their packet for review. She reported that the Committee reviewed the document and made some recommended changes which have been incorporated into the draft in the Board packet. The Board engaged in discussion on the item that references whether the organization engages in lobbying activities. The Board agreed that the Center does engage in these activities. Ms. Heller

brought forward the recommendation from the Committee to accept the Corporate Tax Return as presented. Discussion followed.

Mr. Newkirk moved that the Board accept the Corporate Tax Return for fiscal year 2011 as presented with one change to reference that the center does engage in lobbying activities, Mr. McBroom seconded the motion, and it passed unanimously.

Review of Financial Statements

Mr. Aulicino reviewed the financial summary statements through December 31, 2012 as follows:

Fiscal Year 2012-2013

In Operations (main contract), we have spent \$7,129,543. In Purchase of Services (main contract), we have spent \$50,254,044, before we add in projected late bills. Including projected late bills, we will have spent \$52,353,405.

Fiscal Year 2011-2012

This month we recorded \$9,451 in OPS and \$96,387 in POS. To date, we have spent 98.5% of our OPS and 99.5% of our POS allocations. We are currently projecting very small surpluses in both OPS and POS.

Fiscal Year 2010-2011

This month we recorded \$35,962 in OPS and (\$6,414) in POS. To date, we have spent 99.6% of our OPS and 97.7% of our POS allocations. We are currently expecting a small surplus in OPS and about a \$2 million surplus in POS due to substantial cost savings, and minimal caseload growth.

NOMINATING COMMITTEE

Service Provider Advisory Committee (SPAC) Nominations

Ms. Ingram brought forward the recommendation from the Nominating Committee to re-elect 4 service providers who wish to be re-elected as SPAC members. The applicants are:

Applicants for Re-Election:

- Kelly White - Villa Esperanza (Children and Adult Services: Therapies, Residential, Day, ILS & Employment Services)
- Isis McDonald- AbilityFirst (Employment, After School)
- Traci Jones-Martinez – Glendale Adventist Medical Center (OT, PT, ST)
- Kimberly West-Isaac – Montana Vista (Adult Residential)

Mr. McBroom moved to approve the proposed slate of service providers for re-election, Ms. Heller seconded the motion, and it passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:40 pm.

Anila Guruji, Secretary

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BOARD OF DIRECTORS

ACTION LOG

February 27, 2013

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – January 23, 2012	<ul style="list-style-type: none">• Approved	
	Corporate Audit	<ul style="list-style-type: none">• Approved	
	Corporate Tax Return for 2012	<ul style="list-style-type: none">• Approved	
	SPAC Nomination	<ul style="list-style-type: none">• Approved	