LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.

Board of Directors

April 24, 2013

MINUTES

PRESENT
Mark Higgins, Chair
Anila Guruji
Marjorie Heller
Howard McBroom
Louis Mitchell
Brian Newkirk
Dina Richman
Ed Solis
Kelly White
Ana Villasenor

NOT PRESENT
Larry DeBoer
Al Marsella
Zulma Mena

STAFF
Patrick Aulicino
Karen Ingram
Melinda Sullivan

GUESTS
Kathy Brian

CALL TO ORDER
Mr. Higgins called the meeting to order at 6:00 p.m.

PUBLIC INPUT
No public input.
ANNOUNCEMENTS

No announcements were made.

APPROVAL OF MINUTES

The minutes of March 27, 2013 were approved by consensus.

EXECUTIVE DIRECTOR’S REPORT

2012 Annual Administrative Report – Client and Family Services

Ms. Sullivan advised the Board that they could find the 2012 Annual Administrative Report for Client and Family Services in their board packet. Ms. Sullivan gave a focused presentation on two major areas: 1) quality assurance for in-home behavior services and 2) transition of behavior services to health plans.

The Board was given the opportunity to ask questions about the report and discussion followed.

Budget Hearings

Ms. Sullivan advised the Board that they could find on the table a copy of the Assembly Budget Hearing Summary prepared by ARCA as of April 17, 2013 for their information and review.

EXECUTIVE COMMITTEE

Legislative Visits

Mr. Higgins advised the Board that the Center scheduled and conducted 5 legislative visits within its catchment area as follows:

- Senator Liu
- Senator Price
- Assemblyman Holden
- Assemblyman Gatto
- Assemblyman Perez

Mr. Higgins reported that a Board member, service provider, client, and Lanterman staff met with respective aides from each office and had a positive experience. The focus of the visits was on the restoration of Early Start services.
Review of Board Self-Assessment

The Board reviewed and discussed Section 9: Meetings.

The Board had no recommendations.

The Board reviewed and discussed the sections completed by the CEO: Organizational Practices, Oversight Practices, Board Practices, Chief Executive Supervision, and Board Information and Organizational Demographics.

The Board had no recommendations.

Disparity Data

Mr. Higgins advised the Board that California has a new legal requirement that regional centers must display on their websites information about the dollar value of services that they purchase for clients. The data must be reported separately by clients’ ethnic/racial group, language, and diagnosis. Mr. Higgins reported that within three months of compiling the data with the Department, and annually thereafter, each regional center shall meet with stakeholders in a public meeting regarding the data.

Ms. Sullivan advised the Board that staff will be bringing a recommendation to the Board on whether to hold an independent public meeting or in conjunction with a future board meeting.

Discussion followed.

Service Provider Audits

Ms. Ingram shared with the Board the Center’s response to DDS on information on the compliance of vendors affected by the W&I Code requiring them to obtain an independent audit or review of their financial statements. Ms. Ingram reported that 75 vendors were asked to submit an audit or financial review. 50 vendors submitted an audit or review, 7 vendors requested an extension, and 18 did not submit an audit or review. A letter has been sent to those who have missed their extension deadline, informing them they will be placed on a “do not refer” status if their report is not received by a specific date. Those who did not submit will be sent a letter informing them they are on a “do not refer” status until an audit or review is received.
ADMINISTRATIVE AFFAIRS COMMITTEE

Driving Policy

Mr. Higgins advised the Board that, under the Administrative Affairs Committee tab, they could find a draft Driving Policy that had been reviewed and recommended by the Committee. He also pointed out that a further-revised version of the proposed Driving Policy could be found in the supplemental materials on the table in front of them. He then walked through the differences between the two versions and indicated that the further revisions were being made on the advice of the Center’s labor counsel. Discussion followed.

Mr. Newkirk moved to approve the further-revised Driving Policy (as presented in the supplemental materials), Ms. Villasenor seconded the motion, and it passed.

Ms. Richman requested that her opposition to the motion be reflected in the minutes.

Review of Financial Statements

Ms. Heller reviewed the financial summary statements through February 28, 2013.

_Fiscal Year 2011-2013_

In Operations (main contract), we have spent $9,855,340. In Purchase of Services (main contract), we have spent $67,808,009 before we add in projected late bills. Including projected late bills, we will have spent $70,223,214.

_Fiscal Year 2011-2012 (C-9)_

This month we recorded $1,035 in OPS and $90,307 in POS. To date, we have spent 98.5% of our OPS and 99.6% of our POS allocations. We are currently projecting very small surpluses in both OPS and POS.

_Fiscal Year 2010-2011 (B-5)_

This month we did not record any expenditure in OPS and POS. To date, we have spent 99.6% of our OPS and 97.7% of our POS allocations. We are currently expecting a small surplus in OPS and about a $2 million surplus in POS due to substantial cost savings, and minimal caseload growth.

2012-13 POS Recap

Mr. Aulicino reported that the POS update is based on the D-2 amendment and that the Center at this time is projecting expenses that are close to our allocation.
NOMINATING COMMITTEE

Service Provider Advisory Committee (SPAC) Nomination

Ms. Ingram and Ms. White advised the Board that they received confirmation from Israel Ibanez, Inclusion Services, who wishes to be elected as a SPAC member and spoke to his background. Ms. Ingram advised the Board that the Nominating Committee is recommending his nomination.

Mr. McBroom moved to recommend that Mr. Ibanez be elected to the Service Provider Advisory Committee, Ms. Heller seconded the motion, and it passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:15 p.m.

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Anila Guruji, Secretary

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## BOARD OF DIRECTORS

### ACTION LOG

April 24, 2013

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTION</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval of Minutes – March 27, 2013</td>
<td>●</td>
<td>Approved</td>
</tr>
<tr>
<td>Driving Policy</td>
<td>●</td>
<td>Approved</td>
</tr>
<tr>
<td>Service Provider Advisory Committee Nomination – Israel Ibanez</td>
<td>●</td>
<td>Approved</td>
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