

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.

Board of Directors

September 28, 2016

MINUTES

PRESENT

Jack Gilbertson, Chair
Larry DeBoer
Mark Higgins
Edwina Hull
Yudy Marzariegos
John Poulos
Dr. Anthony Stein
Ramona Warfield
Kelly White

NOT PRESENT

Linda An
Johanna Chavez
Karla Garcia-Diaz
Ray Lemus
Louis Mitchell

ADVISOR TO THE BOARD – PRESENT

Al Marsella

STAFF

Patrick Aulicino
Karen Ingram
Enrique Roman
Melinda Sullivan

CALL TO ORDER

Mr. Gilbertson called the meeting to order at 6:00 p.m.

PUBLIC INPUT

No public input.

ANNOUNCEMENTS

No announcements were made.

APPROVAL OF MINUTES

Ms. Hull moved to approve the minutes of August 24, 2016, Mr. Poulos seconded the motion, and it passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

Conflict of Interest Review

Ms. Sullivan advised the Board that as part of the Trailer Bill language affecting regional centers, the Department and the regional center governing board must review the conflict-of-interest statement of each regional center board member to ensure that no conflicts of interest exist.

Included in the board packet were the declarations from all board directors. All of the forms indicated that no conflicts of interest exist.

The Board agreed by consensus to send the statements to the Department of Developmental Services.

EXECUTIVE COMMITTEE

Real Estate Update

Mr. Aulicino advised the Board that the Center is meeting with its realtors, CRESA, bi-weekly. In addition, the Center has engaged Studio V as the Center's architect and space planner. Three contractors were interviewed; Sierra Pacific Constructors, Environmental Contractors, and Corporate Contractors. Corporate Contractors was selected as the Center's contractor.

NOMINATING COMMITTEE

Service Provider Advisory Committee (SPAC) Nominations

Ms. Ingram advised the Board that she received confirmation from 5 service providers who wish to be re-elected or elected as SPAC members. The applicants are:

Applicants for Re-Election:

- Keri Castaneda – **Ability First**
(Workshop, Supported Employment, Residential, Children’s Services)
- Traci Jones-Martinez - **GAMC/Play to Learn Ctr**
(Early Intervention, Social Skills Training)
- Israel Ibanez - **Inclusion Services**
(Supported Living Services)
- Kimberly West-Isaac – **CalWest Homes**
(Residential)

New Applicant:

- Jim Storck – **Autumn Cottage**
(Residential, Senior Day Services)

Ms. Ingram gave background information on the applicants and advised the Board that the Nominating Committee reviewed and discussed the applications. Ms. Ingram advised the Board that Nominating Committee is recommending the applicants be approved for election and re-election.

Mr. DeBoer moved to approve the slate as presented, Dr. Stein seconded the motion, and it passed unanimously.

ADMINISTRATIVE AFFAIRS COMMITTEE

Service Provider Satisfaction Survey

Mr. Aulicino reported that the Center conducted a survey of service providers in which it asked them about their satisfaction with the Accounting department, particularly in regards to authorization and payment issues. 120 service providers were sampled and the Center received a response from 58 of them. Overall, the survey results were very positive. Discussion followed.

Budget Update

Mr. Aulicino advised the Board that the Center has received its C-1 allocation. The Department released worksheets detailing the amounts centers will receive which represents the vast majority of what can be expected this year in Operations and POS. The operations budget and staffing plan that is based on this allocation will be presented at a future board meeting.

Review of Financial Statements

Mr. Higgins reviewed the financial statement summary activity through July 31, 2016.

Fiscal Year 2016-2017 (C-1)

In Operations (main contract) we have spent \$1,420,471. In Purchase of Services (main contract), we have spent \$10,608,498 before we add late bills. Including late projected bills, we will have spent \$12,666,547.

Fiscal Year 2015-2016 (B-2)

This month we recorded \$564,465 in OPS and \$1,484,993 in POS. To date, we have spent 97.5% of both our OPS and POS allocations. We are currently projecting a small surplus in both OPS and POS.

Fiscal Year 2014-2015

This month we recorded (\$4,601) in POS. In total, we have spent 99.9% of our OPS and 100.9% of our POS allocations. We are currently projecting a very small surplus in OPS, and a deficit in POS, which we expect to be funded by DDS.

ADJOURNMENT

The meeting was adjourned at 6:30 p.m.

Karla Garcia-Diaz, Secretary

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BOARD OF DIRECTORS

ACTION LOG

September 28, 2016

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – August 24, 2016	<ul style="list-style-type: none">• Approved	
	Conflict of Interest Forms	<ul style="list-style-type: none">• Reviewed	
	Service Provider Advisory Committee (SPAC) Nominations	<ul style="list-style-type: none">• Approved	