

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.

Board of Directors

October 28, 2015

MINUTES

PRESENT

Louis Mitchell, Chair
Linda An
Larry DeBoer
Jack Gilbertson
Anila Guruji
Edwina Hull
Ray Lemus
John Poulos
Brian Newkirk
Dina Richman
Dr. Anthony Stein
Ramona Warfield
Kelly White

NOT PRESENT

Karla Garcia-Diaz

ADVISOR TO THE BOARD – PRESENT

Al Marsella

STAFF

Patrick Aulicino
Karen Ingram
Enrique Roman
Melinda Sullivan

GUESTS

Eduardo Del Rio
Joe Perales

CALL TO ORDER

Mr. Mitchell called the meeting to order at 6:00 p.m.

PUBLIC INPUT

No public input.

ANNOUNCEMENTS

No announcements were made.

APPROVAL OF MINUTES

Dr. Stein moved to approve the minutes of September 23, 2015, Mr. Poulos seconded the motion, and it passed unanimously.

PRESIDENT'S REPORT

November/December Board Meeting Date

Mr. Mitchell advised the Board that this year the November Board meeting date falls on November 25th, the night before the Thanksgiving holiday, and the Center is recommending that the Board meeting be moved up to November 18th. The Board will be dark in December.

Ms. Hull move to move the November Board meeting date to November 18th, Mr. Newkirk seconded motion, and it passed unanimously.

ARCA REPORT

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on October 15-16 in San Diego and that they could find the highlights from the meeting in their packet. Discussion followed.

EXECUTIVE COMMITTEE

Service Provider Advisory Committee (SPAC) Nominations

Ms. Sullivan advised the Board that Karen Ingram received confirmation from 5 service providers who wish to be re-elected or elected as SPAC members. The applicants are:

Applicants for Re-Election:

- Bill Murphy - **FVO Solutions**
(Workshop, Supported Employment, Project Search)

- Sandy Contrearas - **The Campbell Center**
(Residential, Workshop, Supported Employment)
- Miriam Whitfield - **Social Vocational Services**
(Adult Day Programs, Supported Employment)
- Nicole Hajjar – **Smile Pediatrics**
(Early Intervention, Specialists)

New Applicant:

- Dee Prescott - **Easter Seals**
(Adult Day Programs)

Ms. Sullivan gave background information on the applicants. Ms. Sullivan advised the Board that Ms. Ingram and Ms. White, SPAC Chair, are recommending the applicants for election and re-election. The Board reviewed and discussed the applications.

Mr. Newkirk moved to elect and re-elect the applicants as presented, Dr. Stein seconded the motion, and it passed unanimously.

Nomination Committee Composition

Ms. Sullivan advised the Board that it appears that the Nominating Committee members may be struggling with meeting dates due to other commitments and is recommending that the Executive Committee accept the charge of the Nominating Committee starting November 2015. Mr. Mitchell and DeBoer currently serve on the Executive Committee and the Executive Committee members agreed by consensus to accept the charge of the Nominating Committee.

Ms. Hull moved that the Executive Committee fulfill the charge of the Nominating Committee for one year, Mr. Poulos Seconded the motion, and it passed unanimously.

ADMINISTRATIVE AFFAIRS COMMITTEE

Operations Budget & Staffing Plan

Ms. Richman and Mr. Aulicino reviewed the Operations Budget and Staffing Plan for fiscal year 2015-16. Discussion followed as Mr. Aulicino and Ms. Richman answered and clarified questions.

Dr. Stein moved to approve the Operations Budget and Staffing Plan for FY 2015-16 as presented, Mr. DeBoer seconded the motion, and it passed unanimously.

Review of Financial Statements

Ms. Richman reviewed the financial activity through August 31, 2015.

Fiscal Year 2015-2016

In Operations (main contract) we have spent \$3,043,592. In Purchase of Services (main contract), we have spent \$20,417,396 before we add late bills. Including projected late bills, we will have spent \$22,442,690.

Fiscal Year 2014-2015

This month we recorded \$174,473 in OPS and \$472,735 in POS. To date, we have spent 96.9% of our OPS and just over \$100% of our POS allocations. We are currently projecting a small surplus in OPS, and a deficit in POS, which we expect to be funded by DDS.

Fiscal Year 2013-2014

This month we spent \$465 in OPS and recorded (\$2,980) in POS. To date, we have spent 99.9% of our OPS and nearly 100.1% of our POS allocations. We are currently expecting a small surplus in OPS and a deficit in POS, which we expect to be funded by DDS.

Budget Update

Mr. Aulicino reported that the Center has received its B-1 allocation from the Department. The vast majority of funds still available for this year have been allocated to all Centers. Lanterman has also received the A-4 amendment which should cover the majority of our POS deficit for last year.

PROGRAMS AND SERVICES COMMITTEE

2016 Performance Plan

Mr. Roman advised the Board that the draft plan developed by the Committee was presented at 4 Community Meetings in September. The plan will go back to the Committee for final review and come to the Board with a recommendation to approve the plan in November.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m.

Karla Garcia, Secretary

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BOARD OF DIRECTORS

ACTION LOG

October 28, 2015

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – September 23, 2015	<ul style="list-style-type: none">• Approved	
	November Board Meeting – Date Change (to 11/18/15)	<ul style="list-style-type: none">• Approved	
	Service Provider Advisory Committee (SPAC) Nominations	<ul style="list-style-type: none">• Approved	
	Transfer Nominating Committee Charge to Executive Committee for one year.	<ul style="list-style-type: none">• Approved	
	Operations Budget and Staffing Plan for 2015-16	<ul style="list-style-type: none">• Approved	