

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.

Board of Directors

May 27, 2015

MINUTES

PRESENT

Larry DeBoer, Chair
Karla Garcia-Diaz
Jack Gilbertson
Ray Lemus
Anila Guruji
Marjorie Heller
Mark Higgins
Edwina Hull
Brian Newkirk
John Poulos
Dina Richman
Ed Solis
Ana Villasenor

NOT PRESENT

Louis Mitchell
Kelly White

ADVISOR TO THE BOARD – Not Present

Al Marsella

STAFF

Patrick Aulicino
Michele Johnson
Enrique Roman
Melinda Sullivan

GUESTS

Bruce Harrell
Howard McBroom

CALL TO ORDER

Mr. DeBoer called the meeting to order at 6:00 p.m.

PUBLIC INPUT

No public input.

ANNOUNCEMENTS

- Ms. Sullivan announced that the Center will be supporting the upcoming World Special Olympic Games in July 2015 as participants in “Fans in the Stands”.
- Mr. Harrell announced that he will be presenting an upcoming seminar which will focus on “The Role of the Facilitator in Self-Determination” on June 6, 2015.

APPROVAL OF MINUTES

Ms. Heller moved to approve the minutes of April 22, 2015, Ms. Hull seconded the motion, and it passed unanimously.

CLIENT ADVISORY COMMITTEE

Mr. McBroom, chairperson of the Client Advisory Committee, presented the semi-annual Client Advisory Committee report to the board. The Board was given the opportunity to ask questions. Discussion followed.

EXECUTIVE DIRECTOR’S REPORT

2014 Annual Administrative Report – Client and Family Services

Ms. Sullivan advised the Board that they could find the 2014 Annual Administrative Report for Client and Family Services in their board packet. Mr. Roman, Associate Director of Client and Family Services, gave a focused presentation on the Community Living Options team and its efforts to help people move out of locked facilities. The Board was given the opportunity to ask questions about the report and discussion followed.

In recognition of the closure of Lanterman Developmental Center, the Legislature passed a resolution recognizing the hard work of the involved regional centers. Mr. DeBoer presented Lanterman’s resolution to Michele Johnson, representing those individuals responsible for implementing the Center’s Community Placement Plan.

May Revision

Mr. Aulicino advised the Board that they could find a copy of the ARCA analysis of the FY 2015-16 May Revision. Mr. Aulicino reviewed it with the Board. Questions and discussion followed.

EXECUTIVE COMMITTEE

Contracts over \$250,000.

Ms. Sullivan reviewed with the Board the following contract in accordance with the board approved policy for approval of contracts:

Year: FY 2014-15 – Available CCP start-up funds

Amount of Start-up award/contract: 2 Contracts @ \$275,000. (To develop two homes that will serve up to 4 clients each.)

- Mercedes Diaz Homes, Inc. - \$275,000.
- Mercedes Diaz Homes, Inc. - \$275,000.

Mr. Higgins moved to approve the awards to develop two homes that serve up to 4 clients each as presented, Mr. Poulos seconded the motion, and it passed unanimously.

Service Coordination Caseload Survey

Ms. Sullivan advised the Board that the Center received a letter from DDS informing the Center that as of March 1, 2015, Lanterman, did not meet the required caseload ratios for consumers who have not moved from the developmental centers to the community since April 14, 1993, and who are not under the age of three nor on the Home and Community-Based Services Waiver. Ms. Sullivan reported that all regional centers did not meet the caseload ratios.

Ms. Sullivan reported that a plan of action is being prepared and needs to be presented at a community meeting. The community meeting will be held in connection with the Programs and Services Committee on June 10th at the Center.

Durable Medical Equipment Supplies and Services – Service Standard

Ms. Sullivan reminded the Board that they approved the Durable Medical Equipment Supplies and Services – Service Standard on 8/25/10. Ms. Sullivan presented a revised document in accordance with Center's long term practice on purchasing diapers for children under the age of 3 years old when the family can demonstrate a financial need. Discussion followed.

Mr. Higgins moved to approve the Durable Medical & Equipment Supplies and Services Service Standard with the changes as presented, Ms. Heller seconded the motion, and it passed unanimously.

Kern Regional Center – Management Letter

Ms. Sullivan shared with the Board a copy of the Management Letter sent to Kern Regional Center by the DDS. The letter addresses questionable activities by the KRC Board of Directors

and Executive Management. Kern RC has 12 issues to address as part of its Corrective Action Plan.

As an exercise only to inform the Board on Lanterman's internal processes, Ms. Sullivan answered the 12 issues presented to Kern Regional Center by DDS based on the Lanterman's current practices.

NOMINATING COMMITTEE

Slate of Officers and Directors (*For Information Only*)

Ms. Heller advised the Board that the Nominating Committee is presenting the Slate of Officers and Directors at this meeting for election at the Annual Meeting of the Corporation in June in accordance with the Bylaws.

Slate of New Directors

- Linda An
- Anthony Stein
- Romona Warfield

Slate of Directors for Re-Election

- Larry DeBoer
- Karla Diaz
- Jack Gilbertson
- Ray Lemus
- John Poulos

Slate of Officers

- | | |
|-----------------------------------|----------------|
| • President - | Louis Mitchell |
| • 1 st Vice President- | Ray Lemus |
| • Treasurer - | Dina Richman |
| • Secretary - | Karla Diaz |

Note: Larry DeBoer will continue in the role of Immediate Past President.

ADMINISTRATIVE AFFAIRS COMMITTEE

Line Of Credit

Mr. Solis and Mr. Aulicino reported that the Center has maintained its relationship with City National Bank for over 20 years. They reported that the Committee met Ms. Susan Welch, Senior Vice President at City National Bank and reviewed the bank's annual report and ratings.

The line of credit was discussed and it will have the same terms and conditions as last year, there will be no fees, and the interest rate has a prime minus 1% with a floor of 2.25%. The amount of the line is \$33,000,000 initially and a revolving line after 10/1/15 of \$19 million.

Ms. Heller moved to recommend that the Board authorize the Executive Director to sign the loan agreement with the terms mentioned above, Ms. Diaz seconded the motion, and it passed unanimously.

Review of Financial Statements

Mr. Solis reviewed the financial activity through March 31, 2015.

Fiscal Year 2014-2015

In Operations (main contract) we have spent \$12,478,594. In Purchase of Services (main contract), we have spent \$89,915,173 before we add late bills. Including projected late bills, we will have spent \$91,753,501.

Fiscal Year 2013-2014

This month, we recorded \$44,492 in OPS and \$27,120 in POS. To date, we have spent 99.5% of our OPS and \$100.2% of our POS allocations. We are currently projecting a small surplus in OPS, and a deficit in POS, which we expect to be funded by DDS.

Fiscal Year 202-2013

This month we recorded \$3,570 in POS. To date, we have spent 98.3% of our OPS and 99.9% of our POS allocations. We are currently expecting a small surplus in OPS and a small deficit in POS, which we expect to be funded by DDS.

ADJOURNMENT

The meeting was adjourned at 7:21 p.m.

Louis Mitchell, Secretary

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BOARD OF DIRECTORS

ACTION LOG

May 27, 2015

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – April 22, 2015	<ul style="list-style-type: none">• Approved	
	Contracts Over \$250,000 <ul style="list-style-type: none">• Mercedes Diaz Homes, Inc. - \$275,000.• Mercedes Diaz Homes, Inc. - \$275,000	<ul style="list-style-type: none">• Approved	
	Line of Credit	<ul style="list-style-type: none">• Approved•	
	Durable Medical Equipment Supplies and Services – Services Standard (revision)	<ul style="list-style-type: none">• Approved	