

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.

Board of Directors

June 22, 2016

MINUTES

PRESENT

Louis Mitchell, Chair
Linda An
Karla Garcia-Diaz
Larry DeBoer
Jack Gilbertson
Edwina Hull
Yudy Mazariegos
Brian Newkirk
John Poulos
Dina Richman
Dr. Anthony Stein
Ramona Warfield

NOT PRESENT

Anila Guruji
Ray Lemus
Kelly White

ADVISOR TO THE BOARD – PRESENT

Al Marsella

STAFF

Patrick Aulicino
Karem Chacana
Karen Ingram
Enrique Roman
Melinda Sullivan
Maureen Wilson

GUESTS

Judy Enright
Sharon Jimenez
Ann Seisa

CALL TO ORDER

Mr. Mitchell called the meeting to order at 6:00 p.m.

PUBLIC INPUT

No public input.

ANNOUNCEMENTS

No announcements were made.

APPROVAL OF MINUTES

Dr. Stein moved to approve the minutes of May 25, 2016, Ms. Garcia-Diaz seconded the motion, and it passed unanimously.

PRESIDENT'S REPORT

July Board Meeting

Mr. Mitchell advised the Board that that in the month of July the Board will go dark.

ARCA REPORT

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on June 16-17, 2016 in Sacramento and that they could find the highlights from the meeting on the table. Discussion followed.

EXECUTIVE DIRECTOR'S REPORT

2015 Annual Administrative Report – Training & Development

Ms. Sullivan advised the Board that they could find the 2015 Annual Administrative Report for Training & Development in their board packet. Ms. Wilson, Director of Human Resources, gave a focused presentation on her creative efforts regarding disaster preparedness. The Board was given the opportunity to ask questions about the report and discussion followed.

2015 Annual Administrative Report – Human Resources

Ms. Sullivan advised the Board that they could find the 2015 Annual Administrative Report for Human Resources in their board packet. Ms. Chacana, Director of Human Resources, gave a focused presentation on changes in the employee benefit package. The Board was given the opportunity to ask questions about the report and discussion followed.

Project Search

Ms. Sullivan advised the Board that she attended the graduation of 3 regional center clients from the Project SEARCH Program. Project SEARCH provides training to young adults with developmental disabilities through an innovative workforce and career development model. The 4 partner organizations involved were Kaiser - Los Angeles, LAUSD, PathPoint, and Lanterman Regional Center. Ms. Sullivan reported that all 3 clients obtained employment with Kaiser - LA as a result of this program training and collaboration.

EXECUTIVE COMMITTEE

FY 2016-17 RC Contract

Mr. Mitchell advised the Board that the Center received contract documents from DDS in the mail in early June. He explained that in their letter, DDS asks that the copies be returned no later than ten business days from the date of the letter. Mr. Mitchell reported that the contract needed to get returned and processed quickly so the Center can get its cash advances when the budget is signed. The allocation listed is 80% of what is in the May Revise, which is standard for the preliminary allocation.

Mr. Mitchell reported that the Executive Committee authorized the President to sign the contract.

Ms. Richman moved that the Board ratify the Executive Committee's decision to authorize the President to sign the contract, Ms. Hull seconded the motion, and it passed unanimously.

ADMINISTRATIVE AFFAIRS COMMITTEE

Budget Update

This agenda item was reported under the ARCA Report.

Review of Financial Statements

Mr. Aulicino reviewed the financial statement summary activity through April 30, 2016.

- *Fiscal Year 2015-2016 (B-2)*

In Operations (main contract) we have spent \$14,006,217. In Purchase of Service (main contract), we have spent \$106,208,395 before we add late bills. Including late projected bills, we will have spent \$108,558,149.

- *Fiscal Year 2014-2015 (A-4)*

This month we recorded \$1,000 in OPS and \$860 in POS. To date, we have spent 99.9% of our OPS and about \$100.9% of our POS allocations. We are currently projecting a very small surplus in OPS, and a deficit in POS, which we expect to be funded by DDS.

- *Fiscal Year 2013-2014*

This month we recorded \$1,620 in POS. To date, we have spent 99.9% of our OPS and 99.9% of our POS allocations. We are currently expecting a very small surplus in both OPS and POS.

- Statewide POS Projections

Mr. Aulicino reported that system wide, projections range between a small deficit and a surplus at this time.

- Cash Flow

Mr. Aulicino reported that based on the timing of the advances, the Center may have to use the line of credit in July for a few days.

NOMINATING COMMITTEE

Slate of Officers and Directors

Mr. Mitchell presented the Slate of Directors for election and re-election as follows:

Slate of New Directors

- Johanna Chavez
- Mark Higgins

Slate of Directors for Re-Election

- Louis Mitchell
- Edwina Hull

Mr. Newkirk moved to approve the Slate of Directors for election and re-election as presented, Ms. Garcia-Diaz seconded the motion, and it passed unanimously.

Mr. Mitchell presented the Slate of Officers for election as follows:

Slate of Officers

- President - Louis Mitchell
- 1st Vice President- Jack Gilbertson
- Treasurer - Mark Higgins
- Secretary - Karla Garcia - Diaz

Note: Larry DeBoer will continue in the role of Immediate Past President.

Mr. Poulos moved to approve the Slate of Officers for election as presented, Ms. Hull seconded the motion, and it passed unanimously.

RECOGNITION OF OUTGOING MEMBERS

Mr. Mitchell thanked and recognized outgoing board members Anila Guruji, Brian Newkirk, and Dina Richman for their commitment and service.

ADJOURNMENT

The meeting was adjourned at 6:50 p.m.

Karla Garcia - Diaz, Secretary

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BOARD OF DIRECTORS

ACTION LOG

June 22, 2016

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – May 25, 2016	<ul style="list-style-type: none">• Approved	
	Slate of Officers and Directors	<ul style="list-style-type: none">• Approved	
	FY 2016-17 RC Contract	<ul style="list-style-type: none">• Ratification of Executive Committee's Decision to Authorize President to sign the contract.	