

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.

Board of Directors

January 28, 2015

MINUTES

PRESENT

Larry DeBoer, Chair
Karla Garcia-Diaz
Jack Glibertson
Anila Guruji
Marjorie Heller
Mark Higgins
Edwina Hull
Ray Lemus
Louis Mitchell
Brian Newkirk
John Poulos
Dina Richman
Ed Solis
Ana Villasenor
Kelly White

ADVISOR TO THE BOARD – NOT PRESENT

Al Marsella

GUESTS

Bruce Harrell

STAFF

Patrick Aulicino
Karen Ingram
Enrique Roman
Melinda Sullivan

CALL TO ORDER

Mr. DeBoer called the meeting to order at 6:00 p.m.

PUBLIC INPUT

No public input.

ANNOUNCEMENTS

- Mr. Harrell, State Council on Developmental Disabilities, introduced himself.
- Ms. White advised the Board that SPAC will be hosting Legislative Advocacy Training sessions to help providers educate their legislators on the need for a 10% rate increase in the FY 2015-16 budget for providers.

APPROVAL OF MINUTES

Mr. Newkirk moved to approve the general session minutes of November 19, 2014, Ms. Guruji seconded the motion, and it passed unanimously.

ARCA REPORT

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on January 15-16, 2015 in Sacramento and that they could find the highlights from the meeting on the table. Discussion followed.

EXECUTIVE DIRECTOR'S REPORT

2014 Annual Administrative Report – Training & Development

Ms. Sullivan advised the Board that they could find the 2014 Annual Administrative Report for Training & Development in their board packet. Ms. Wilson, Director of Training & Development, gave a division overview and a focused presentation on the Center's online training efforts. The Board was given the opportunity to ask questions about the report and discussion followed.

Confirmation of Santi J. Rogers as Director of DDS

Ms. Sullivan advised the Board that ARCA is encouraging regional centers to send a letter of support to the Legislature supporting the confirmation of Santi J. Rogers as Director of the Department of Developmental Services. Ms. Sullivan will send a template letter that can be used. `

ARCA REPORT

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on October 16-17 in Sacramento and that they could find the highlights from the meeting on the table. Discussion followed.

EXECUTIVE COMMITTEE

A-2 Contract Amendment

Mr. Aulicino advised the Board that the A-2 contract amendment was received in December and that he reviewed the contract language changes with the Executive Committee. The Committee reviewed the changes and authorized the President to sign it so it could be returned to DDS as soon as possible so the Center could receive its allocation.

Self-Determination Committee

This agenda item was covered under the ARCA report. See the highlights from the Executive Director.

California Community Foundation – Endowment Protocol

Agreement Template

Mr. DeBoer advised the Board that the Executive Committee reviewed a copy of the Center's current Agency Endowment Trust Agreement and a standard agreement template provided by the California Community Foundation (CCF) for establishing a new endowment trust account for the O'Neil Family Trust donation and future donations. Ms. Sullivan reported that the CCF is in agreement with the proposed changes made by the Executive Committee in item number three as follows:

3. Distributions from the Fund. The Agency is the beneficiary of the Fund. Distributions from the Fund shall be in accordance with the spending policy established by the Board of Directors of the Foundation. Distributions shall may be made at least ~~annually~~, or more frequently anytime, as the parties may from time to time agree.

Mr. Higgins moved to segregate the O'Neil Family Trust contributions from the current restricted Lanterman Endowment Account to a new unrestricted Lanterman Endowment Account, using the drafted template by CCF with the modified language in item 3 on page two as noted above, Mr. Poulos seconded the motion, and it passed. Mr. Gilbertson abstained from the vote.

Mr. Lemus moved that an investment and spending policy should be established by the Board for the new endowment trust account. The charge of developing such policies should be given to the Administrative Affairs Committee for development and a recommendation to the Board, Mr. Newkirk seconded the motion, and it passed unanimously.

ADMINISTRATIVE AFFAIRS COMMITTEE

Acceptance of the Corporate Audit

Ms. Solis advised the Board that they could find the Corporate Audit for Fiscal Year 2013-14 in their packet for review. He walked that Board through the document and reported that the Center received an unmodified audit. There is no management letter.

Discussion followed.

Ms. White moved to accept the Corporate Audit for Fiscal Year 2013-14 as presented, Ms. Richman seconded the motion, and it passed unanimously.

Acceptance of the Corporate Tax Return

Mr. Solis advised the Board that they could find the Corporate Tax Return for year 2013 in their packet for review. Mr. Solis reported that the Committee reviewed the document and he reviewed the document with the Board.

Ms. Heller moved to accept the Corporate Tax Return for fiscal year 2013 as presented, Ms. Richman seconded the motion, and it passed unanimously.

Review of Financial Statements

Mr. Aulicino reviewed the financial statement activity through November 30, 2014 as follows:

Fiscal Year 2014-2015

In Operations (main contract) we have spent \$6,940,979. In Purchase of Services (main contract), we have spent \$48,997,761 before we add late bills. Including projected late bills, we will have spent \$51,129,071.

Fiscal Year 2013-2014

This month we recorded \$23,034 in OPS and \$124,287 in POS. To date, we have spent 98.2% of our OPS and just over 100.0% of our POS allocations. We are currently projecting a small surplus in OPS, and a deficit in POS, which we expect to be funded by DDS.

Fiscal Year 2012-2013

This month we recorded \$14,732 in POS. To date, we have spent 98.3% of our OPS and 99.9% of our POS allocations. We are currently expecting a small surplus in OPS and a small deficit in POS, which we expect to be funded by DDS.

ADJOURNMENT

The meeting was adjourned at 7:31 p.m.

Louis Mitchell, Secretary

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BOARD OF DIRECTORS

ACTION LOG

January 28, 2015

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – November 19, 2014	<ul style="list-style-type: none">• Approved	
	California Community Foundation – Endowment Protocol	<ul style="list-style-type: none">• Approved	
	Acceptance of 2013-14 Corporate Audit	<ul style="list-style-type: none">• Approved	
	Acceptance of the 2013 Tax Return	<ul style="list-style-type: none">• Approved	