

LOS ANGELES COUNTY DEVELOPMENTAL SERVICES FOUNDATION, INC.

Board of Directors

January 25, 2017

MINUTES

PRESENT

Louis Mitchell, Chair
Larry DeBoer
Karla Garcia-Diaz
Jack Gilbertson
Mark Higgins
Kimberly Isaac
Ray Lemus
Yudy Marzariegos
John Poulos
Dr. Anthony Stein
Ramona Warfield

NOT PRESENT

Linda An
Johanna Chavez
Edwina Hull

ADVISOR TO THE BOARD – PRESENT

Al Marsella

STAFF

Patrick Aulicino
Bill Crosson
Enrique Roman
Melinda Sullivan

GUESTS

Cindy Chu, SCDD
Melody Goodman, SCDD

CALL TO ORDER

Mr. Mitchell called the meeting to order at 6:10 p.m.

PUBLIC INPUT

No public input.

ANNOUNCEMENTS

Melody Goodman, State Council on Developmental Disabilities (SCDD), distributed 2 flyers on upcoming events sponsored by SCDD.

APPROVAL OF MINUTES

Mr. Poulos moved to approve the minutes of November 30, 2016, Dr. Stein seconded the motion, and it passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

2016 Annual Administrative Report – Client and Family Services

Ms. Sullivan advised the Board that they could find the 2016 Annual Administrative Report for Client and Family Services in their board packet and that Mr. Roman and Mr. Crosson, Regional Manager would give a focused presentation on the automated Individual Program Plan (IPP) and the Center's implementation strategy. Mr. Roman was available to answer any questions from the Board about the administrative report.

2016 Holidays Are For Sharing

This agenda item was tabled for a future meeting.

ARCA REPORT

Ms. Sullivan advised the Board that she and Mr. DeBoer attended the ARCA meeting on January 19st and 20th in Sacramento and that they could find the highlights from the meeting in their packet. Discussion followed.

ADMINISTRATIVE AFFAIRS COMMITTEE

Acceptance of the Corporate Audit

Mr. Higgins advised the Board that they could find the Corporate Audit for Fiscal Year 2015-16 in their packet for review. Mr. Higgins reported that the Center received an unmodified audit. There is no management letter. The Board would like to commend staff for another great year. Mr. Higgins brought forward the recommendation from the Committee to accept the audit.

Ms. Garcia-Diaz moved to accept the Corporate Audit for Fiscal Year 2015-16 as presented, Dr. Stein seconded the motion, and it passed unanimously.

Acceptance of the Corporate Tax Return

Mr. Higgins advised the Board that they could find the Corporate Tax Return for year 2015 in their packet for review. Mr. Higgins reported that the Committee reviewed the document and brought forward the recommendation that the Board approve the document.

Mr. Higgins moved to accept the Corporate Tax Return for Fiscal Year 2015 as presented, Mr. DeBoer seconded the motion, and it passed unanimously.

Investment Policy for The Endowment Funds

Mr. Aulicino advised the Board that the Committee drafted an Investment Policy to provide a clear statement of the Center's investment objective related to the endowment funds, comprised of bequests and contributions to the Center (the "Endowment Fund"). A copy was in the packet for review. Mr. Aulicino reported that the document has been reviewed by the California Community Foundation and the Center's legal counsel. Each reported that they were in agreement with the document. The Committee is recommending that the Board approved this policy.

Dr. Stein moved to approve investment policy as presented, Ms. Warfield seconded the motion, and it passed unanimously.

Budget Update

This item was covered under the ARCA report

Review of Financial Statements

Mr. Aulicino reviewed the financial statement through December 2016.

Fiscal Year 2016-17 (C-1)

In Operations (main contract) we have spent \$7,602,658. In Purchase of Services (main contract), we have spent \$59,036,310 before we add late bills. Including late projected bills, we will have spent \$61,177,651.

Fiscal Year 2015-2016 (B-2)

This month we recorded \$169,478 in OPS and \$291,712 in POS. To date, we have spent 99.8% of our OPS and 98.5% of our POS allocations. We are currently projecting a very small surplus in OPS and a larger surplus in POS.

Fiscal Year 2014-2015 (A-4)

This month we recorded \$43,492 in OPS, and \$58,176 in POS. In total, we have spent almost 100.0% of our OPS and 99.9% of our POS allocations. We are currently projecting a very negligible surplus in OPS, and a small surplus in POS.

PROGRAMS AND SERVICES COMMITTEE

2017 Performance Plan

Mr. Roman advised the Board that DDS has approved the Center's 2017 Performance Plan which was developed and presented at 4 Community Meetings in the Fall of 2016.

Service Standard – Independent Living Skills

Mr. Roman advised the Board that the Committee is recommending approval of the revisions to the service standard for Independent Living Skills Training (ILS) and Support. This service standard has been revised to meet the legal requirements and standard Center practice. He advised the Board that they could find a copy under the Committee tab. Discussion followed.

Mr. DeBoer moved to approve the revisions to the Independent Living Skills Training (ILS) and Support Service Standard as presented, Mr. Poulos seconded the motion, and it passed unanimously.

POS Disparity Community Meetings

Mr. Roman advised the Board that the Center will be hosting three public meetings at the Center on POS Disparity as follows:

- Wednesday, March 1, 2017 – Spanish
- Wednesday, March 15, 2017 - Korean
- Wednesday, March 22, 2017 – English

During the meetings, data on the disparity in purchased services for Lanterman clients related to age, race, primary language, and disability will be reviewed.

ADJOURNMENT

The meeting was adjourned at 7:45 p.m.

Karla Garcia-Diaz, Secretary

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BOARD OF DIRECTORS

ACTION LOG

January 25, 2017

	DESCRIPTION	ACTION	STATUS
	Approval of Minutes – November 30, 2016	<ul style="list-style-type: none">• Approved	
	Approval of Corporate Audit	<ul style="list-style-type: none">• Approved	
	Approval of Corporate Tax Return	<ul style="list-style-type: none">• Approved	
	Investment Policy for Endowment Fund	<ul style="list-style-type: none">• Approved	
	Independent Living Skills – Service Standard	<ul style="list-style-type: none">• Approved	